

City of Nogales

2018-2019 Final Budget



**PUBLIC NOTICE
OF
THE CITY OF NOGALES, ARIZONA
FY 2018-2019
BUDGET HEARING
JULY 18, 2018**

In compliance with A.R.S. §42-17104, The Mayor and The Council of the City of Nogales, Arizona will conduct a Public Hearing for the FY 2018-2019 budget. The hearing will be held on Wednesday, July 18, 2018, at 6:00 p.m. in the Council Chambers City Hall, City of Nogales, Arizona. The final budget will be adopted at the special scheduled council meeting of July 18, 2018 at 6:00 p.m.

The public is invited to attend and to provide written or oral comments. Details of the budget are available for public inspection at the Nogales Public Library, from 8:00 a.m. to 5:00 p.m. in the City Manager's Office, City of Nogales, Arizona.

Dated this 28th day of June, 2018.



Leticia Robinson, City Clerk

Nogales, Arizona

2018-2019 Final Budget

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Strategic Plan

Goal 1: SAFETY. The highest priority is a safe community which is provided with appropriate and modernized public safety.

Goal 2: INFRASTRUCTURE. The City's infrastructure is sound, up-to-date, and fully functioning.

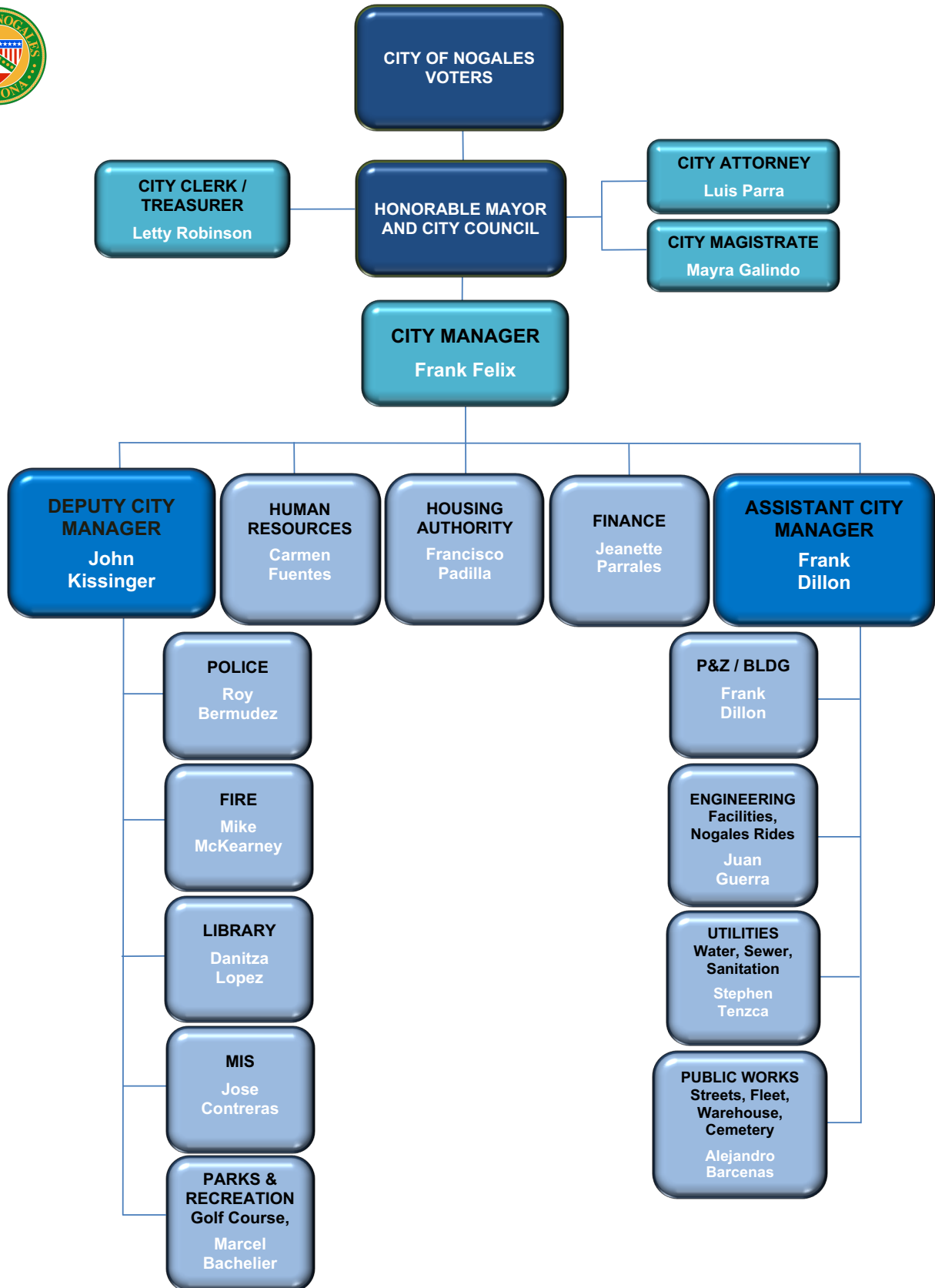
Goal 3: BUSINESS OPPORTUNITIES. We make it easy to do business with the City of Nogales.

Goal 4: SKILLED CITY WORKFORCE. The City's workforce engages in education, training, and professional development.

Goal 5: CLEAN ENVIROMENT. City of Nogales is a sustainable community using green processes.

Goal 6: RECREATION. The City of Nogales provides recreational activities to serve citizens and attract people to Nogales.

City of Nogales Organizational Chart



Operations

Fund/Department	<u>Personnel</u>	<u>Prof. Svcs</u>	<u>Contractual</u>	<u>Supplies</u>	<u>Other Oper</u>	<u>Capital</u>	<u>Total</u>
General Fund							
Non-Departmental	140,595	318,400	440,945	11,000	50,000	-	960,940
Mayor	69,341	2,000	17,920	4,000	-	-	93,261
Council	80,892	-	54,656	1,022	-	-	136,570
Emergency Response	-	-	200,000	-	-	-	200,000
City Manager	603,013	3,000	50,950	1,500	-	-	658,463
Finance	884,539	106,000	157,400	16,496	-	-	1,164,435
Human Resources	235,659	62,000	16,000	13,150	-	-	326,809
Planning/Zoning/Building Insp.	290,991	5,500	111,130	7,129	-	-	414,750
City Clerk	62,625	57,700	1,830	450	-	-	122,605
MIS	199,798	3,800	302,350	33,574	-	42,200	581,722
City Attorney	447,758	103,425	113,200	2,375	-	-	666,758
Court	396,863	27,000	53,350	7,800	-	-	485,013
Library	364,733	2,000	90,390	10,249	-	-	467,372
Police	6,310,820	22,000	175,561	183,576	-	-	6,691,957
Fire	4,844,199	52,084	270,570	178,362	-	-	5,345,215
Nogales Rides	44,606	2,100	15,265	9,132	-	-	71,103
Facilities	344,857	4,000	192,040	29,131	-	-	570,028
Engineering	109,078	26,000	11,500	5,582	-	-	152,160
Cemetery	102,433	15,000	18,166	7,421	-	-	143,020
Animal Control	-	291,804	-	-	-	-	291,804
Recreation/Parks/Golf Course	839,000	62,985	246,829	92,111	-	-	1,240,925
Subtotal	16,371,800	1,166,798	2,540,052	614,060	50,000	42,200	20,784,910
HURF	702,297	7,250	423,740	690,737	50,000	75,000	1,949,024
Sewer	559,324	1,296,339	174,255	52,352	50,000	250,000	2,382,270
Water	793,808	123,000	729,246	157,616	50,000	810,000	2,663,670
Sanitation	1,154,154	18,500	926,433	186,436	50,000	500,000	2,835,523
Nogales Housing Authority	778,563	5,000	44,575	8,298	50,000	-	886,436
	20,359,946	2,616,887	4,838,301	1,709,499	300,000	1,677,200	31,501,833

2017-2018

Fund/Department	<u>From Above</u>		<u>Interfund</u>			<u>Total</u>	<u>Approved Budget</u>	<u>% +/-</u>
	<u>Total</u>	<u>Debt Service</u>	<u>Transfers</u>	<u>Capital Outlay</u>	<u>Fund Balance</u>			
General Fund								
Non-Departmental	960,940	332,815	231,137	-	2,941,793	4,466,685	4,391,811	
Mayor	93,261	-	-	-	-	93,261	98,619	-5%
Council	136,570	-	-	-	-	136,570	137,889	-1%
Emergency Response	200,000	-	-	-	-	200,000	200,000	0%
City Manager	658,463	-	-	-	-	658,463	453,341	45%
Finance	1,164,435	-	-	-	-	1,164,435	1,184,593	-2%
Human Resources	326,809	-	-	-	-	326,809	263,599	24%
Planning/Zoning/Building Insp.	414,750	-	-	-	-	414,750	418,944	-1%
City Clerk	122,605	-	-	-	-	122,605	1,000	
MIS	581,722	-	(20,000)	-	-	561,722	540,872	4%
City Attorney	666,758	-	-	-	-	666,758	781,791	-15%
Court	485,013	-	-	-	-	485,013	502,936	-4%
Library	467,372	2,510	20,000	33,000	-	522,882	501,142	4%
Police	6,691,957	3,137	-	-	-	6,695,094	6,521,846	3%
Fire	5,345,215	130,592	-	-	-	5,475,807	5,181,616	6%
Nogales Rides	71,103	-	-	-	-	71,103	105,508	-33%
Facilities	570,028	15,054	-	-	-	585,082	584,638	0%
Engineering	152,160	-	-	-	-	152,160	152,986	-1%
Cemetery	143,020	-	-	-	-	143,020	130,282	10%
Animal Control	291,804	-	-	-	-	291,804	272,145	7%
Recreation/Parks/Golf Course	1,240,925	7,998	-	-	-	1,248,923	1,206,760	3%
Subtotal	20,784,910	492,106.00	231,137	33,000	2,941,793	24,482,946	23,632,318	4%
HURF/Overweight	1,949,024	414,731	93,591	700,000	1,700,000	4,857,346	4,772,757.00	2%
Sewer	2,382,270	149,279	422,695	-	933,409	3,887,653	3,607,645.00	8%
Water	2,663,670	736,603	334,189	-	259,881	3,994,343	3,343,508.00	19%
Sanitation	2,835,523	82,426	260,166	-	-	3,178,115	2,866,380.00	11%
Nogales Housing Authority	886,436	-	39,513	67,761	-	993,710	946,317.00	5%

All Fund Totals	31,501,833	1,875,145	1,381,291	800,761	5,835,083	41,394,113	39,168,925	
% of all categories	76%	5%	3%	2%	14%	100%		

CITY/TOWN OF NOGALES, ARIZONA
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2019

Fiscal Year	S c h	FUNDS							
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds
Adopted/Adjusted Budgeted 2018 Expenditures/Expenses*	E	22,830,562	16,086,815	0	1,319,899	1,999,386	10,763,850	925,213	53,925,725
2018 Actual Expenditures/Expenses**	E	19,959,900	3,717,686	0	1,711,792	67,934	9,287,713	701,213	35,446,238
2019 Fund Balance/Net Position at July 1***		3,000,000	2,581,808	0	0	1,897,791	0	0	7,479,599
2019 Primary Property Tax Levy	B	0							0
2019 Secondary Property Tax Levy	B	0							0
2019 Estimated Revenues Other than Property Taxes	C	21,482,946	13,627,601	0	2,327,215	101,595	12,053,821	870,509	50,463,687
2019 Other Financing Sources	D	0	0	0	0	0	0	0	0
2019 Other Financing (Uses)	D	0	0	0	0	0	0	0	0
2019 Interfund Transfers In	D	0	0	0	0	0	0	0	0
2019 Interfund Transfers (Out)	D	0	0	0	0	0	0	0	0
2019 Reduction for Amounts Not Available:									
LESS: Amounts for Future Debt Retirement:									0
									0
									0
									0
2019 Total Financial Resources Available		24,482,946	16,209,409	0	2,327,215	1,999,386	12,053,821	870,509	57,943,286
2019 Budgeted Expenditures/Expenses	E	24,482,946	16,209,409	0	2,327,215	1,999,386	12,053,821	870,509	57,943,286

EXPENDITURE LIMITATION COMPARISON

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC expenditure limitation

2018	2019
\$ 53,925,725	\$ 57,943,286
53,925,725	57,943,286
\$ 53,925,725	\$ 57,943,286
\$	\$

☒ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**Revenues Other Than Property Taxes
Fiscal Year 2019**

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
GENERAL FUND			
Local taxes			
Current Sales Taxes	\$ 8,500,000	\$ 7,975,985	\$ 8,515,000
Delinquent Sales Taxes	84,313	28,845	84,313
Current Sales Taxes - Public Safety	1,114,116	1,389,110	1,272,325
Bed Tax	260,395	385,215	332,800
Franchise Tax - Cable TV	55,509	54,150	58,962
Franchise Tax - Electricity	376,117	348,100	364,640
Franchise Tax - Gas	44,416	47,755	58,199
Public Utility Tax	197,395	57,490	197,395
Licenses and permits			
Transaction Privilege Tax	135,875	113,385	123,150
Occupational / Business	726,392	757,365	726,392
Animal License	15,000	19,241	20,000
Building	125,000	199,200	134,688
Building Plan Review	50,000	39,735	54,000
Electrical	2,000	600	2,000
Plumbing	5,000	800	5,000
Street Cutting	5,000	4,500	5,000
Grading	6,000	7,500	8,000
Other - P & Z copy Fees	500		500
Other Investigation	500	2,500	500
Intergovernmental			
State Transaction Privilege Tax	1,876,467	1,986,338	2,001,554
State Urban Revenue	2,477,914	2,478,180	2,431,120
State Vehicle License	1,764,567	1,764,567	1,849,417
County Library IGA	250,571	250,571	259,958
Charges for services			
Ambulance Fees	1,119,389	1,005,800	1,119,389
Cemetery Fees	5,000	2,600	5,000
Library Fees	12,000	14,500	15,500
Planning & Zoning Fees	10,000	5,965	10,000
Building Inspection Fees	7,500	3,895	7,500
Recreation Fees	45,000	42,000	45,000
Parking Meter Fees	94,128	61,600	61,900
Fines and forfeits			
Court Fines	270,000	253,200	270,000
Interest on investments			
Interest Income	200,000	136,000	200,000
Rental / Lease income	64,004	65,000	64,400
Other Revenue			
Other	500	250	500
Evidence - Police	2,500	1,600	2,500
Prints & Reports - Police	3,500	2,500	3,500

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Reimbursements

Reimbursement Police	90,000	155,260	Page 46,000
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**Revenues Other Than Property Taxes
Fiscal Year 2019**

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
Reimbursement Police - Fed Grants	193,000	216,961	217,000
Reimbursement Fire	35,000	16,000	35,000
Reimbursement Other	150,000	3,600	150,000
Recovered Insurance Proceeds	50,000	23,765	50,000
Recovered Expenses Other	1,000	200	1,000
Miscellaneous Contributions			
Contributions / Donations			
Miscellaneous Revenue	125,000	16,500	127,600
Other - Special Events	9,300	9,000	9,300
Administrative Allocation - NHA	25,942	25,942	25,942
Administrative Allocation - HURF	40,000	40,000	
Administrative Allocation - Water	157,000	157,000	157,000
Administrative Allocation - Sewer	244,000	244,000	244,000
Total General Fund	\$ 21,026,810	\$ 20,414,270	\$ 21,482,946

SPECIAL REVENUE FUNDS

HURF	\$ 2,322,757	\$ 2,322,757	2,407,346
HURF - SB1232	700,000	760,500	700,000
ACA Grant - Industrial Dr.			
Other Income - Interest			
Recovered Insurance Proceeds	50,000		50,000
	\$ 3,072,757	\$ 3,083,257	\$ 3,157,346
Nogales Rides	\$ 2,618	\$ 2,700	
Recovered Insurance Proceeds	25,000		
	\$ 27,618	\$ 2,700	
City Court - JCEF	\$ 8,000	\$ 7,070	\$ 8,000
Municipal Court	4,700	4,700	5,000
	\$ 12,700	\$ 11,770	\$ 13,000
SGIA	\$ 23,000	\$ 23,000	\$ 23,000
E-Rate Program	12,732	13,605	14,837
Tutoring Housing Dept			19,000
Lego Club			3,000
	\$ 35,732	\$ 36,605	\$ 59,837
Bullet Proof Vest Partnership	\$ 8,000	\$ 4,200	\$ 8,000
Homeland Security	1,419,455	493,825	1,419,455
GOHS/DUI Task Force	28,000	10,680	28,000
	\$ 1,455,455	\$ 508,705	\$ 1,455,455

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Tohono O'Odham	\$ 135,000	\$	\$ 135,000
Misc. Funding	8,000,000		8,000,000
Impound Fees	50,000	28,570	50,000
SB 1398 Additional Assessment	15,000	7,135	15,000
Federal Assets - Justice	200,000		200,000

**Revenues Other Than Property Taxes
Fiscal Year 2019**

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
Federal Assets - Treasury	200,000	16,820	200,000
RICO - State			
Law Enforcement - Grant			
	\$ 8,600,000	\$ 52,525	\$ 8,600,000
 AZ Forestry Wildland Fire	\$ 200,000	\$ 93,810	\$ 275,000
Governor's Office Highway Safety - Fire			39,770
Fire House Subs			17,093
Community Against Poverty			
Victim's Rights Grant	10,100	9,609	10,100
	\$ 210,100	\$ 103,419	\$ 341,963
 ADOT Grant - Hwy Safety Impr - Traffic Signs	119,507	47,875	
CDBG - Streets			
	\$ 119,507	\$ 47,875	\$
Total Special Revenue Funds	\$ 13,533,869	\$ 3,846,856	\$ 13,627,601
DEBT SERVICE FUNDS			
	\$	\$	\$
Total Debt Service Funds	\$	\$	\$
CAPITAL PROJECTS FUNDS			
BOR - Water Meters	\$	\$	\$
	\$	\$	\$
Crawford Street Project	\$	\$	\$
WIFA - Water & Sewer Design			
DWR - Water Conservation (SCADA)			
Manila Dr. & Corinthian Dr. Paving			
Noon Street Project			
McNab Street Project			
Curtis/Goodman Street Project			
Perkins Street Project			
West Pressure Zone Interconnection			
Water Valves Replacement			
Water Infrastructure Improvements			
WIFA - Water Meters	300,000	480,657	
Community Streets Improvement			
	\$ 300,000	\$ 480,657	\$
 General Fund Capital Purchases	\$	\$	\$ 2,327,215
	\$	\$	\$ 2,327,215
Total Capital Projects Funds	\$ 300,000	\$ 480,657	\$ 2,327,215

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

PERMANENT FUNDS

Sewer Development Fees	\$ 77,000	\$ 59,600	\$ 77,000
Water Development Fees	24,595	76,900	24,595
	\$ 101,595	\$ 136,500	\$ 101,595
Total Permanent Funds	\$ 101,595	\$ 136,500	\$ 101,595

**Revenues Other Than Property Taxes
Fiscal Year 2019**

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
ENTERPRISE FUNDS			
Sewer Fund	\$ 3,607,645	\$ 3,494,146	\$ 3,887,653
Water Fund	3,343,508	3,954,058	3,994,343
Sanitation Fund	2,866,380	2,872,245	3,178,115
	<u>\$ 9,817,533</u>	<u>\$ 10,320,449</u>	<u>\$ 11,060,111</u>
 Nogales Housing Authority	 \$ 946,317	 \$ 841,555	 \$ 993,710
	<u>\$ 946,317</u>	<u>\$ 841,555</u>	<u>\$ 993,710</u>
 Total Enterprise Funds	 <u>\$ 10,763,850</u>	 <u>\$ 11,162,004</u>	 <u>\$ 12,053,821</u>
INTERNAL SERVICE FUNDS			
Fleet Management	\$ 809,839	\$ 602,436	\$ 760,190
Inventory/Warehouse	115,374	98,777	110,319
	<u>\$ 925,213</u>	<u>\$ 701,213</u>	<u>\$ 870,509</u>
 Total Internal Service Funds	 <u>\$ 925,213</u>	 <u>\$ 701,213</u>	 <u>\$ 870,509</u>
 TOTAL ALL FUNDS	 <u>\$ 46,651,337</u>	 <u>\$ 36,741,500</u>	 <u>\$ 50,463,687</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF NOGALES, ARIZONA
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2019

FUND	OTHER FINANCING 2019		INTERFUND TRANSFERS 2019	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
	\$ _____	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____	\$ _____
Total General Fund	\$ _____	\$ _____	\$ _____	\$ _____
SPECIAL REVENUE FUNDS				
	\$ _____	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____	\$ _____
Total Special Revenue Funds	\$ _____	\$ _____	\$ _____	\$ _____
TOTAL ALL FUNDS	\$ _____	\$ _____	\$ _____	\$ _____

CITY/TOWN OF NOGALES, ARIZONA
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES* 2018	BUDGETED EXPENDITURES/ EXPENSES 2019
GENERAL FUND				
Non Departmental	\$ 4,313,921	\$ (590,500)	\$ 1,951,800	\$ 4,466,685
Mayor	98,619		68,900	93,261
Council	137,889		129,943	136,570
Emergency Response	200,000			200,000
Administration	453,341		430,040	658,463
Finance	1,184,593		1,135,140	1,164,435
Human Resources	263,599		179,950	326,809
Planning & Zoning & Building Inspections	299,602		249,100	414,750
City Clerk	1,000			122,605
Building Inspection	119,342		112,830	
MIS	540,872		536,350	561,722
City Attorney	781,791		529,285	666,758
City Court	502,936		444,525	485,013
City/County Library	501,142		492,524	522,882
Police	6,521,846		6,190,743	6,695,094
Fire	5,173,696		5,338,531	5,467,887
Volunteer Firefighters	7,920		7,920	7,920
Nogales Rides				71,103
Facilities Maintenance	584,638		548,957	585,082
Engineering	152,986		138,314	152,160
Cemetery	130,282		130,369	143,020
Animal Control	272,145		283,404	291,804
Recreation	513,615	(8,858)	398,050	495,666
Parks	657,255	(19,000)	627,335	717,367
Golf Course	35,890		35,890	35,890
Total General Fund	\$ 23,448,920	\$ (618,358)	\$ 19,959,900	\$ 24,482,946
SPECIAL REVENUE FUNDS				
HURF	\$ 2,372,757	\$	\$ 2,180,550	\$ 2,457,346
HURF SB 1232	2,400,000		472,760	2,400,000
Nogales Rides	105,508		75,073	
City Court PPR JCEF	160,000			166,900
Municipal Court	99,327			102,000
SGIA	23,000		23,000	23,000
E-Rate Program	12,732		12,732	14,837
Tutoring Housing Dept				19,000
Lego Club				3,000
Bullet Proof Vest Partnership	8,000		4,615	8,000
Homeland Security	1,419,455		673,705	1,419,455
GOHS/DUI Task Force	28,000		16,720	28,000
Tohono-O'dham	185,000		35,000	185,000
Miscellaneous Funding	8,000,000			8,000,000
Impound Fees	99,081		18,980	99,081
SB 1398 Additional Assessment	45,637		8,050	45,637
Federal Assets Seizures-Justice	200,000			200,000
Federal Assets Seizures-Treasury	530,000		17,900	530,000
AZ Forestry Wildland Fire	268,711		120,630	343,711
Governor's Office Highway Safety - Fire				39,770
Fire House Sub				17,093
Community Against Poverty				97,479
Victim's Rights Grant	10,100		10,100	10,100
Highway Safety Improvements - St signs	119,507		47,871	
Total Special Revenue Funds	\$ 16,086,815	\$	\$ 3,717,686	\$ 16,209,409

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

DEBT SERVICE FUNDS

\$ _____ \$ _____ \$ _____ \$ **Page 11**

CITY/TOWN OF NOGALES, ARIZONA
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES* 2018	BUDGETED EXPENDITURES/ EXPENSES 2019
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
Water Valves Replacement	12,900			
Crawford Water Line Project	200,000		85,853	
McNab Street Project	29,000			
Water Infrastructure Development	146,091		43,800	
WIFA - Water Meters	300,000		981,695	
Community Streets Improvements	13,550			
Building Purchase/Parks improvements		618,358	600,444	
General Fund Capital Purchases				2,327,215
Total Capital Projects Funds	\$ 701,541	\$ 618,358	\$ 1,711,792	\$ 2,327,215
PERMANENT FUNDS				
Sewer Development Fees	\$ 1,909,176	\$	\$	\$ 1,909,176
Water Development Fees	90,210		67,934	90,210
Total Permanent Funds	\$ 1,999,386	\$	\$ 67,934	\$ 1,999,386
ENTERPRISE FUNDS				
Sewer Fund	\$ 3,607,645	\$	\$ 3,134,830	\$ 3,887,653
Water Fund	3,343,508		3,292,100	3,994,343
Sanitation Fund	2,866,380		2,019,228	3,178,115
Nogales Housing Authority	946,317		841,555	993,710
Total Enterprise Funds	\$ 10,763,850	\$	\$ 9,287,713	\$ 12,053,821
INTERNAL SERVICE FUNDS				
Fleet Management	\$ 809,839	\$	\$ 602,436	\$ 760,190
Warehouse/Inventory	115,374		98,777	110,319
Total Internal Service Funds	\$ 925,213	\$	\$ 701,213	\$ 870,509
TOTAL ALL FUNDS	\$ 53,925,725	\$	\$ 35,446,238	\$ 57,943,286

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY/TOWN OF NOGALES, ARIZONA
Full-Time Employees and Personnel Compensation
Fiscal Year 2019

FUND	Full-Time Equivalent (FTE) 2019	Employee Salaries and Hourly Costs 2019	Retirement Costs 2019	Healthcare Costs 2019	Other Benefit Costs 2019	Total Estimated Personnel Compensation 2019
GENERAL FUND	198	\$ 9,912,563	\$ 3,455,775	\$ 1,667,234	\$ 1,100,933	\$ 16,136,505
SPECIAL REVENUE FUNDS						
HURF	13	\$ 420,352	\$ 48,999	\$ 145,619	\$ 87,328	\$ 702,298
Total Special Revenue Funds	13	\$ 420,352	\$ 48,999	\$ 145,619	\$ 87,328	\$ 702,298
ENTERPRISE FUNDS						
SEWER	9	\$ 309,747	\$ 36,744	\$ 89,862	\$ 55,317	\$ 491,670
PRETREATMENT	1	\$ 43,460	\$ 5,275	\$ 13,980	\$ 4,939	\$ 67,654
WATER	14	\$ 496,013	\$ 60,141	\$ 159,331	\$ 78,323	\$ 793,808
SANITATION	23	\$ 684,828	\$ 83,038	\$ 262,065	\$ 124,223	\$ 1,154,154
Total Enterprise Funds	47	\$ 1,534,048	\$ 179,923	\$ 511,258	\$ 257,863	\$ 2,439,632
INTERNAL SERVICE FUND						
FLEET	5	\$ 208,621	\$ 25,167	\$ 39,010	\$ 27,645	\$ 300,443
WAREHOUSE	2	\$ 60,667	\$ 7,378	\$ 30,733	\$ 8,056	\$ 106,834
UTILITIES MANAGEMENT	5	\$ 302,177	\$ 35,241	\$ 48,109	\$ 34,750	\$ 420,277
NOGALES HOUSING AUTH	14	\$ 529,759	\$ 61,584	\$ 113,737	\$ 73,483	\$ 778,563
Total Internal Service Fund	26	\$ 1,101,224	\$ 129,370	\$ 231,589	\$ 143,934	\$ 1,606,117
TOTAL ALL FUNDS	284	\$ 12,968,187	\$ 3,814,067	\$ 2,555,700	\$ 1,590,058	\$ 20,884,552

The Budget is funded from a combination of revenues. Revenues come from recurring sources, such taxes, services fees and capital grants for one-time projects.

Revenues are clasiffied by source.

Tax Revenues are derived from sales tax and franchise tax.

Licenses Fees are derived from Business and Occupational licenses fees.

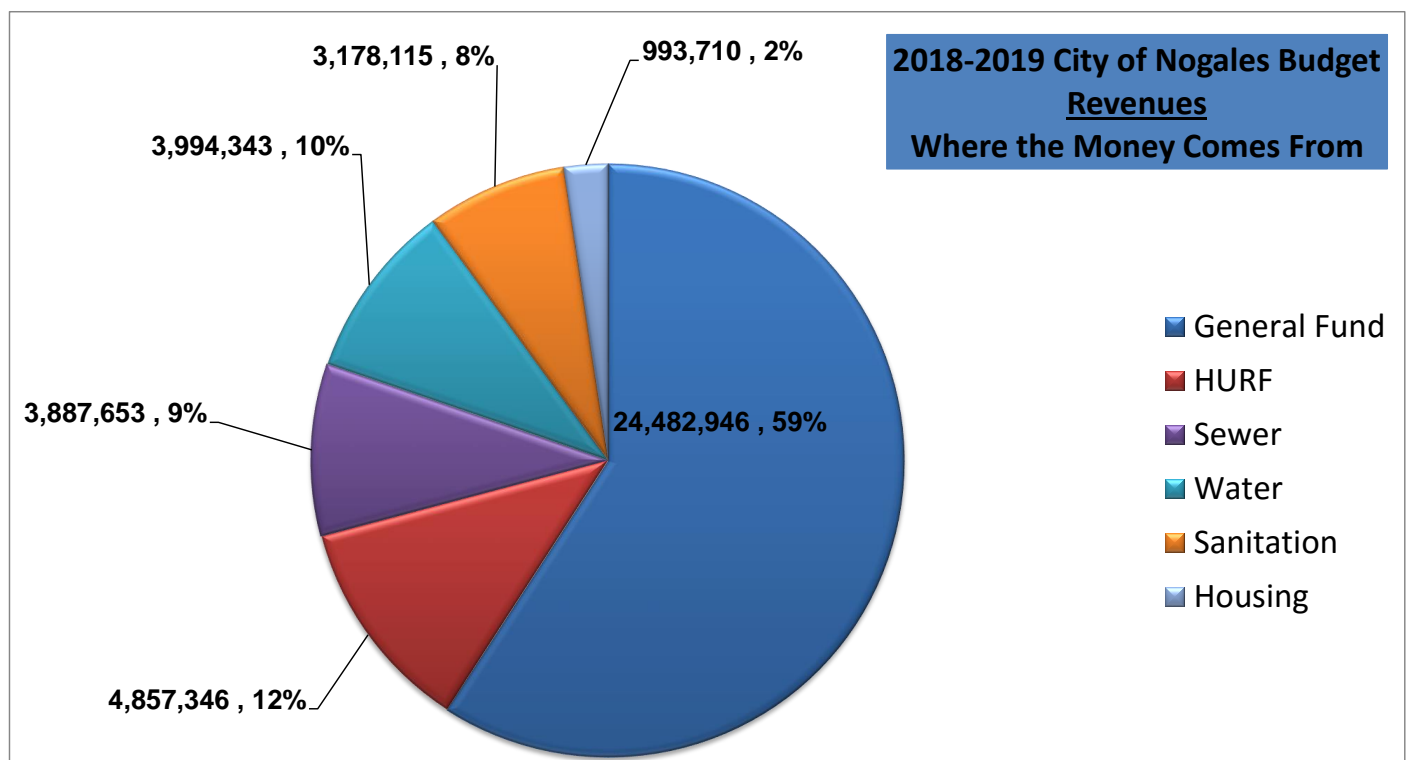
Permits Fees are collected from building and construction permits and development fees.

Shared Revenues are derived from state share revenues.

Provided Services Fees are earned providing Ambulance services, Recreational programs, Parking meter fees.

Court Fees are collected from fines.

Other Revenues include investment earnings, reimbursements from grants, and administrative allocations.



Expenditures are classified by type.

Operations include current costs associated with the day-to-day activities of the City. These costs include payroll, professional and contracted services, materials and supplies.

Capital Outlay will be used to build and purchase capital assets that are not considered to be part of the operating budget.

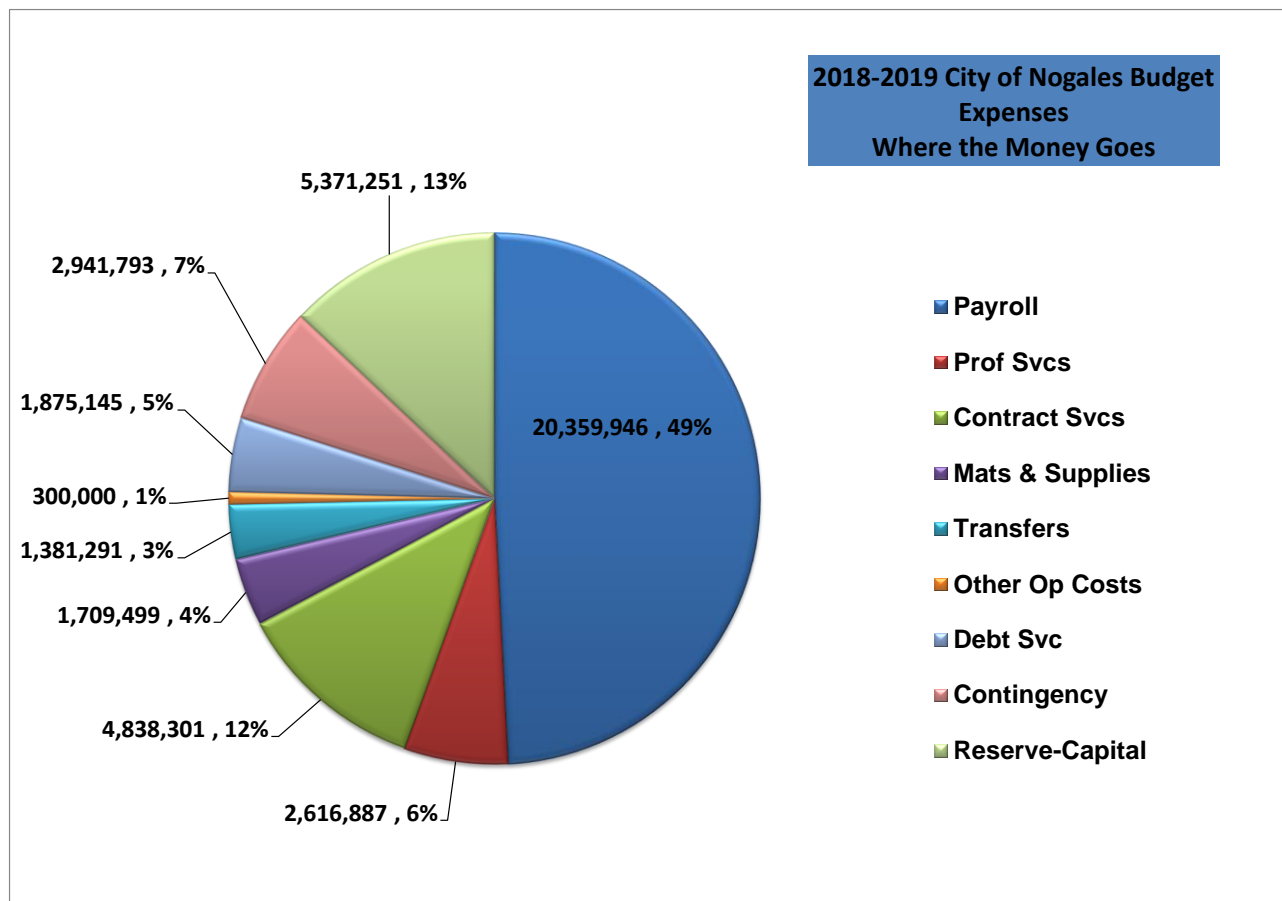
Debt Service category represents the annual payments on long-term debt principal, interest and fees paid.

The following are the categories of operational expenditures: personnel, professional and contractual services, materials and supplies, other and operating capital.

The **personnel** category accounts for the largest component of the operations. Costs in this category are those associated with maintaining the workforce and include salaries and wages, health and life insurance, payroll taxes, pension plan contributions, worker's compensation and uniform allowances.

The **professional and contractual services** category, which accounts for outsourced services and other contractual obligations. Services include utilities costs and professional services such as those performed by attorneys, auditors, financial advisors, engineers, services for tax collections, training, travel, membership and subscriptions, postage, rental and lease of equipment.

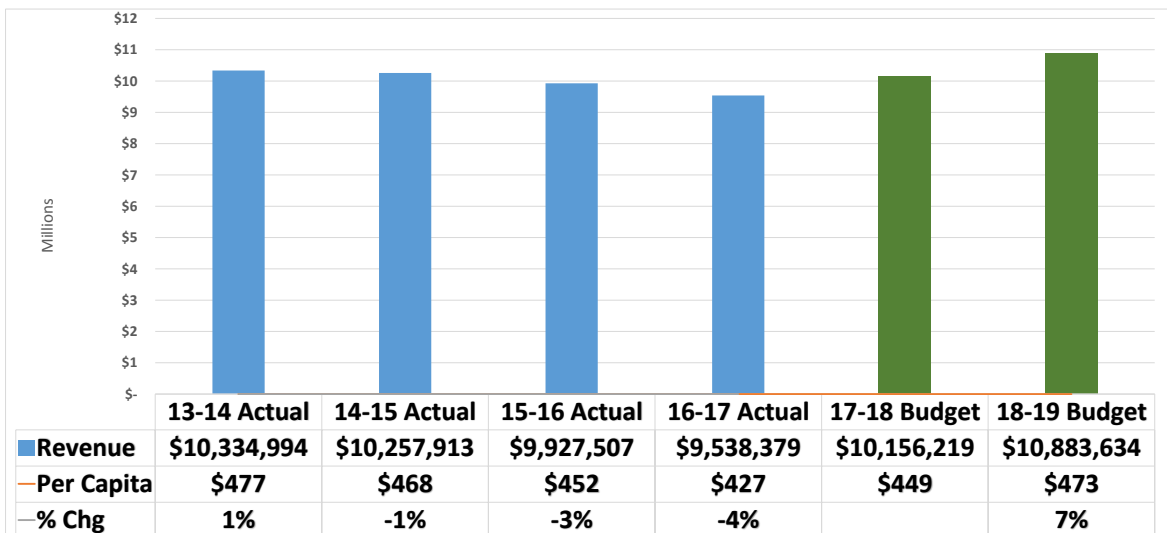
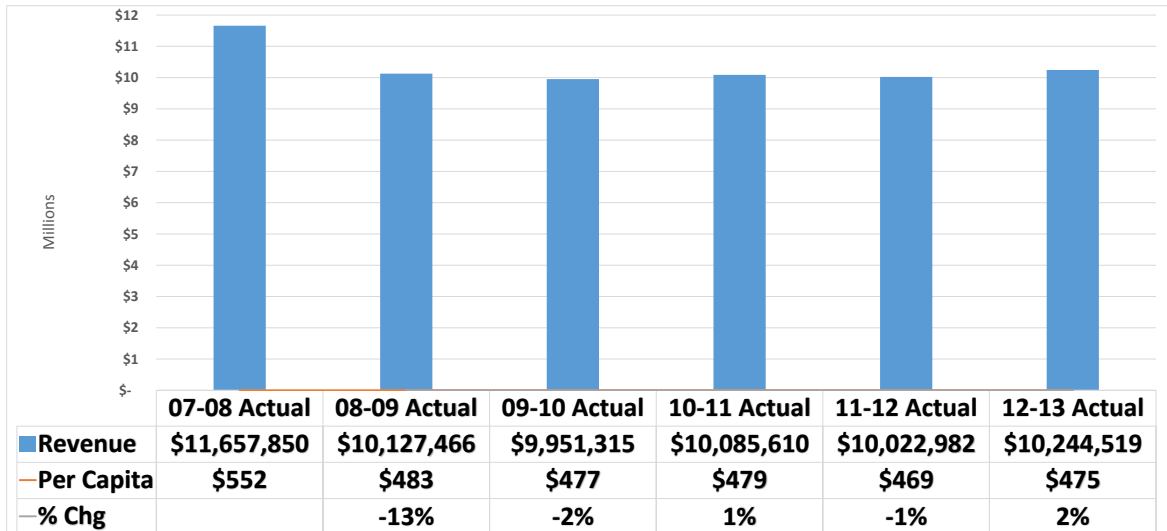
The **material and supplies** category included items such office supplies, computer and printer supplies, fuel, tires, water, sewer, sanitation and shop supplies.



General Sales Tax (Taxes)

Major Revenues
[Sources](#)

A transaction privilege tax is assessed on sales activity within the City limits. There are no restrictions placed on this revenue source. The revenues are recorded in the General Fund and are used to fund daily operations



The City operates under the Arizona's Model City Tax Code (<http://modelcitytaxcode.az.gov/>). The City assesses a 2.0% tax rate on most general, non-service business transactions. The State of Arizona collects taxes for the City and them disburses them to the City.

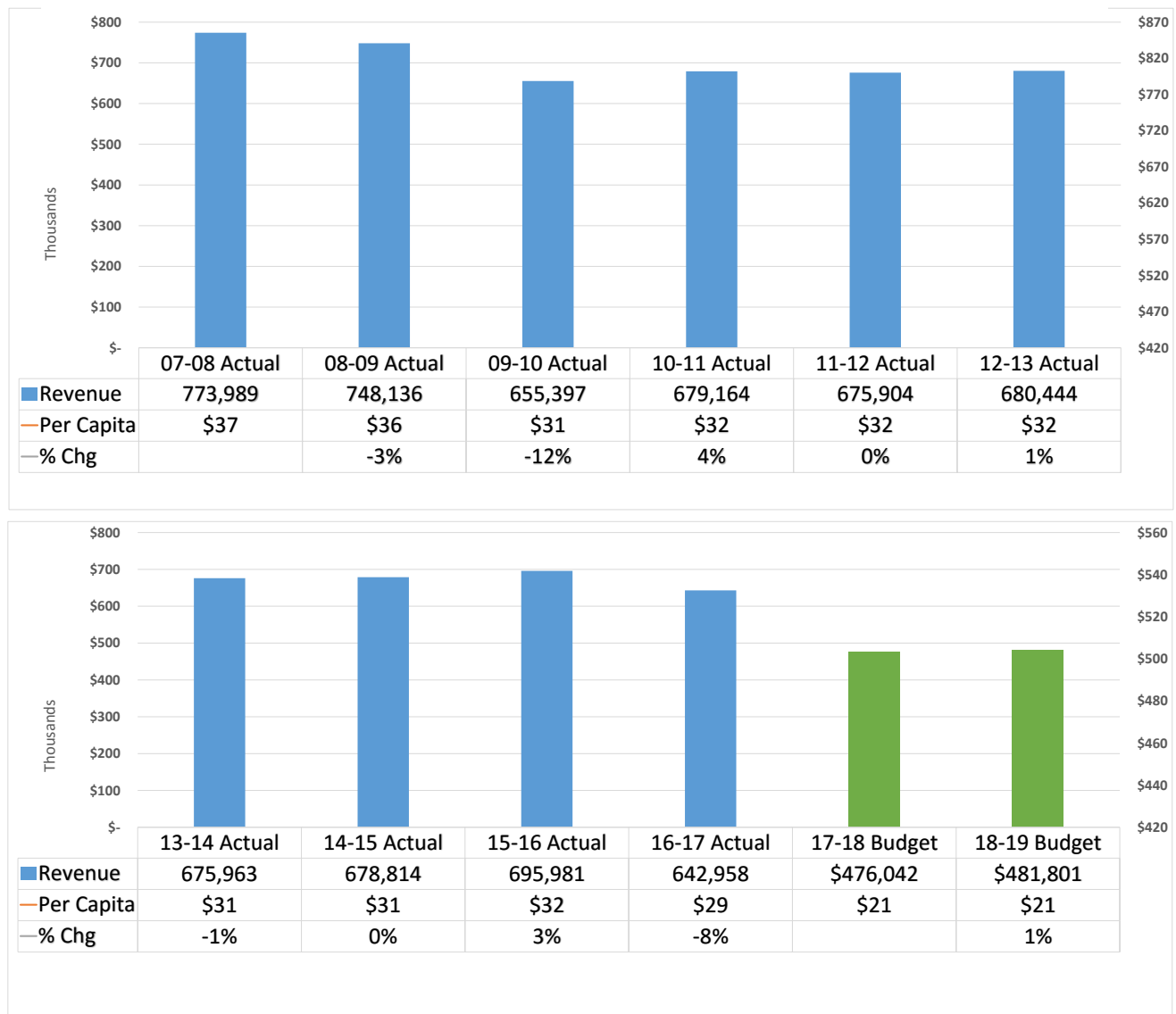
Revenues were projected based on prior years' history. There is currently not an indication revenues will increase in the upcoming year. There is consideration the City could see an increase on internet based revenues.

Sales taxes per capita are projected to be about the same s they have been in the past.

Franchise Fees (Taxes)

Major Revenues [Sources](#)

The City of Nogales collects franchise fees from cable, electric and gas utility providers pursuant to executed agreements. The agreements license the utilities to use the City's right-of ways. There are no restrictions placed on this revenue source. The revenues are recorded in the General Fund and are use to fund daily operations



Franchise tax rates are 2.0% for cable, gas and electric, as set forth in the agreements. The utility companies pay the taxes to the City on a quarterly basis.

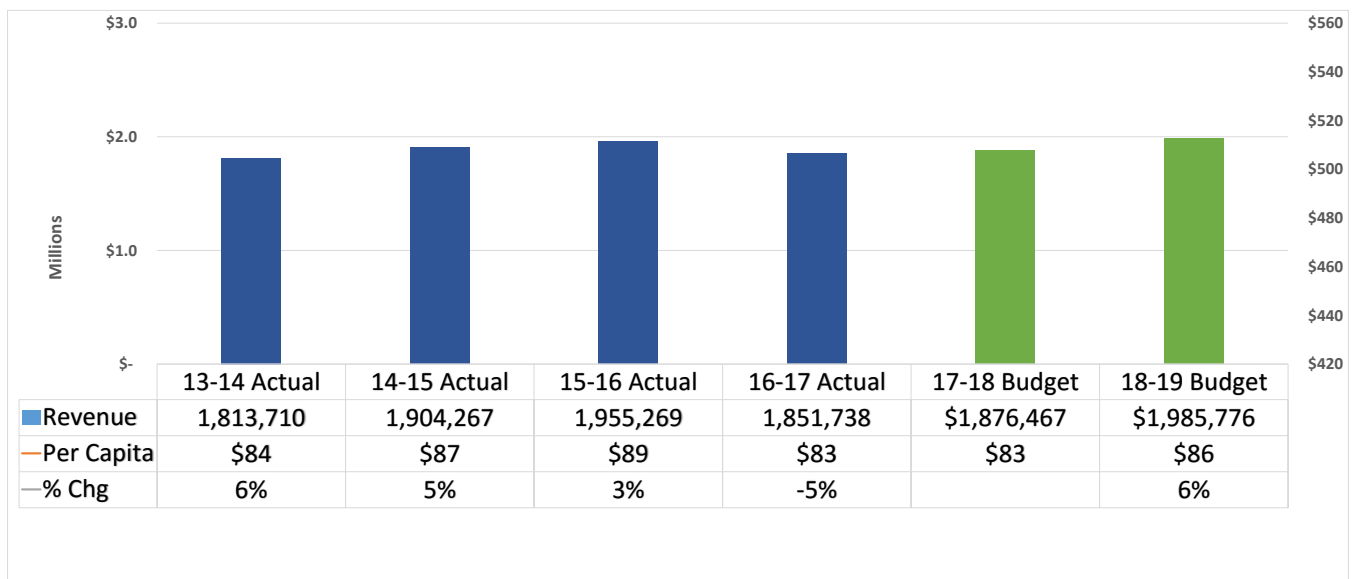
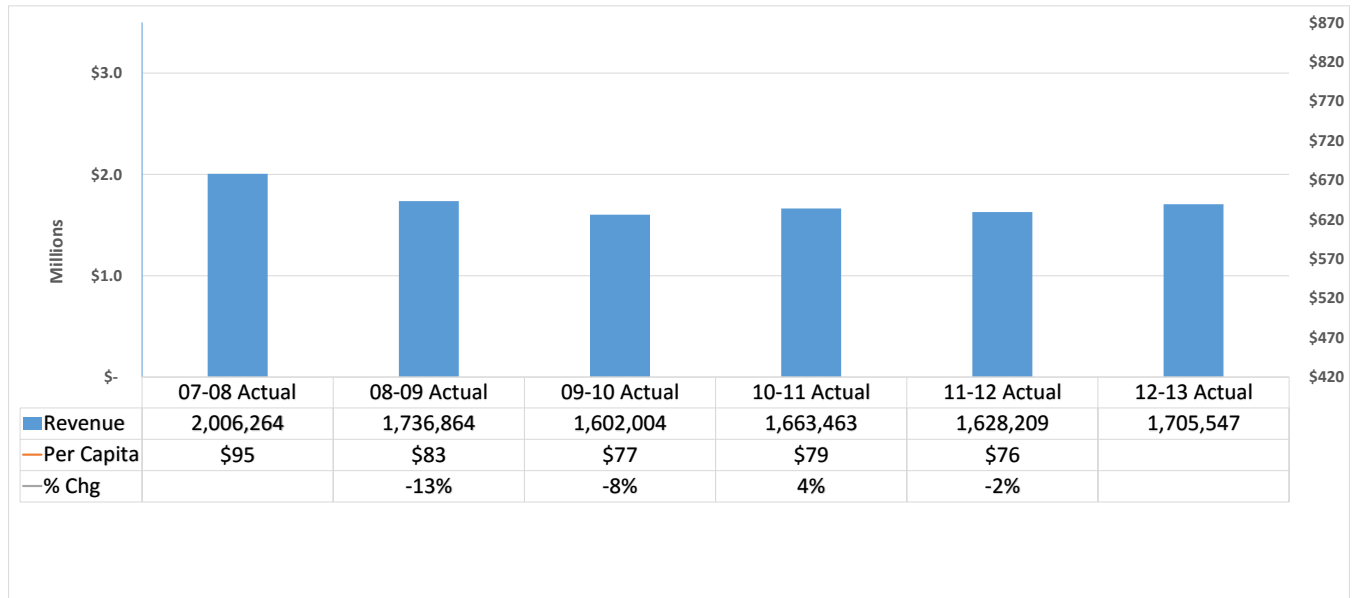
Projections were based on prior years' history.

Franchise Fees per capita are projected to be about the same as prior years.

State Shared Sales Tax (Intergovernmental)

Major Revenues [Sources](#)

Incorporated cities and towns receive a portion of the State's sales tax collections. There are no restrictions placed on this revenue source. The revenues are recorded in the General Fund and are used to fund daily operations.



The State's transaction privilege tax rate is 5.6%. The State's distribution is based upon population figures in proportion to other municipalities. Historically, the population figures were adjusted every five years. Beginning in 2017 and afterwards, the population basis will be adjusted annually based upon US Census estimates. Distributions are made monthly.

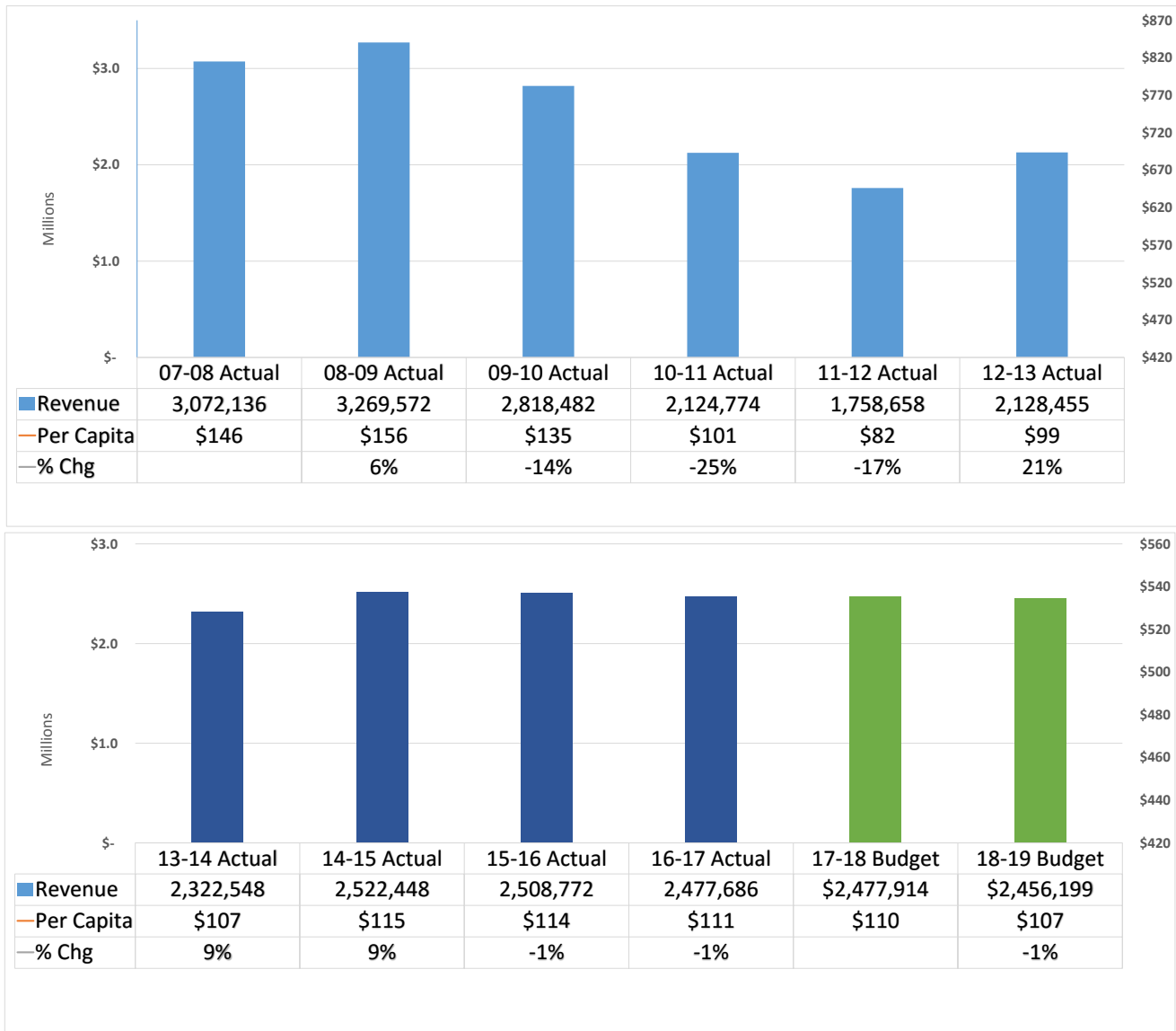
The Arizona Department of Revenue provides the City with projected revenues for the upcoming fiscal year.

State shared sales taxes per capita are projected to increase over time. The State's economy is improving however the City's economy is expected to stay the same.

State Shared Income Tax (Intergovernmental)

Major Revenue
Source

Incorporated cities and towns receive a portion of the State's income tax collected in the fiscal year two years prior. There are no restrictions placed on this revenue source. The revenues are recorded in the General Fund and are used to fund daily operations.



The State distributes to the municipalities 15% of the total income taxes it collected from two years prior. Historically, the population figures were adjusted every five years. Beginning in 2017 and afterwards, the population basis will be adjusted annually based upon US Census estimates. Distributions are made monthly.

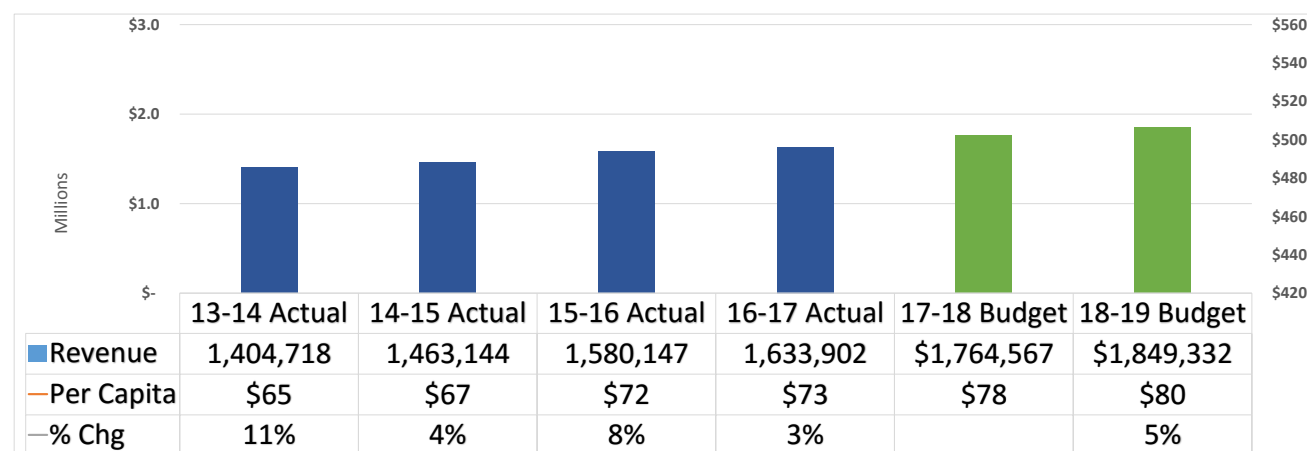
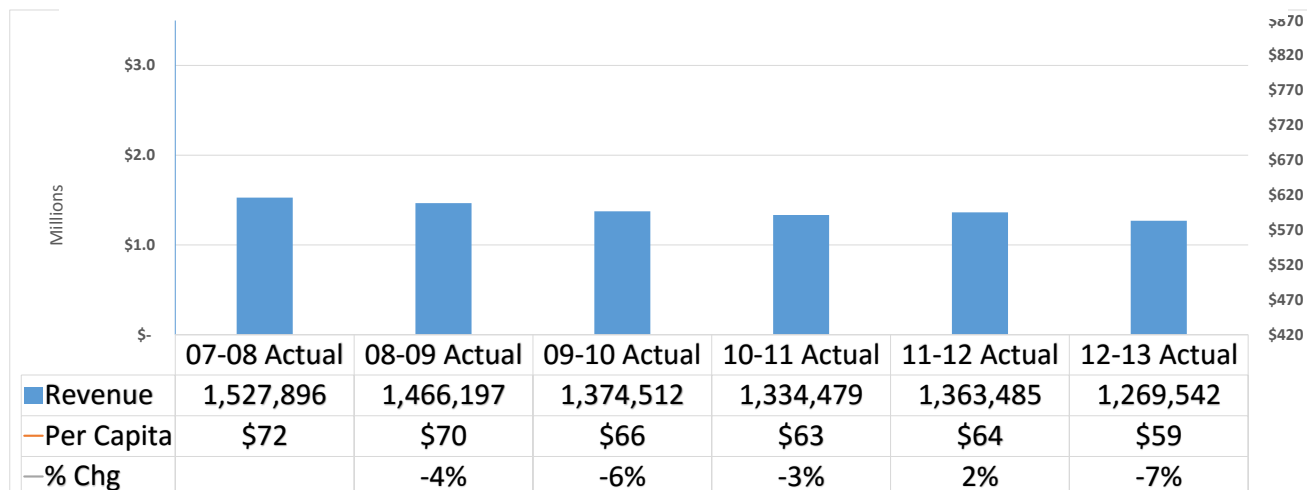
The Arizona Department of Revenue provides the City with projected revenues for the upcoming fiscal year. The Arizona Department of Revenue provides the City with projected revenues for the upcoming fiscal year. Future projections are based upon the City's estimated growth compared to the State's projections for its future growth.

State shared income taxes per capita are projected to increase over time. The State's economy is

State Shared Vehicle License Taxes (Intergovernmental)

Major Revenues
[Sources](#)

Incorporated cities and towns receive a portion of the State's vehicle license tax collections. There are no restrictions placed on this revenue source. The revenues are recorded in the



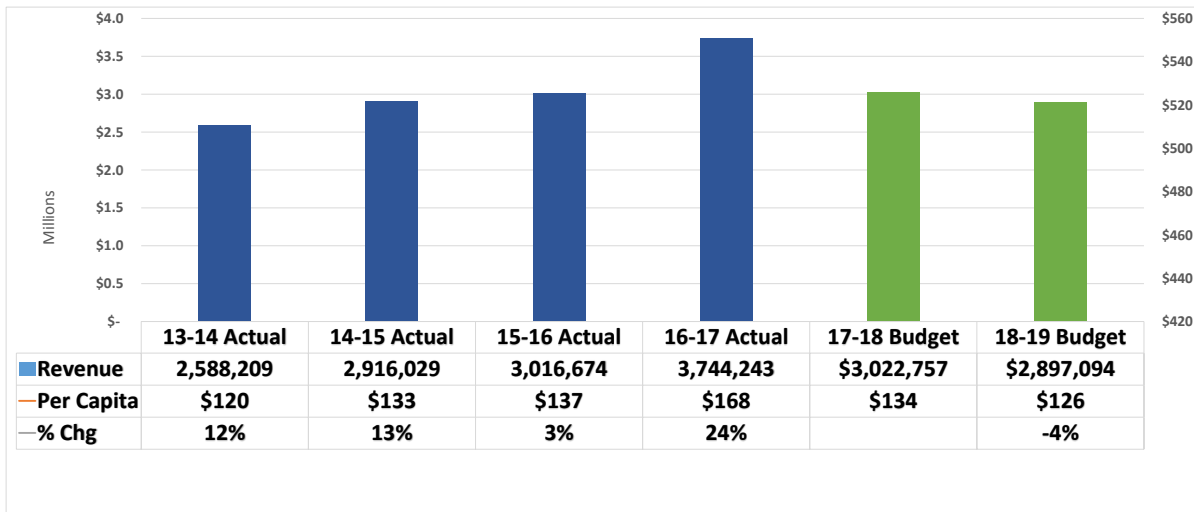
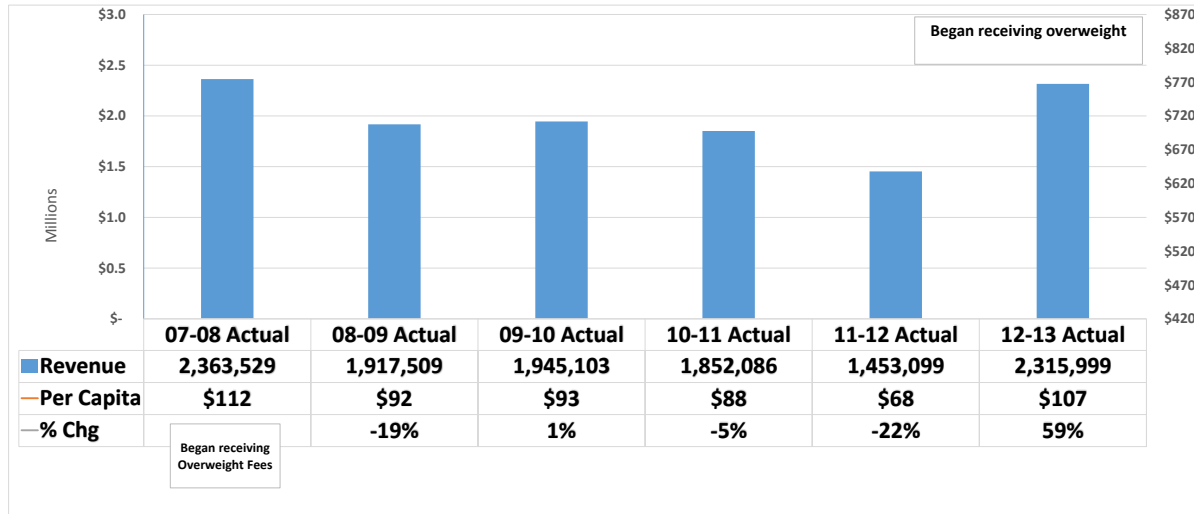
The State's distribution is based upon population figures in proportion to other municipalities. Historically, the population figures were adjusted every five years. Beginning in 2017 and afterwards, the population basis will be adjusted annually based upon US Census estimates. Distributions are made twice a month.

The Arizona Department of Transportation provides projections for statewide revenue collections. The City's projections start with the statewide figure and allocate a proportion of it based upon the City's projected population relative to that of the Statewide projected population for the year in question.

Highway User Revenues (HURF) (Intergovernmental)

Major Revenues
[Sources](#)

Incorporated cities and towns receive a portion of the State's HURF collections. The Arizona Constitution restricts the use of HURF monies. Funding must be used exclusively for street and highway purposes, excluding the use for traffic law enforcement or administration of traffic safety programs. In addition the City receives money paid by the trucking industry for overweight permits.



The majority of the HURF is generated from the tax on fuel sales (0.18 per gallon) and a portion on vehicle license taxes. Cities and towns receive 27.5% of total HURF collected. The funds are distributed based on two calculations. First, 50% of the available funds are distributed based on population figures in proportion to other local jurisdictions. Second, the remaining 50% is distributed to counties based on fuel sales and further to cities and towns based on population proportion in the county. The overweight fees collected are based on permits issued to the trucking industry. Distributions are received monthly.

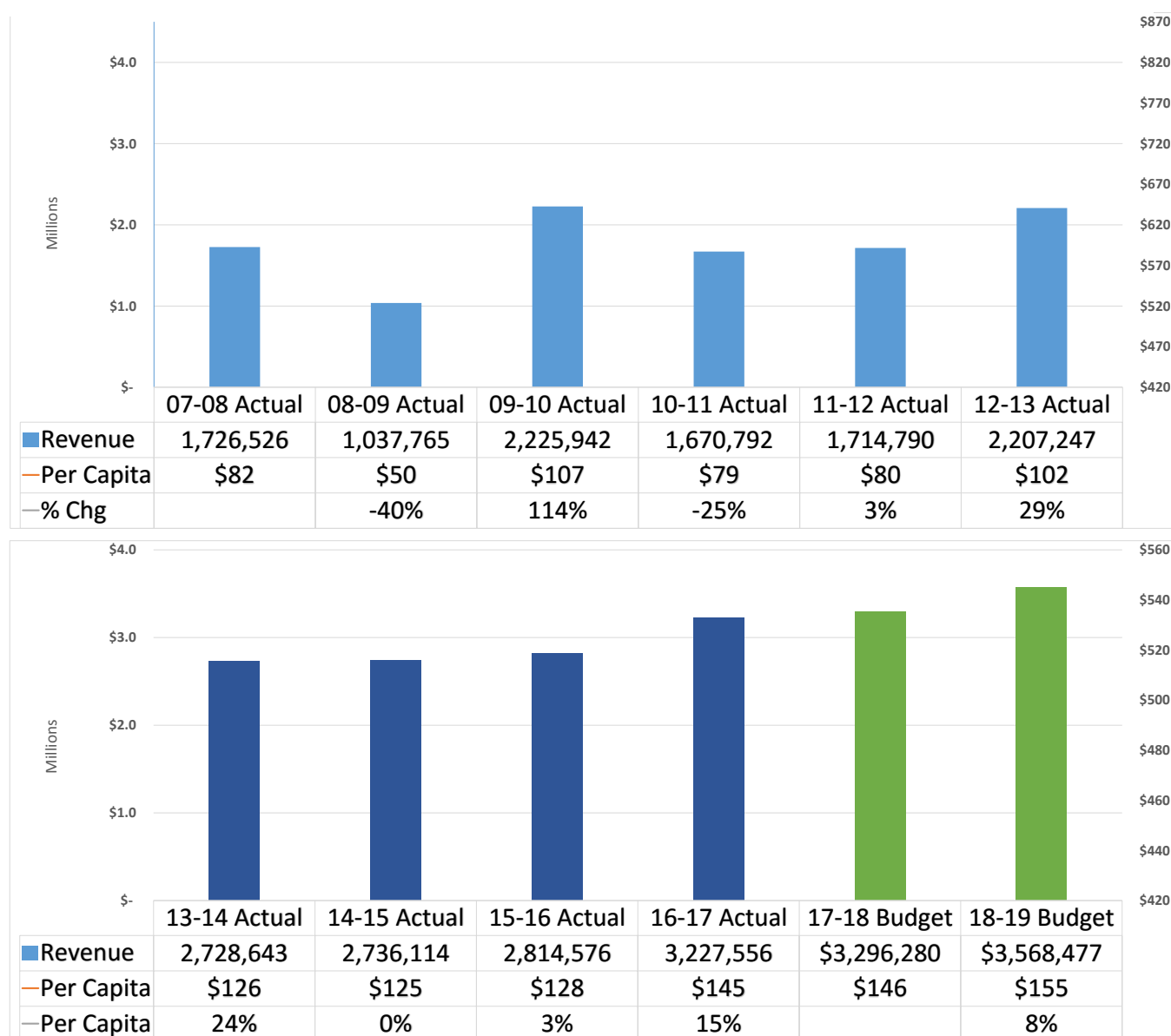
The Arizona Department of Transportation provides projections for statewide revenue collections. The City's projections start with the statewide figure and allocate a proportion of it based upon the City's projected population relative to that of the Statewide projected population for the year in question.

The Arizona Department of Transportation provides projections for statewide revenue collections. The City's projections start with the statewide figure and allocate a proportion of it based upon the

Sewer User Fees (Charges for Services)

Major Revenues
[Sources](#)

Sewer user fees are charged to the households and businesses served by the wastewater utility. Sewer user fees are used to pay the operating costs of the wastewater utility, wastewater treatment plant and to pay a portion of the debt service costs. The fees are recorded in the Sewer Fund.



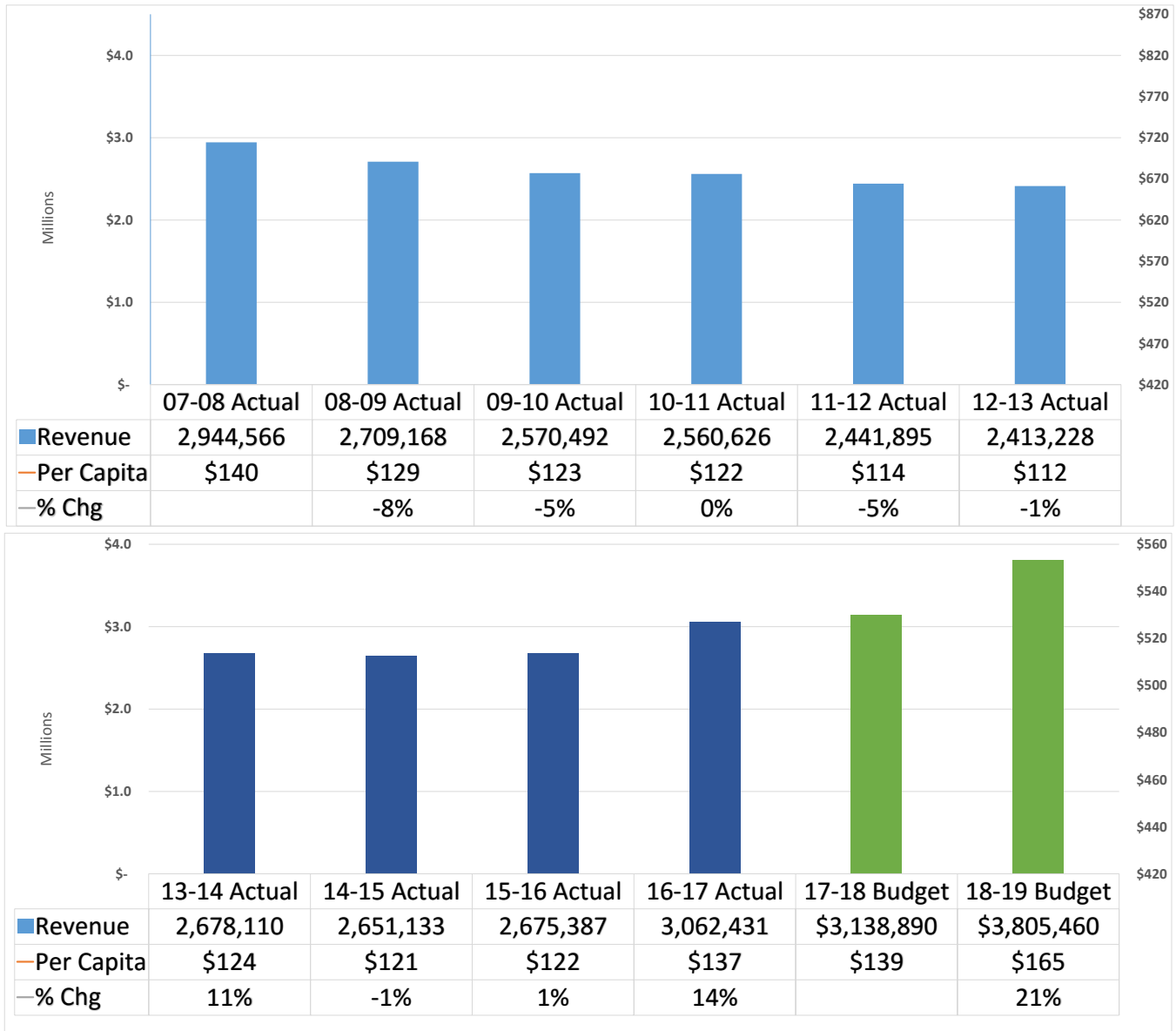
Customers are billed monthly fees based on the average amount of water they consume during the winter months. Fees are set at a rate needed to pay for operations and a portion of debt service. This year the second to last fee increase will be implemented in September 2018.

The rate increase for 2018 and 2019 are expected to produce higher sewer user fees per customer over time and will help to cover the operating and debt service cost.

Water User Fees (Charges for Services)

Major Revenues
[Sources](#)

Water user fees are charged to the households and businesses served by the water utility. Water user fees are used to pay the operating costs of the water utility and to pay a portion of the debt service costs. The fees are recorded in the Water Fund.



Customers are billed monthly fees based on the amount of water they consume each month. Fees are set at a rate needed to pay for operations and a portion of debt service. This year the second to last fee increase will be implemented in September 2018.

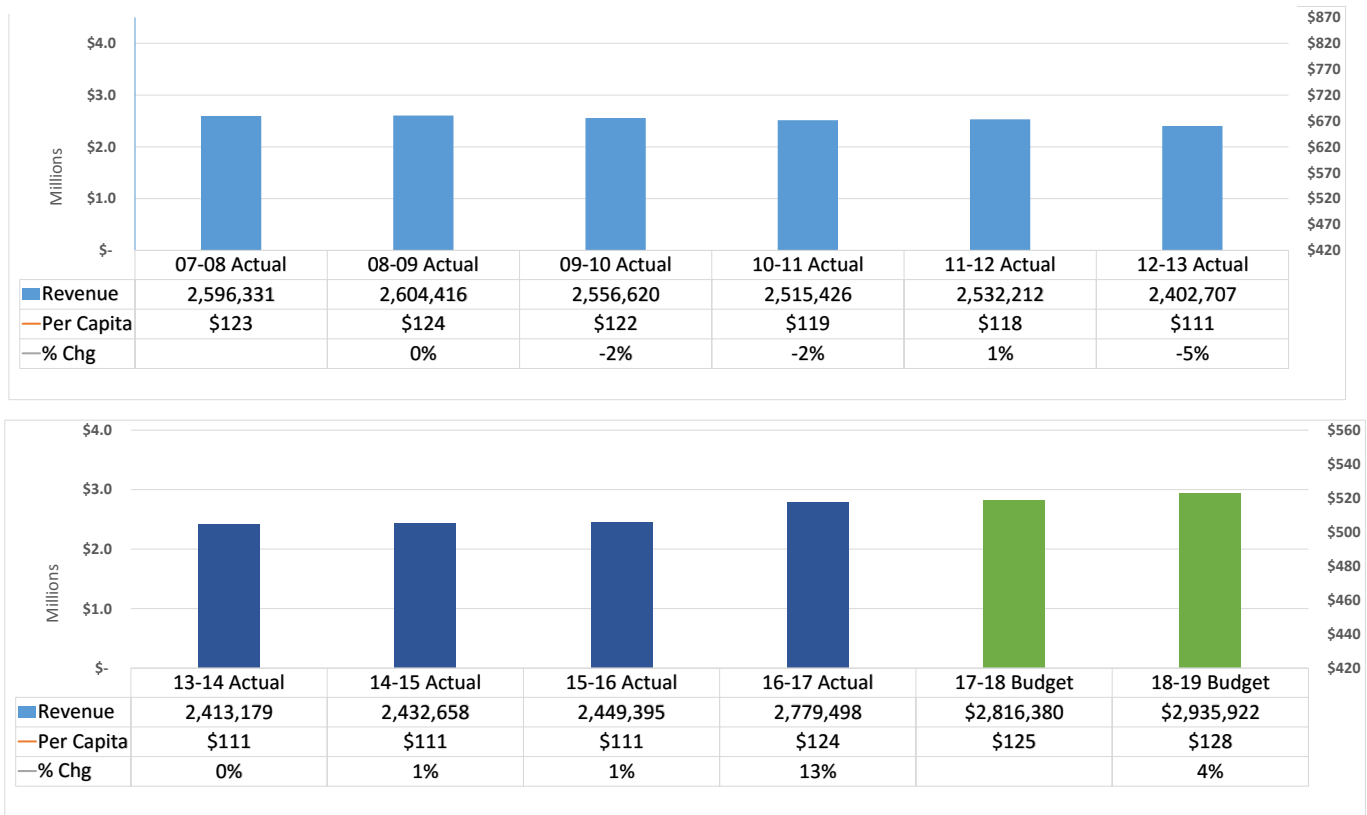
The projected revenues will be collected from existing customers.

The rate increase for 2018 and 2019 are expected to produce higher water user fees per customer over

Sanitation User Fees (Charges for Services)

Major Revenue Sources

Sanitation user fees are charged to the households and businesses served by the sanitation department. Sanitation user fees are used to pay the operating costs of the sanitation department and to pay a portion of the debt service costs. The fees are recorded in the Sanitation Fund.



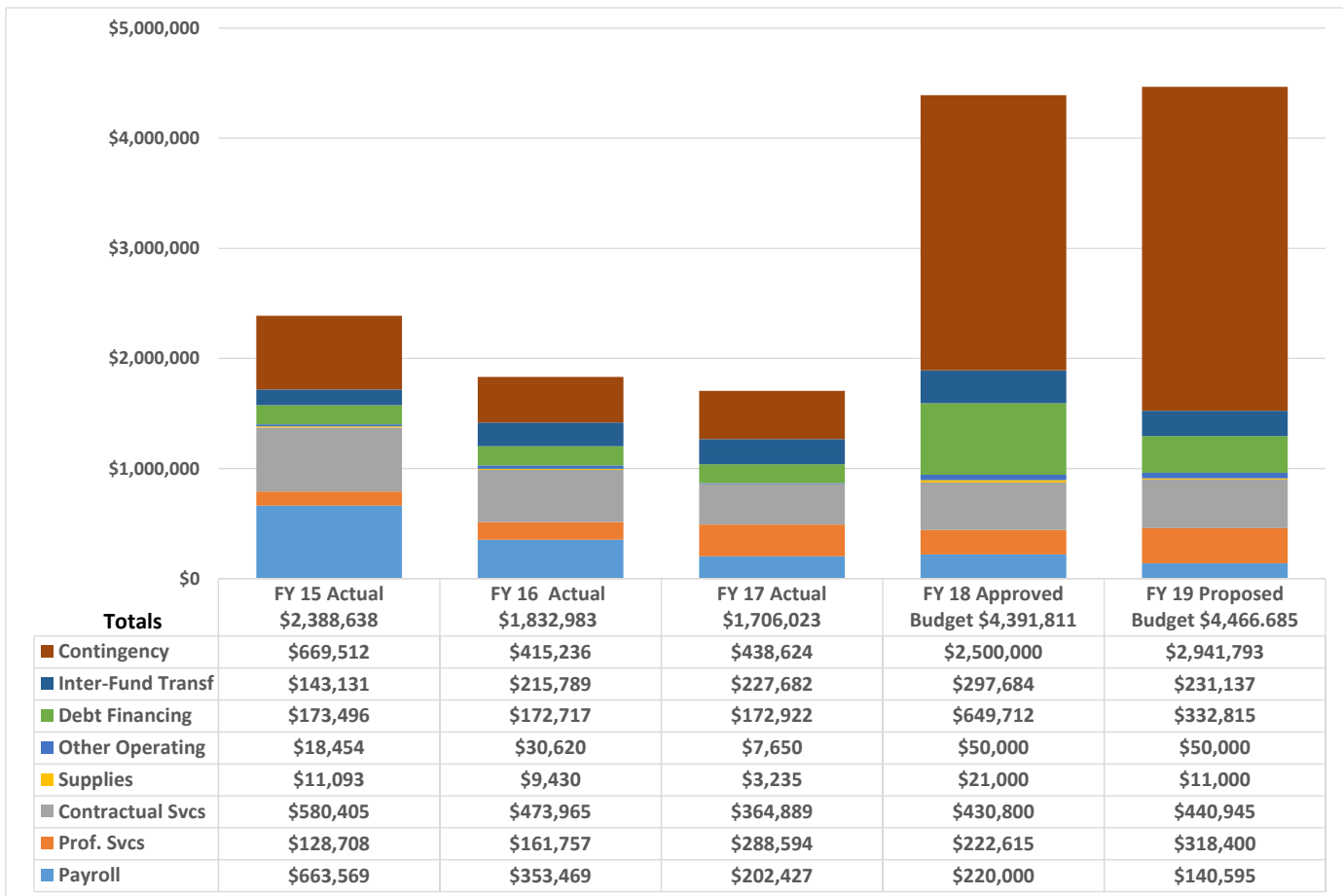
Customers are billed monthly fees based on a fee schedule. Fees are set at a rate needed to pay for operations and a portion of debt service. This year the second to last fee increase will be implemented in September 2018.

The projected revenues will be collected from existing customers.

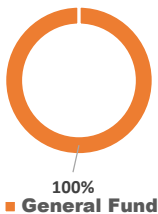
Positive. The rate increase for 2018 and 2019 are expected to produce higher sanitation user fees per customer over time and will help to cover the operating and debt service cost.

Department Summaries and Performance

Non-Departmental



Funding

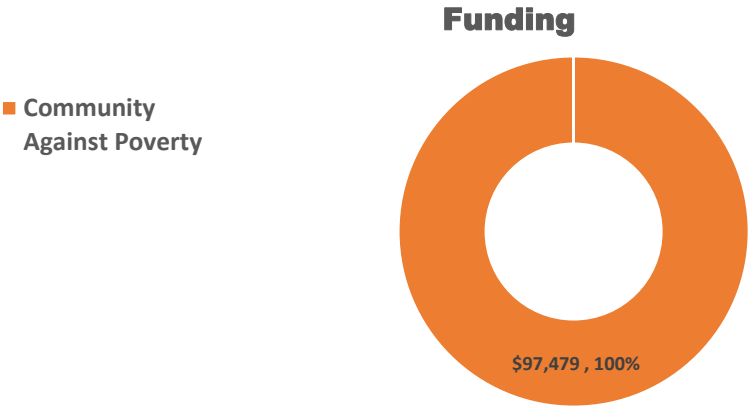
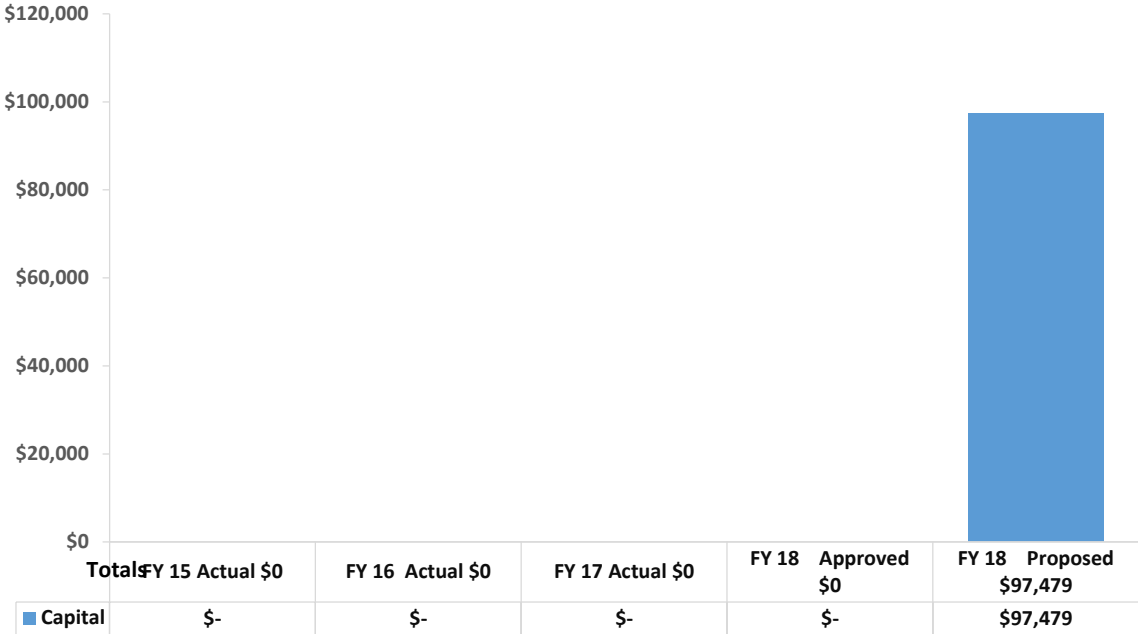


Staffing:	2017	0
	2018	0
	2019	0

Cost Changes	
Department cost has changed by	
2%	
Increases	Decreases
Prof svcs \$95,785	Gen Mtls \$10,000 Debt Fin cost \$316,897
Mbrshps \$3,145, Other Cont \$7,000	Intrfnd trnsfrs \$66,547
Contingency \$441,793	Grp Health Ins \$82,000

Budget Notes

Department Budget and Performance
Community Against Poverty - Restricted Funds



Budget Notes

MAYOR

Department Information

Mayor FTE's: 1 Budget: \$ 93,261

The Mayor establishes goals and objectives, adopts public policies, and approves the annual budget to meet the City's needs.

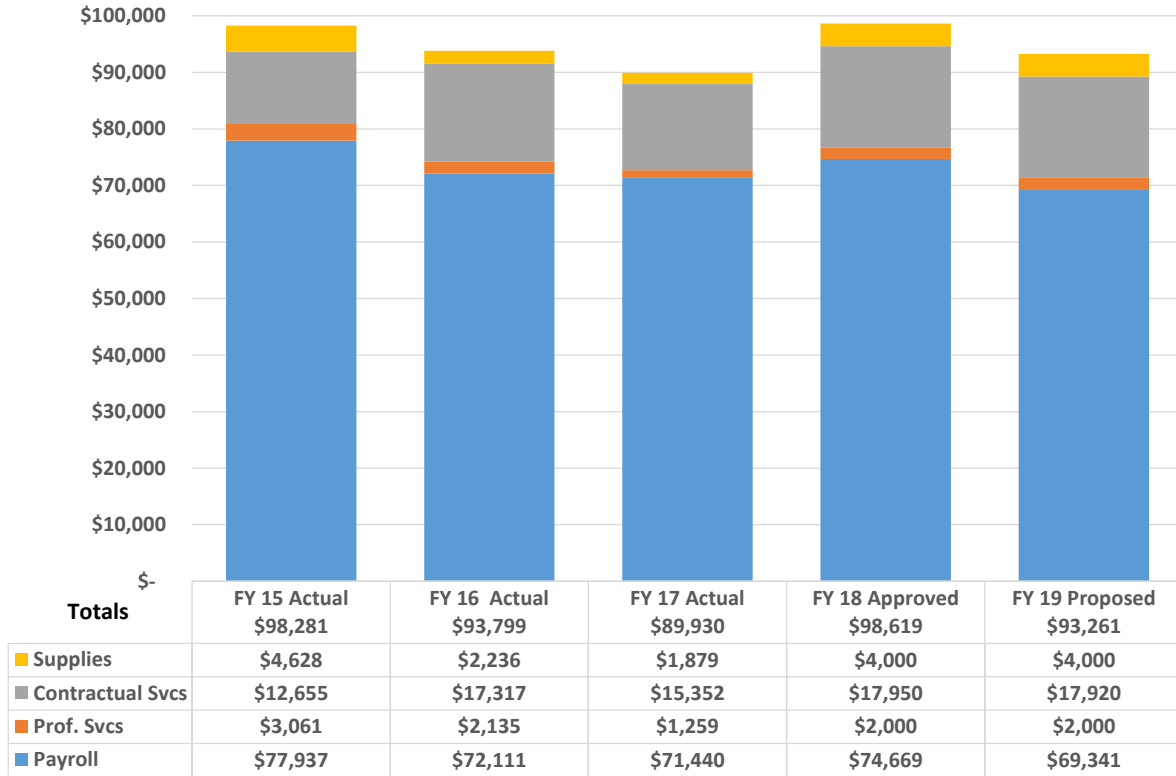
All powers of the Mayor are exercised by ordinance, resolution, order or motion.

City of Nogales Mayor



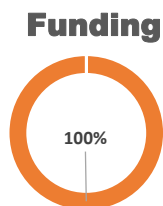
**John F Doyle
Mayor**

Department Budget and Performance Mayor



Staffing:	2017	1
	2018	1
	2019	1

Cost Changes	
Department cost has changed by	
-5%	
Increases	Decreases
	Payroll \$5,328



■ **General Fund**

Budget Notes

Council

Department Information

COUNCIL DEPARTMENT (0.0 FTE, \$80,892)

The Council establishes goals and objectives, adopts public policies, and approves the annual budget to meet the City's needs.

All powers of the Council are exercised by ordinance, resolution, order or motion.

City of Nogales Council



Robert Rojas
Vice Mayor
Councilman (2015)



Jose "Joe" Diaz
Councilman (2015)



Greg Lucero
Councilman (2015)



Nubar Hanessian
Councilman (2017)

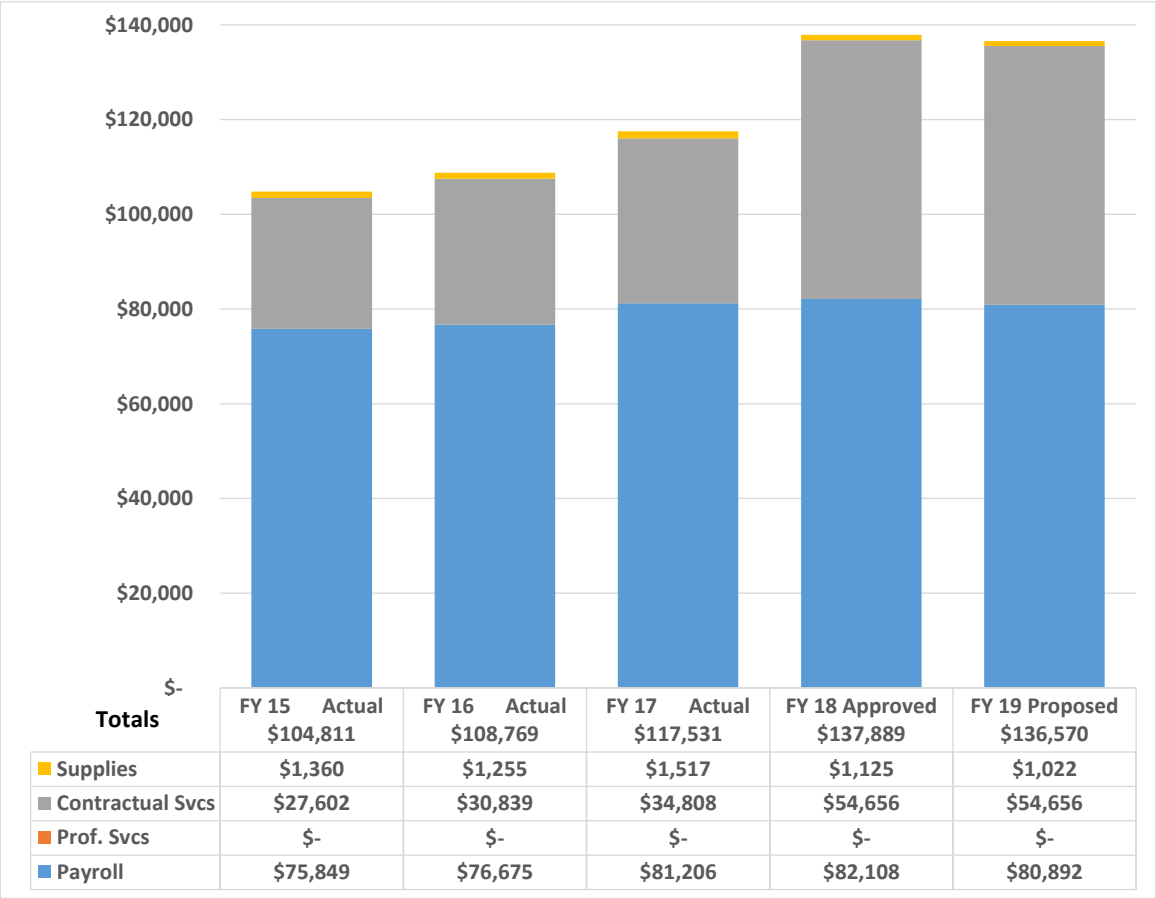


Jorge Maldonado
Councilman (2017)

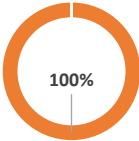


Marcelino Varona, Jr.
Councilman (2017)

Department Summaries and Performance Council



Funding



100%

■ General Fund

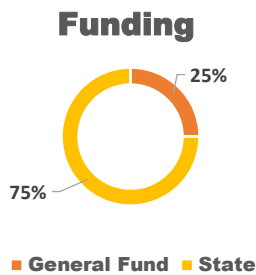
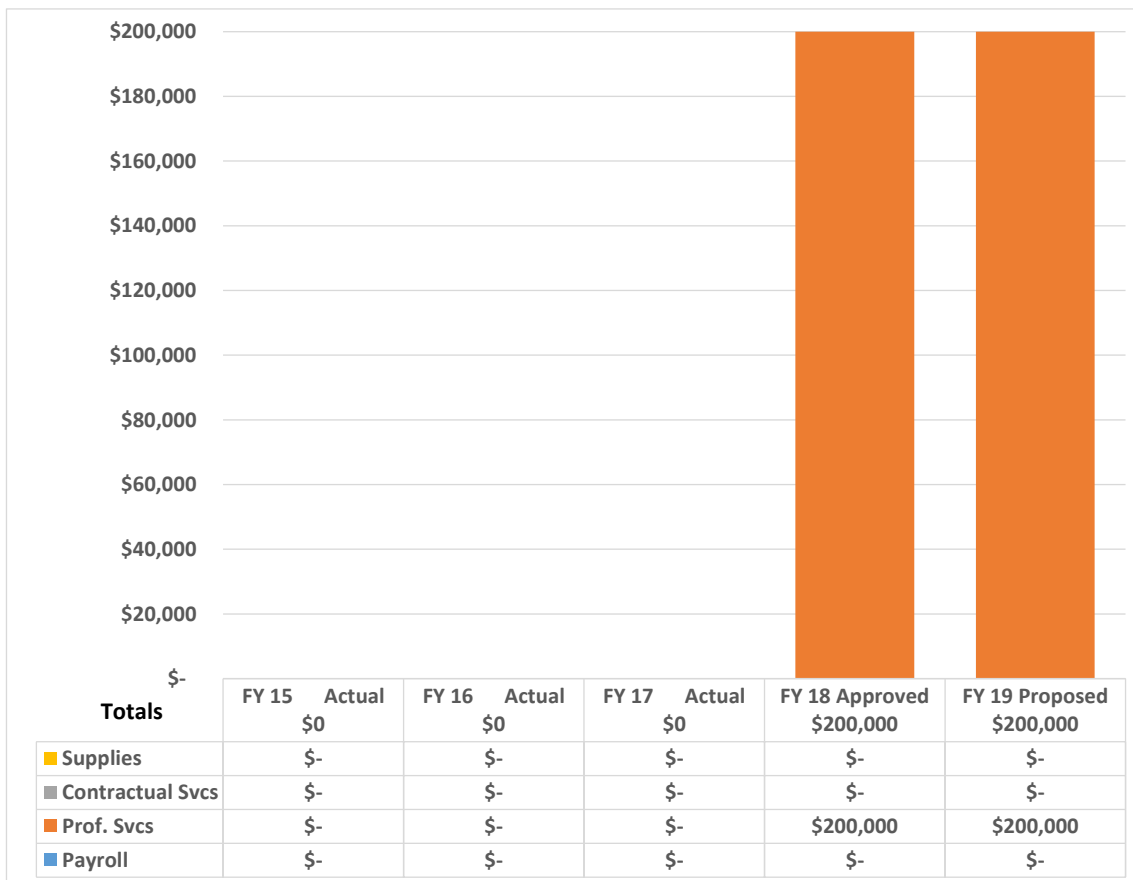
Staffing:	2017	6
	2018	6
	2019	6

Cost Changes	
Department cost has changed by	
-1%	
Increases	Decreases
	Health Ins. \$1,216 Fuel \$103

Budget Notes

Department Summaries and Performance

Emergency Response



Staffing:	2017	0
	2018	0
	2019	0

Cost Changes	
Department cost has changed by	
0%	
Increases	Decreases

Budget Notes

City Manager
Department Information
Dr. Frank Felix, City Manager

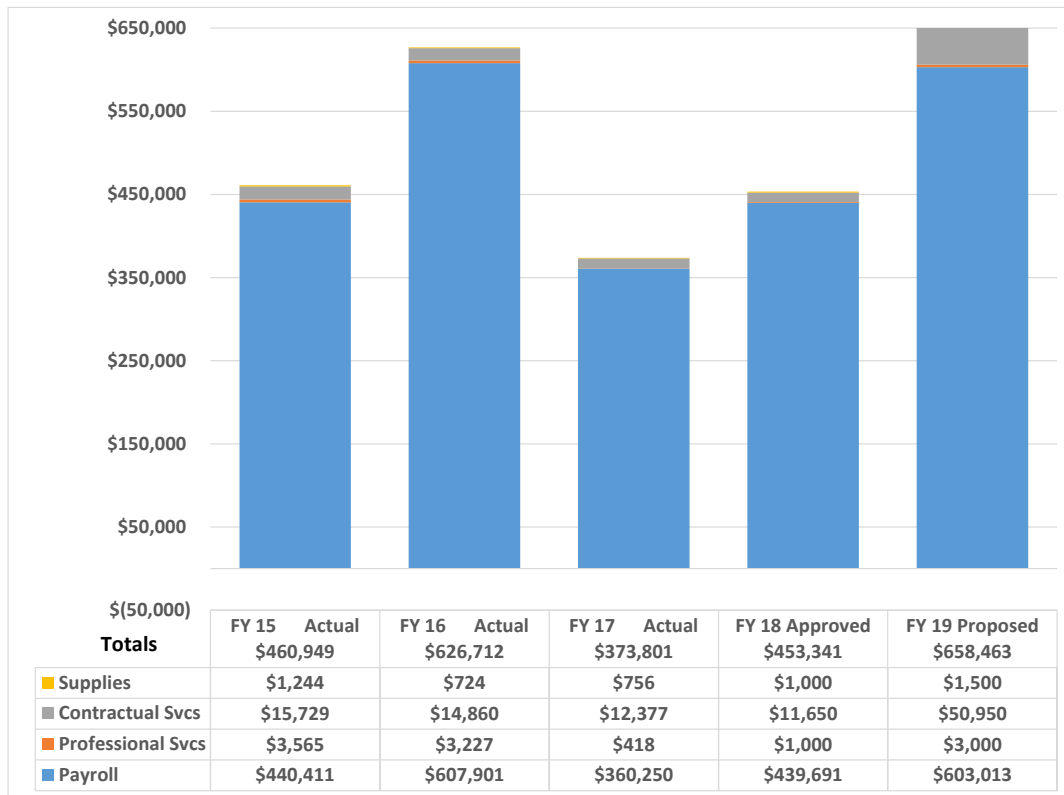
City Manager FTE's: 4 Budget: \$ 658,463

The City Manager provides the professional leadership to implement and administer the City's policies established by Mayor and Council. The Manager advises and informs Mayor and Council on matters of concerns. The Manager coordinates the activities of all departments under his authority with the goal of providing high levels of comprehensive and effective services to the constituents.

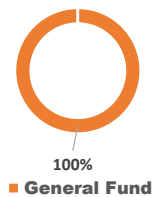
Department Highlights

1. Purchase of Chase Building.
2. Build relationship with members of the community to continue to develop the City and economic development.
3. Worked with Mayor and Council to develop and strength the City's strategic plan.

Department Budget and Performance
City Manager



Funding



Staffing:	2017	3
	2018	4
	2019	4

Cost Changes	
Department cost has changed by	
45%	
Increases	Decreases
Asstnt to CM & 2 Adm Asst \$123,616	City Clerk moved to dept 117 \$59,673
FICA/WC \$12K Hlth/Life Ins \$13K	Mgmt Analyst reduced to \$60,000
Retrmnt \$15,511 Prof Svcs \$2,000	Membership \$1,000
Cell ph \$1,900 Other Cont \$38,400	Overtime \$1,000

Budget Notes

Finance
Department Information
Jeanette B Parrales, Finance Director

Finance FTE's: 14 Budget: \$ 1,164,435

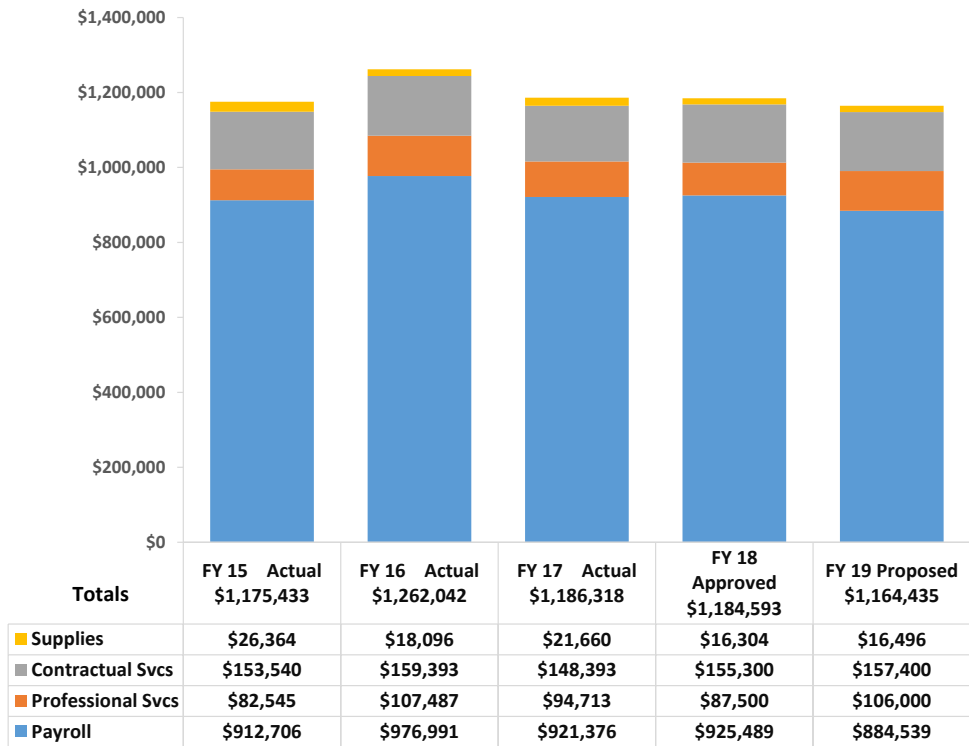
The Finance Department provides a variety of financial services to the Council, City staff and residents. Services include accounting and financial reporting, budgeting, accounts payable and receivable, and utility billing.

Department Highlights

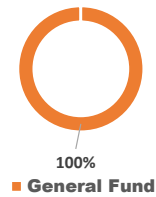
1. **Begin to work with bank to implement lockbox process.**
This process will improve operations when it comes to collecting and posting customer utility payments received via mail.
2. **Begin process of installing timeclocks to work with payroll module.**
This will minimize the manual entry currently required to be able to process payroll.
3. **Worked with City Manager to move funds from the checking account to a interest earning account.**

Department Budget and Performance

Finance



Funding



Staffing:	2017	16
	2018	15
	2019	14

Cost Changes	
Department cost has changed by	
-2%	
Increases	Decreases
P/R \$2,645 FICA/WC \$2,637	Elimated one position \$28,810
Retmnt \$2,557 Actuarial Stdy \$14K	Hlth/Life Ins \$48,519 Cell & Ph \$500
Train/Travel \$1,500 Other contr \$1,600 Uniforms \$500	

Budget Notes

Human Resources
Department Information
Carmen R. Fuentes, Interim HR Director

Human Resources FTE's: 4 Budget: \$ 326,809

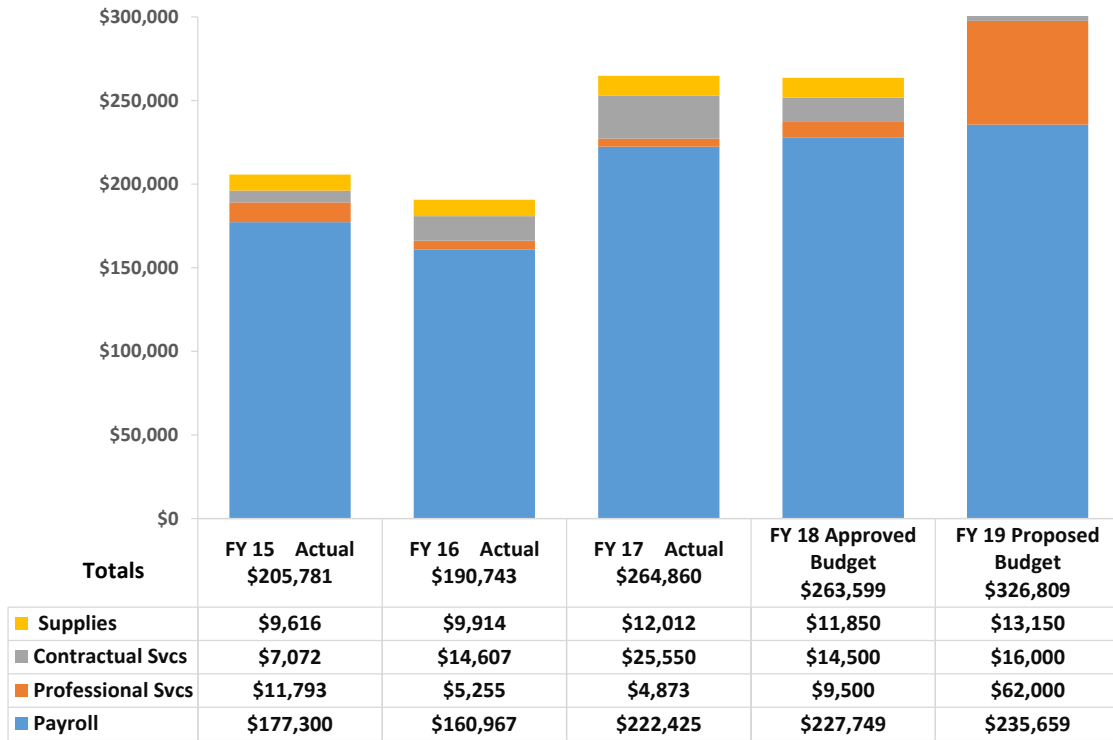
The Human Resources department works with all City departments to recruit, develop and retain a high quality workforce while promoting a healthy, safe and productive work environment.

Department Highlights

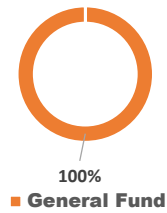
- 1. Employee Wellness Program/Health and Wellness Fair.**
- 2. Department organization and structure in progress**
- 3. Summer Youth Program.**
- 4. Open enrollment completed for Active employees and retirees.**

Department Budget and Performance

Human Resources



Funding



Staffing:	2017	4
	2018	4
	2019	4

Cost Changes	
Department cost has changed by	
24%	
Increases	Decreases
Payroll \$6,184 FICA/WC \$594	Health Ins \$75
Retirement \$1,207 Training \$2,500	
Pro svc \$50K, Trvl \$1K, Mbrshp \$500, Matl/Supps \$1,300	

Budget Notes

Planning and Zoning/Building Inspection

Department Information

Frank Dillon, Planning and Zoning Director

P and Z/ FTE's: 6 Budget: \$ 414,750

Bldging Insp

The Planning and Zoning department reviews all building plans, business licenses, and development plans for zoning compliance. The division prepares and revises the General Plan and the Zoning code and reviews proposals for any amendments, rezoning, conditional uses and variances.

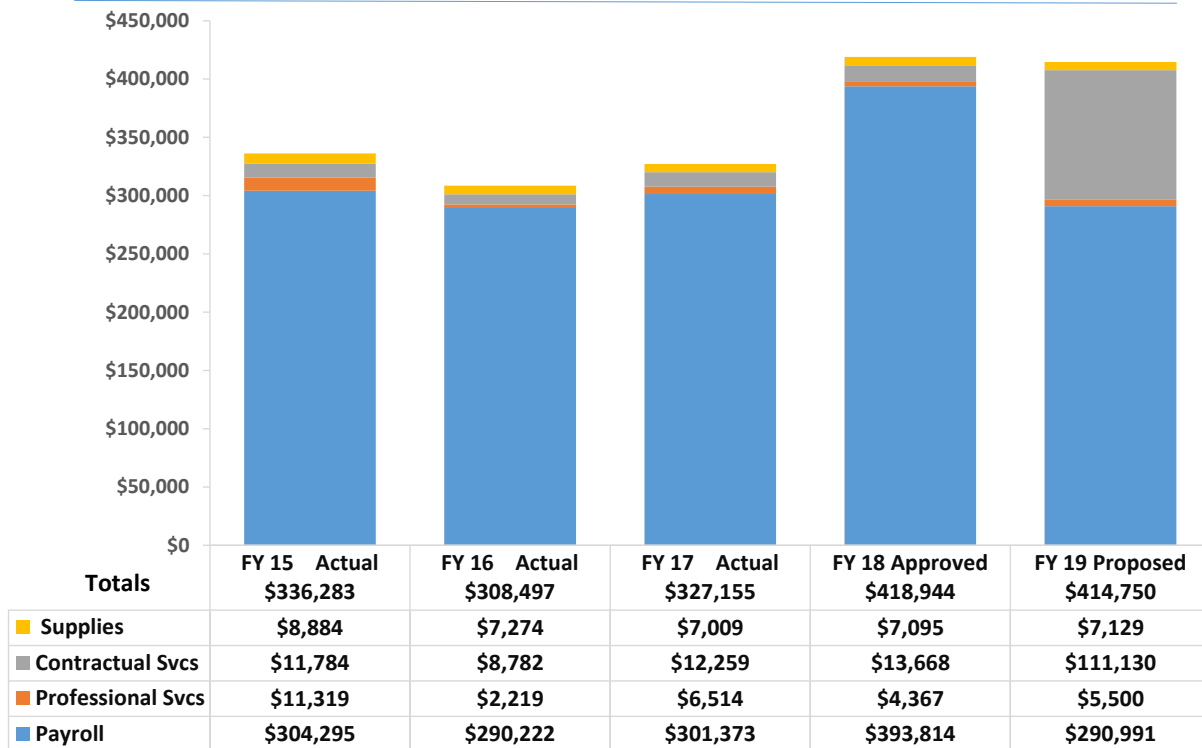
The Building department reviews building plans for permitting, issues permits and inspects construction projects in the City.

Department Highlights

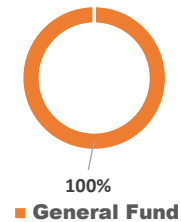
1. Create a design development ordinance which enables simplified development through the minor modification of exsisting development standards.
2. Weekly development review committee meetings for accountability and to address project issues.
3. Simplified application checklists and forms so that submittal requirements are clear and easy to understand and post them online
4. Reduced timeframes for plan review.
5. Preliminary stages of Development Standards Code revision.

Department Budget and Performance

Planning and Zoning/Building Inspection



Funding

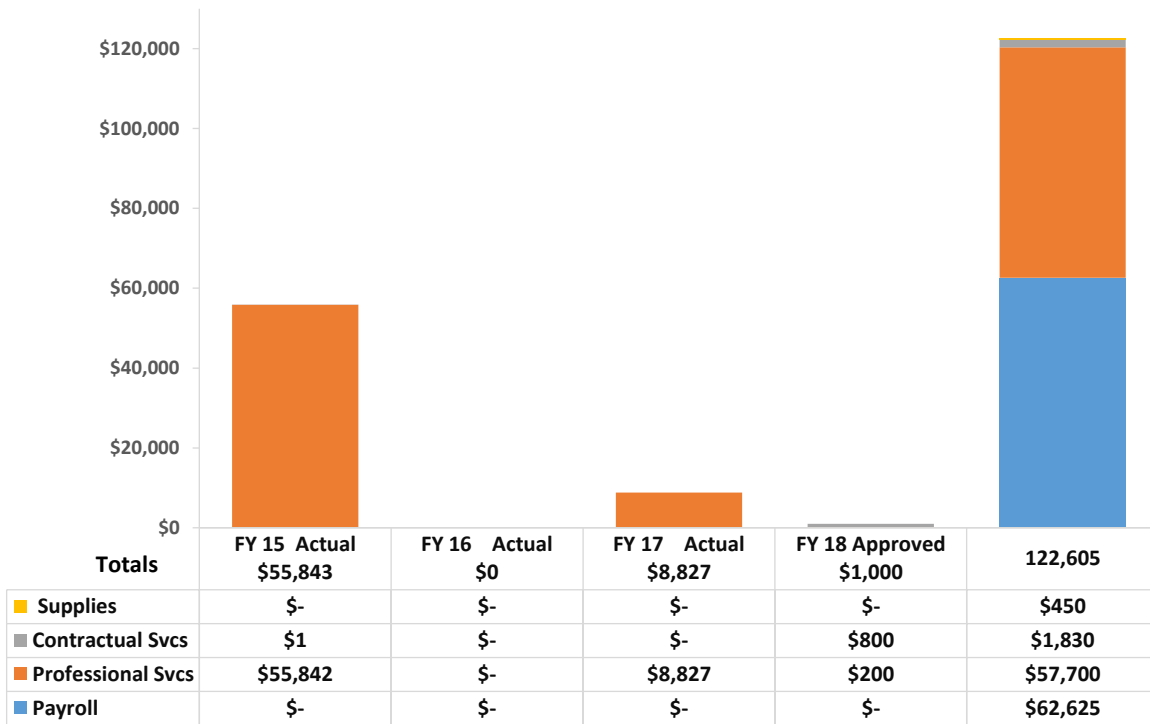


Staffing:	2017	6
	2018	6
	2019	6

Cost Changes	
Department cost has changed by	
-1%	
Increases	Decreases
Traning \$1,000, Programing \$133,	Payroll \$102,823
Contr Svcs \$1,462 Supplies \$34	
Gnl Land use plan update \$96,000	

Budget Notes

Department Budget and Performance City Clerk



Funding



■ General Fund

Staffing:	2017	1
	2018	1
	2019	1

Cost Changes	
Department cost has changed by	
99%	
Increases	Decreases
Transferred City Clerk from City Mgr Dept \$62,625	
Election Svc \$57,500	
Cell phone \$780, Advertising \$100, Postage \$100, Supplies \$450	

Budget Notes

Management Information Systems Department

Department Information
Jose Contreras, MIS Manager

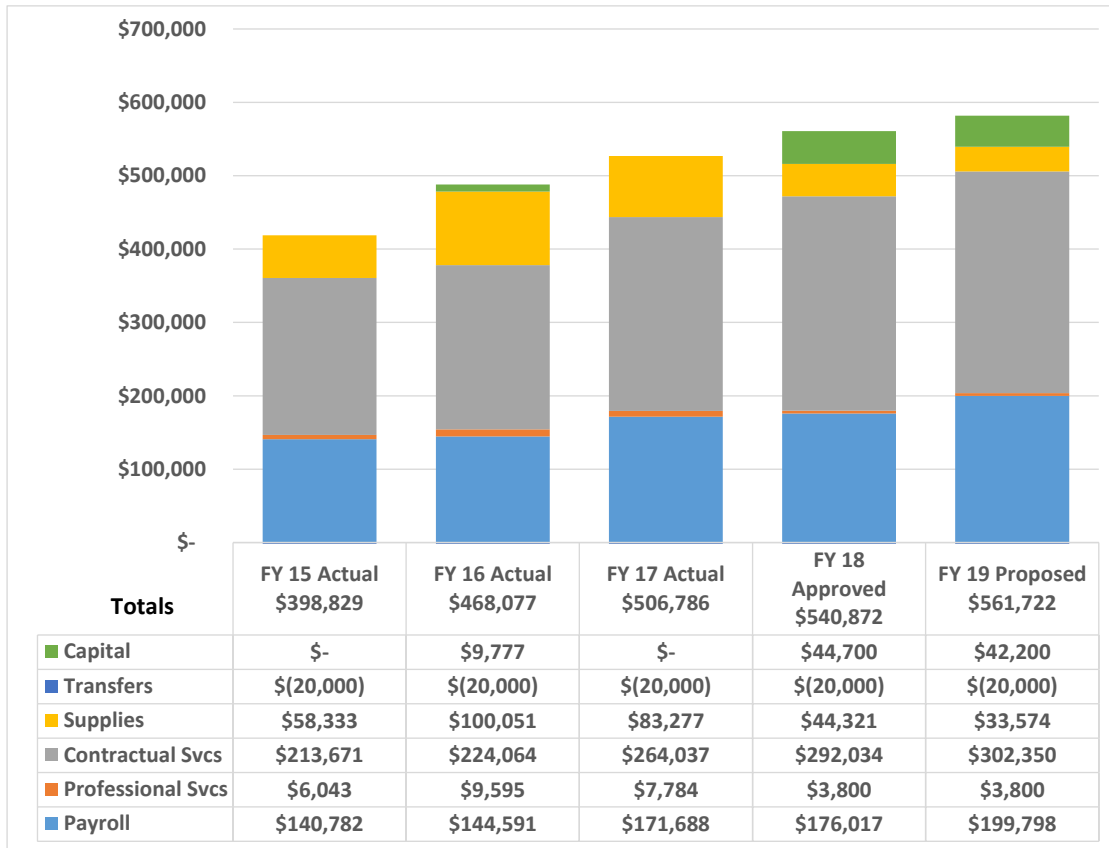
MIS FTE's: 3 Budget: \$ 561,722

The MIS department provides technology advice, service and support to all departments of the City. Responsibilities include the network infrastructure, security, administration, attached devices and software in addition to technical training, maintenance and support.

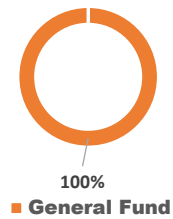
Department Highlights

- 1. Migrated the physical file servers to the cloud. This move makes it easier to manage data and give the City unlimited data storage space.**
- 2. Updated the software and hardware of the City's virtual environment. A new server cluster was added to the network allowing more capacity and help improve server uptime.**
- 3. Created a new binational economic development website and launched an updated City of Nogales website.**
- 4. Migrated to a new software suite for data backups.**

Department Budget and Performance MIS



Funding



Staffing:	2017	3
	2018	3
	2019	3

Cost Changes	
Department cost has changed by	
4%	
Increases	Decreases
Payroll \$23,781	Other Contr Svcs \$2,316
R/M equip \$8,000	Toner/Ink \$12,000
Gen Supplies \$1,000, Uniforms \$300	Capital \$2,500

Budget Notes

City Attorney Department

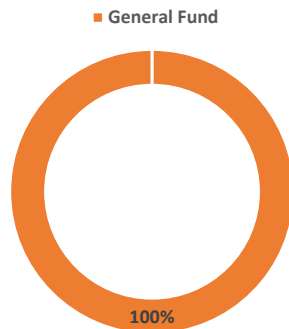
Department Information
Luis F. Parra, City Attorney

City Attorney FTE's: 6 Budget: \$ 666,758

The City Attorney's office provides legal advice to Mayor and Council and other City departments in to order to assure compliance with state and federal laws. This includes compliance with the Arizona open meeting laws, disclosure of public records laws, and many other laws unique to municipalities. In addition, this office is responsible for the prosecution of misdemeanor crimes that occur within the City's limits. It represents the State in all such cases, and safeguards the constitutional rights of defendants and the rights of victims and their families while ensuring justice is served and that a fair, thoughtful, and appropriate resolution is achieved in all matters.

Department Highlights

Department Budget and Performance
City Attorney's Office

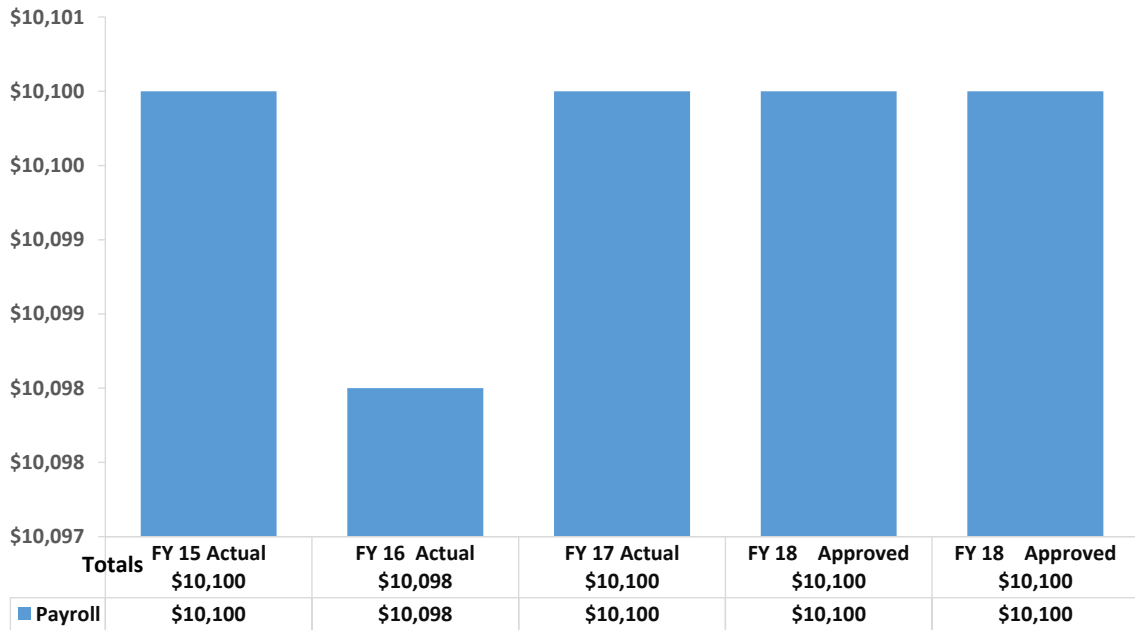


Cost Changes	
Department cost has changed by	
-15%	
Increases	Decreases
Membership \$15	Payroll \$16,218
Postage \$500	Professional Svcs \$100,000
Other Contractual Svcs \$900	Cell/Phone Svc \$230

Staffing:	2017	6
	2018	6
	2019	6

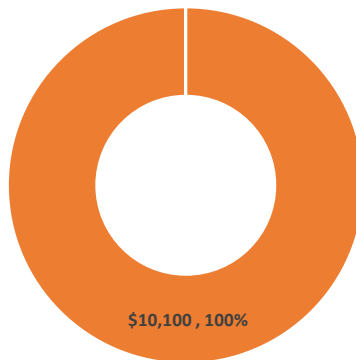
Budget Notes

Department Budget and Performance
City Attorney - Grants/Additional Funding



Funding

Victims Rights



Budget Notes

City Court Department

Department Information
Mayra J Galindo, Judge

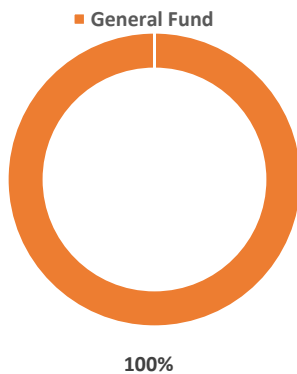
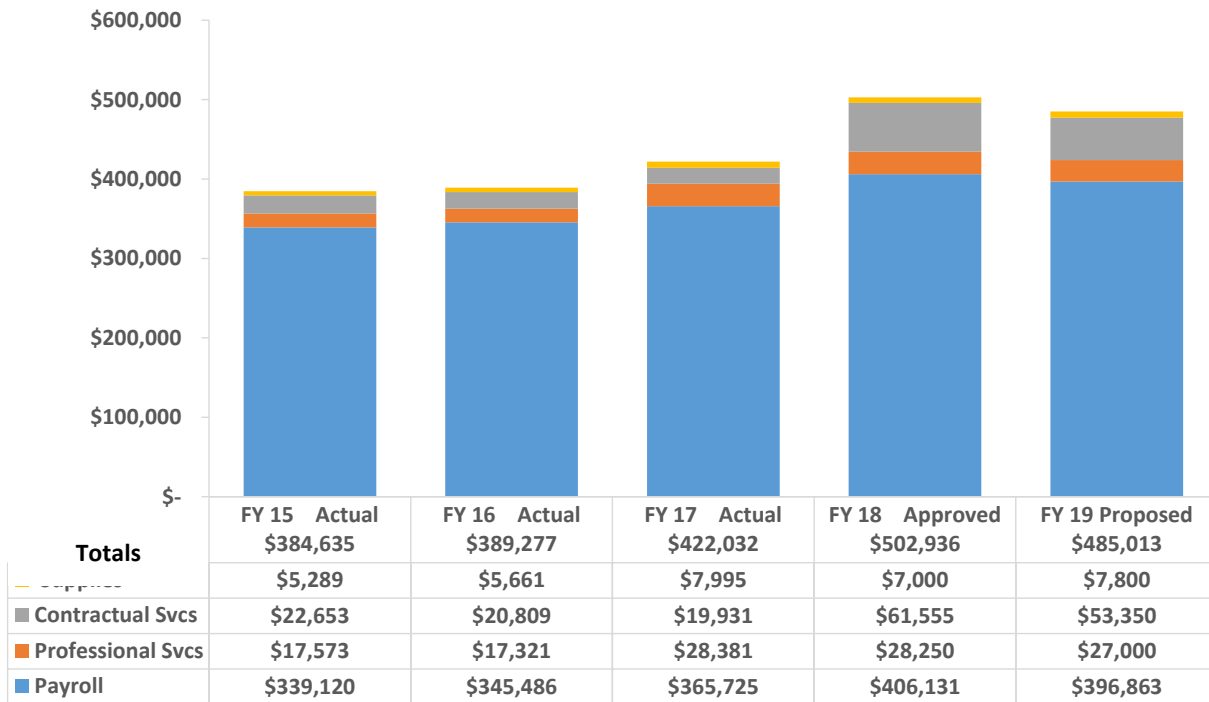
City Court FTE's: 7 Budget: \$ 485,013

The City Court is responsible for processing and adjudication of all cases filed in the court, including the trial of other disposition of criminal misdemeanors, criminal traffic violations, and City Code and ordinance violations committed within the City's boundaries. The court is further responsible for collection and processing of fines, surcharges, restitution and other fees. Services rendered by the court are governed by rules set by the Arizona Supreme Court and guided by statutes enacted by the Arizona Legislature.

Department Highlights

1. The practice of issuing Failure to Pay warrants was discontinued and customers are now provided an opportunity to appear before the Judge to discuss their current financial situation and to seek alternatives for payment, if possible.
2. The court has modified its policies to help people comply with court-imposed obligations by developing a new time payment plan policy for those court users that cannot pay their court ordered financial obligations the day they are imposed for both criminal and civil traffic, pursuant to Administrative Order 2017-80.
3. The court is in the process of reviewing all current policies and procedures about formalized docketing, calendaring, case management, and financial management and is making revisions, as needed, to promote effective and efficient administration of justice.

Department Budget and Performance City Court



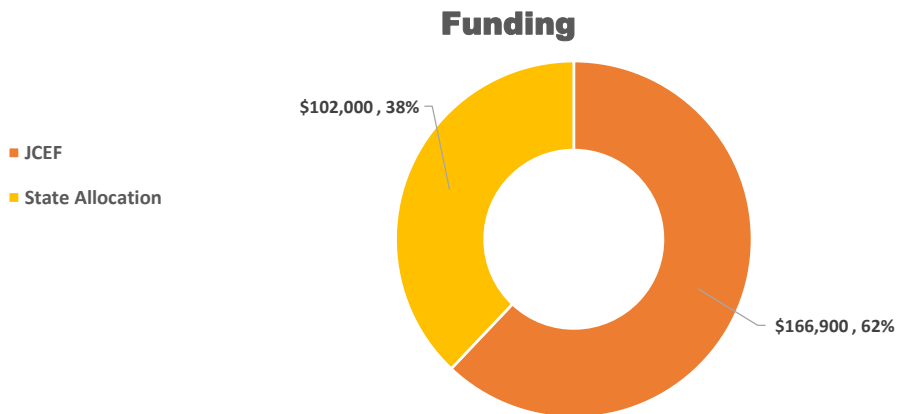
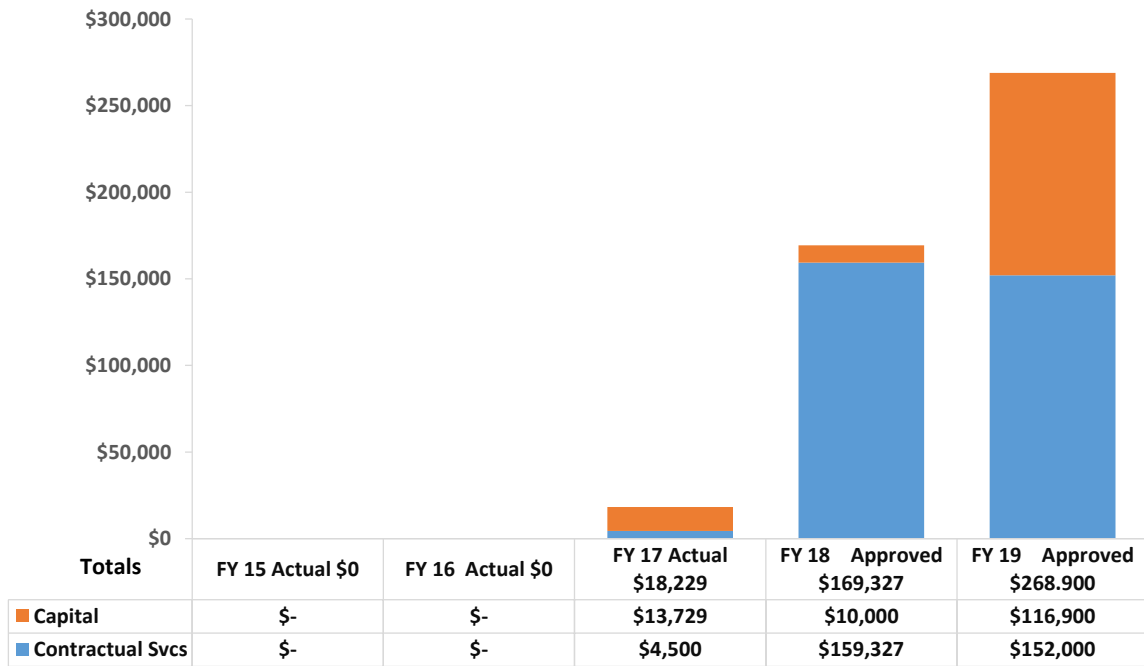
Cost Changes	
Department cost has changed by	
-4%	
Increases	Decreases
P/R \$11,126 FICA/WC \$1,185	Health Ins \$22,991
Rtrmnt \$2,077 Mtls/Suppls \$800	Prof Svcs \$1,250
	Other Contractual \$8,205

Staffing:	2017	6
	2018	7
	2019	7

Budget Notes

Department Budget and Performance

Courts - Grants/Additional Funding



Budget Notes

Library Department
Department Information
Danitza Lopez, Library Director

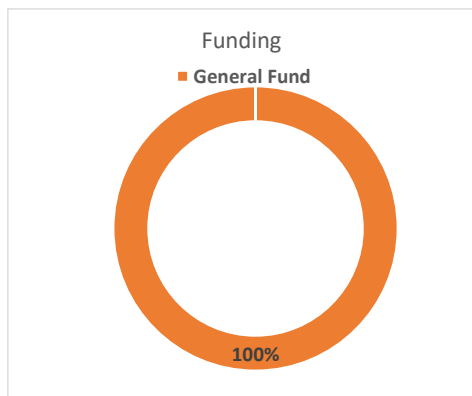
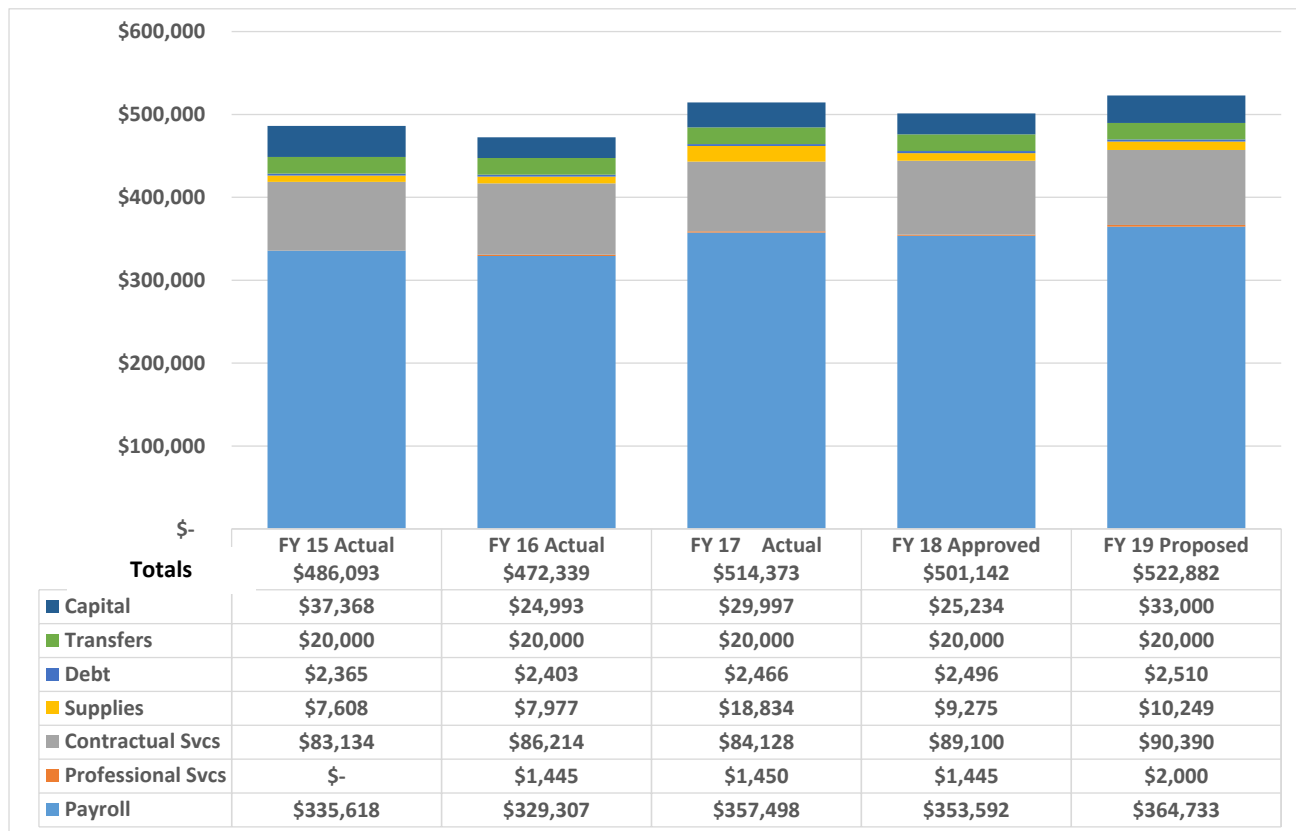
Library FTE's: 8 Budget: \$ 522,882

Nogales-Rochlin Public Library serves a community of over 25,000 residents with Internet computer access, 56,000 volumes, and dozens of newspapers and magazines. There is a weekly Storytime, homework help, special after-school programs for children. The library fosters an environment in which minds can grow; promotes literacy and an active, informed citizenry; and supports formal and informal education. The Library provides access through its collection and participation in an evolving network of libraries to the informational, educational and cultural records of the society. The Library serves all members of the community regardless of economic standing, age or language.

Department Highlights

1. **Successful Summer Reading Program at the Nogales and Rio Rico Libraries. Children participated in programs, won prizes, and kept reading during the summer.**
- 2 **The Nogales Public Library made the Meeting Room open to the public..**
3. **New library bookmarks were designed and ordered. They are being distributed to schools, local organizations, and to library patrons.**
4. **Library Director and Senior Librarian promoted library services at Rio Rico High School's Career Fair, at the School Superintendent's Meet and Greet, and at EdOptions Preparatory Academy.**

Department Budget and Performance Library



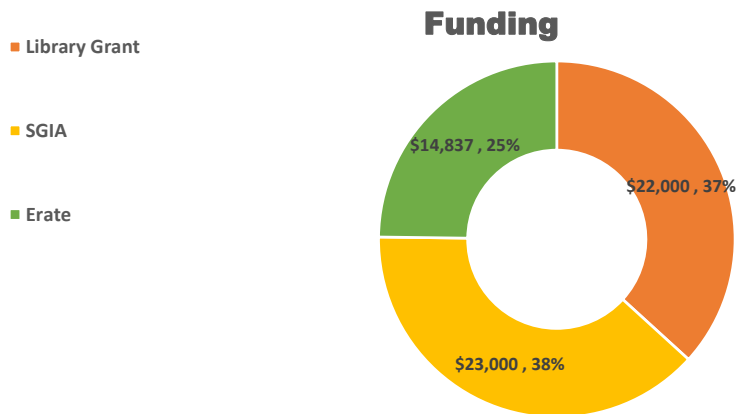
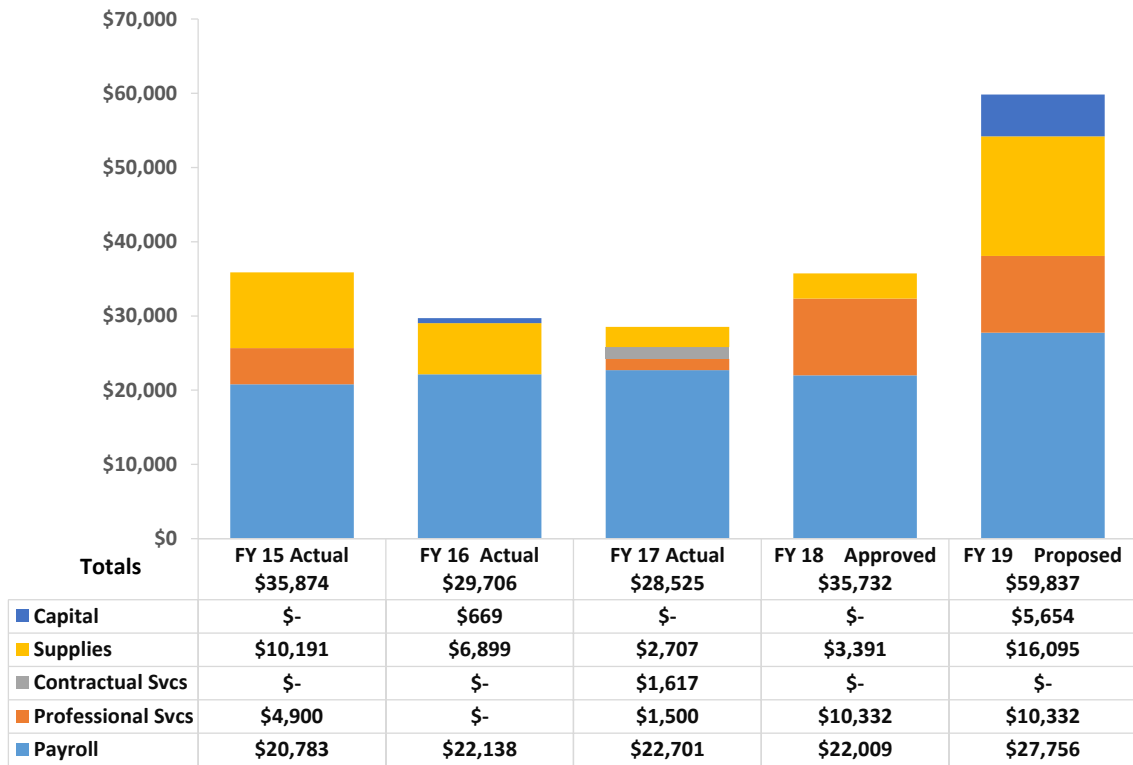
Cost Changes	
Department cost has changed by	
4%	
Increases	Decreases
P/R \$13,199 FICA/WC \$1,329	Hlth Ins \$5,561
Rtrmnt \$2,174 Prof Svcs \$555	
Contr Svcs \$1,290 Mtls/Sup \$974 Books \$7,766	

Staffing:	2017	8
	2018	8
	2019	8

Budget Notes

Department Budget and Performance

Library - Grants/Additional Funding



Staffing:	2017	4
	2018	4
	2019	4

Budget Notes

Police Department
Department Information
Roy Bermudez, Chief of Police

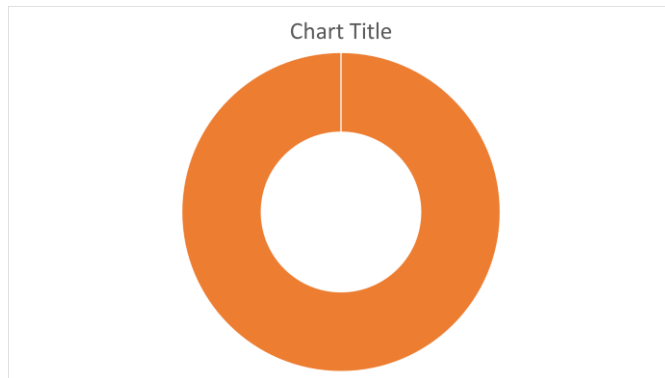
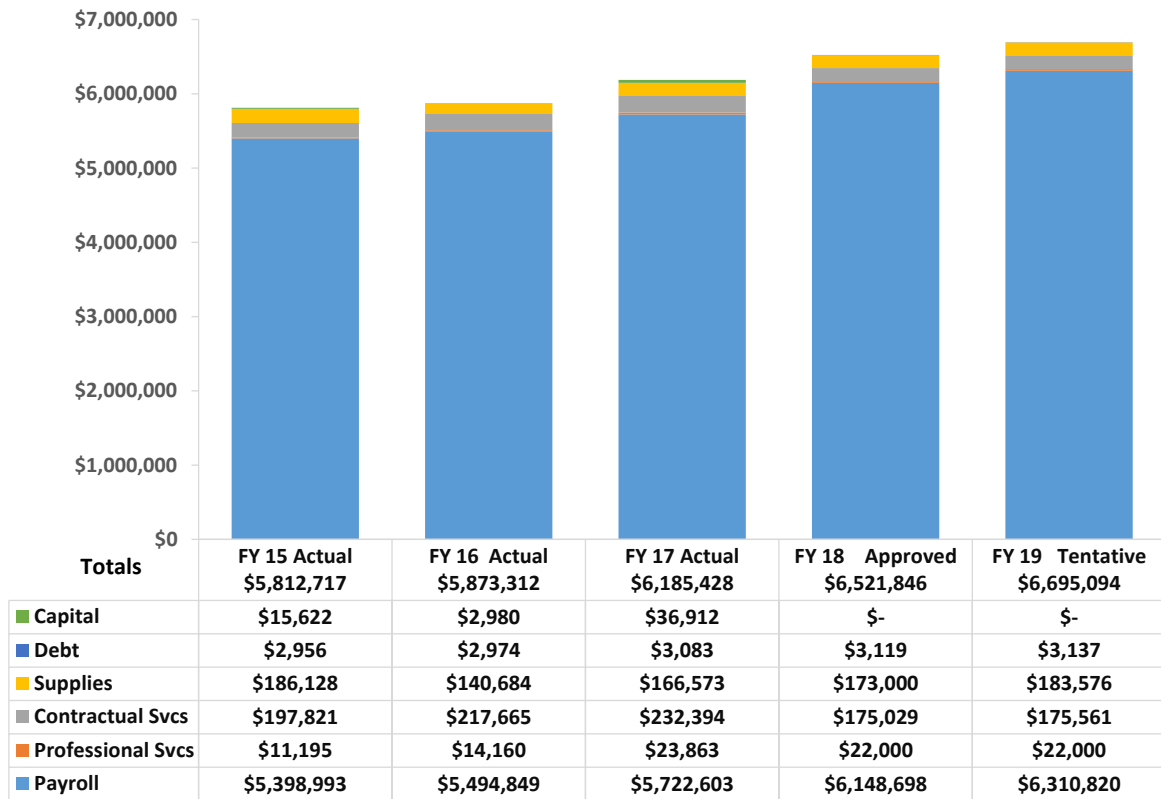
Police FTE's: 73 Budget: \$ 6,695,094

The Nogales Police department strives to enhance the quality of life for City residents by upholding constitutional rights, enforcing the law, preserving the peace and providing a safe environment. The department's vision is to establish excellence law enforcement through integrity, innovation community partnerships, and enhanced training.

Department Highlights

1. The Department continued to make significant progress in implementing a more comprehensive Community Policing program utilizing the latest innovations in technology, reaching out to the community in person, on line through social media, and in department sponsored events. Some of the positives interactions the department had with the community were; Police Service Surveys (Community Action Team Survey Cards), USPDbhub, Facebook, Twitter, "Coffee with Cop", Nogales Night Out, Neighborhood Watch Programs
2. The Nogales Police Department welcomed three new officers and four communications officers during this last year allowing the department to move closer to being fully staffed. This was accomplished through the efforts of members of the department, City Manager's Office, Human Resources Directors Office, City Attorney's Office, and Finance Director's Office.
3. In September, 2017 the Nogales Police Department welcomed its new Police Chief. Chief Roy Bermudez has identified several department goals, with a priority on establishing a comprehensive Community Policing program through a progressive outreach approach utilizing the latest innovations and technology.

Department Budget and Performance Police



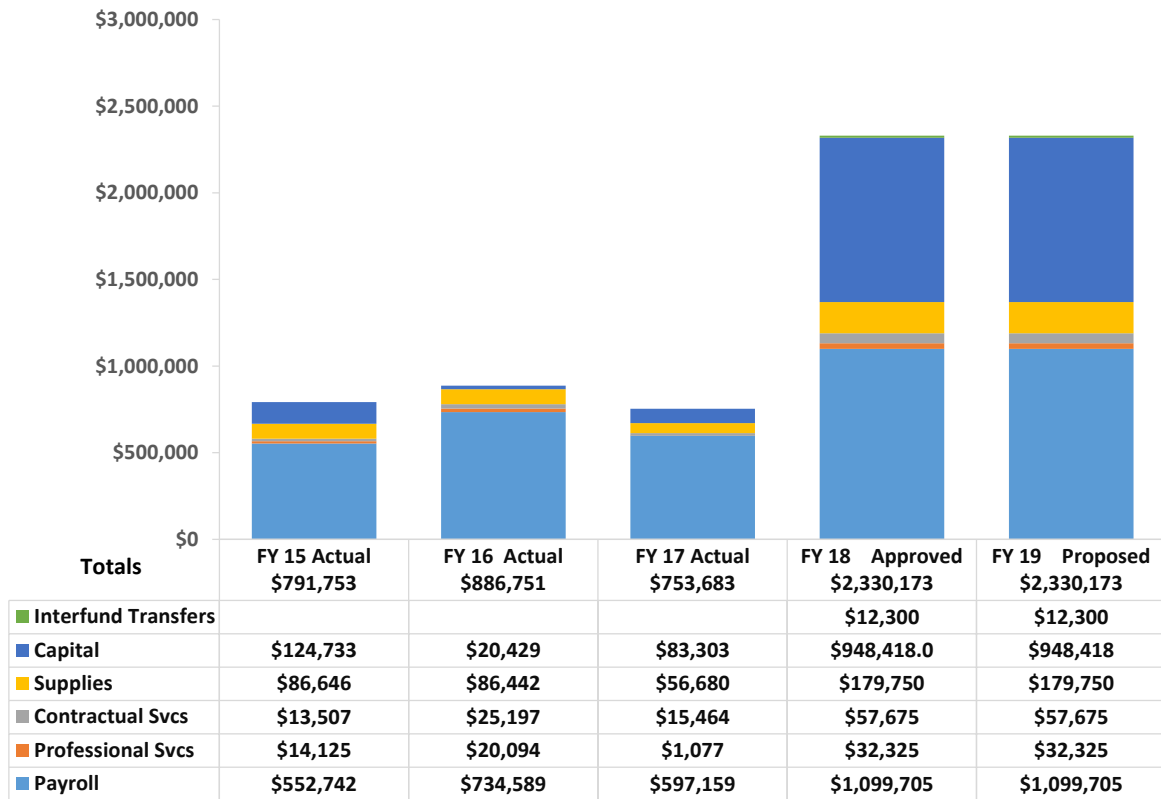
Cost Changes	
Department cost has changed by	
3%	
Increases	Decreases
Payroll \$19,259 Unif Allow \$102,510	Health Ins \$149,187
FICA/WC \$26,811 Retirmt \$162,717	
Phone \$532 Fuel \$10,576	Debt \$18

Staffing:	2017	73
	2018	73
	2019	73

Budget Notes

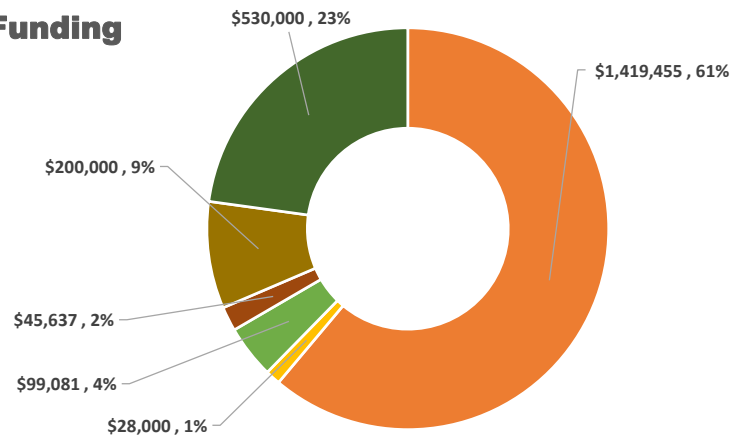
Department Budget and Performance

Police - Grants/Additional Funding



- Stonegarden
- GOHS
- Impound Fees
- Addl Assestment
- Federal-Justice
- Federal-Treasury

Funding



Budget Notes

Fire Department
Department Information
Michael B McKearney, Fire Chief

Fire FTE's: 47 Budget: \$ 5,467,887

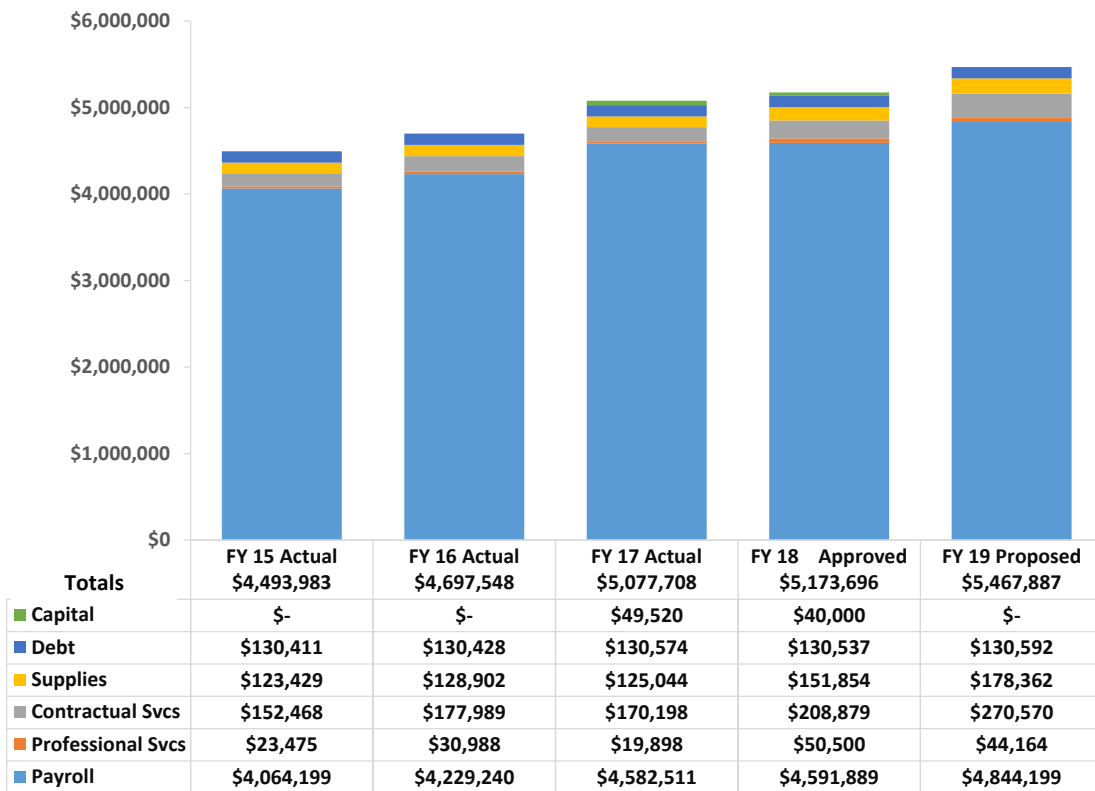
The City of Nogales Fire Department dedicates their efforts to provide for the safety and welfare of the residents and visitors of Ambos Nogales through preservation of life, health and property making sure the staff is highly trained with a work environment which is highly productive.

Department Highlights

1. Completed the process of creating a three-year strategic plan to guide the department's decision-making activities and focus its efforts and resources through the prioritization of goals and objectives.
2. Implemented an electronic patient care reporting system to increase the quality of the patient care reports, streamline data flow and increase the ability to collect and analyze various forms of data related to the EMS program.
3. Implemented a department wide training program with the focus of increasing consistency among

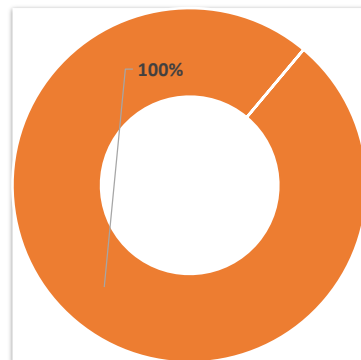
Department Budget and Performance

Fire



Funding

General Fund

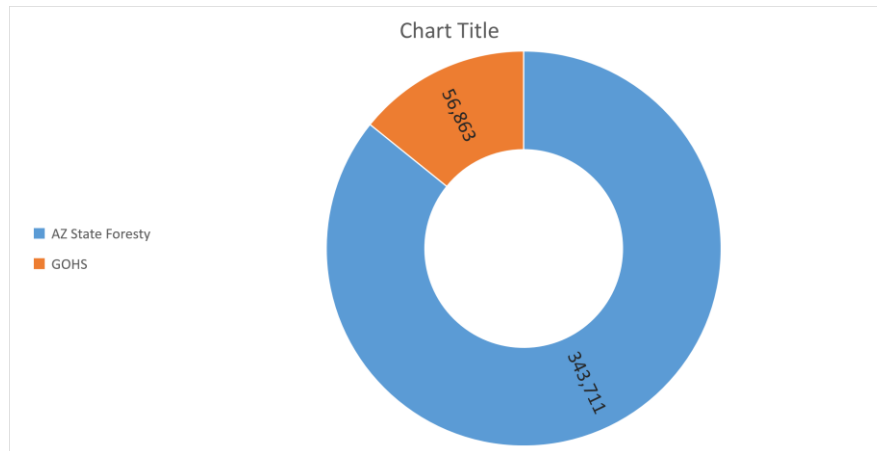
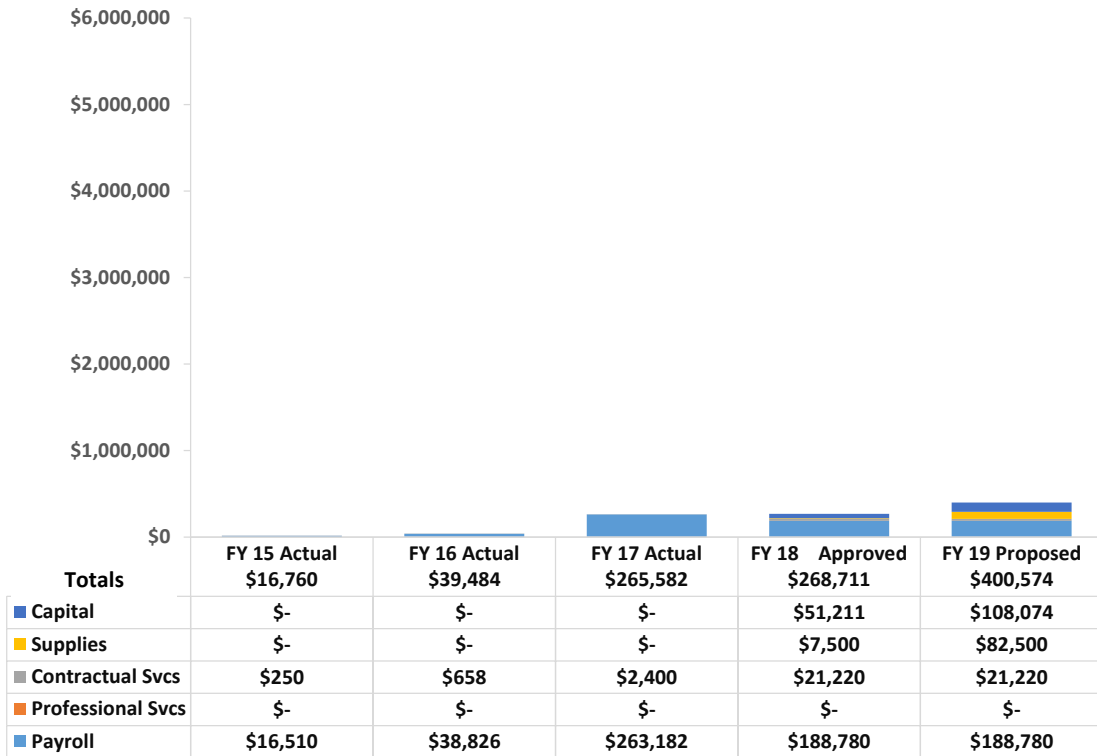


Cost Changes	
Department cost has changed by	
6%	
Increases	Decreases
Payroll \$62,658 Ret \$272,998	O/T reg \$121,660
FLSA \$100,000 Unif Allow \$75,600 FICA/WC \$20K	Health Ins \$159K Capital \$40K
Ph/Cell \$1,856 R/L \$11,285 R/M Eq/vehi \$58K, Mtls/Sup \$26K	Other Pro svcs \$6,336 Other Contr svcs \$10,035

Staffing:	2017	47
	2018	47
	2019	47

Budget Notes

Department Budget and Performance
Fire- Grants/Additional Funding



Budget Notes

Nogales Rides
Department Information
Alejandro Barcenas, Director

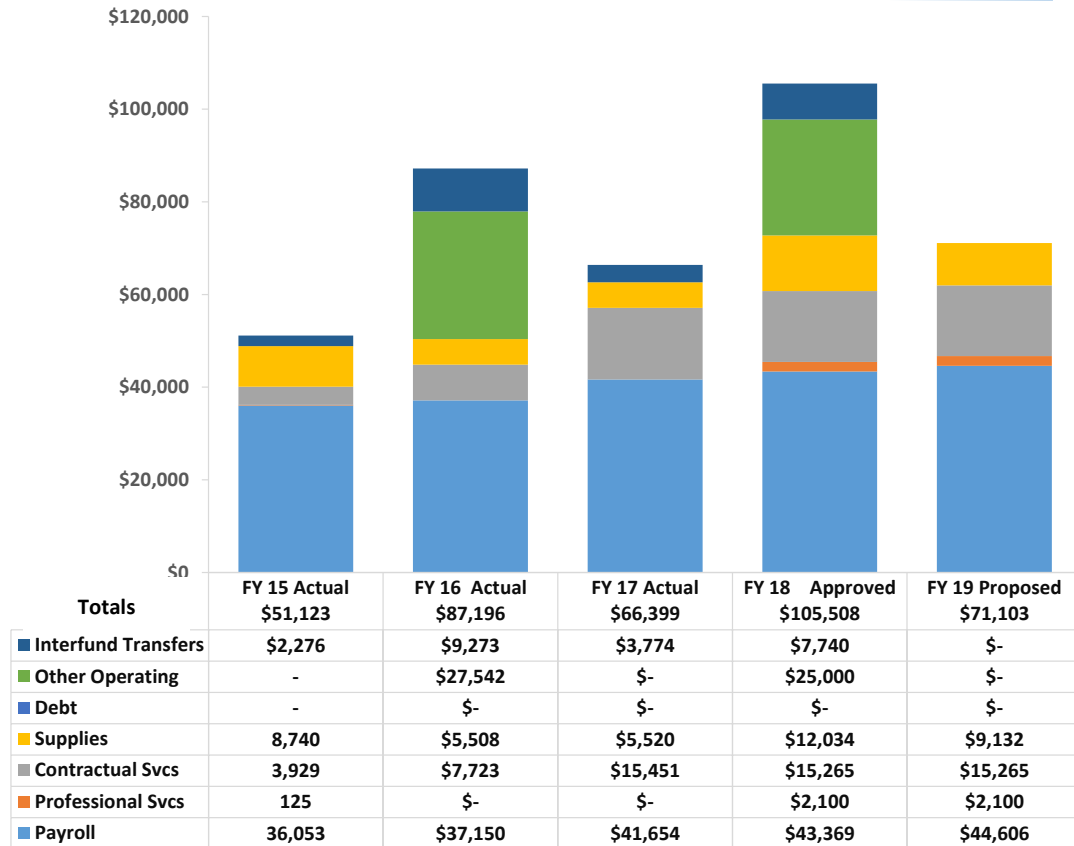
Nogales Rides FTE's: 1 Budget: \$ 71,103

The "Nogales Rides" program provides transportation services to senior citizens, developmentally disable, special needs or physically impaired people. Transportation is provided Monday through Friday, with hours of operation beginning at 8:00 a.m. and continuing to 5:00 p.m. The mission of the program is to provide excellent transportation service to those citizens with special needs.

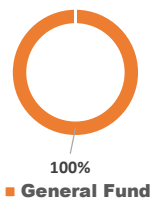
Department Highlights

Department Budget and Performance

Nogales Rides



Funding



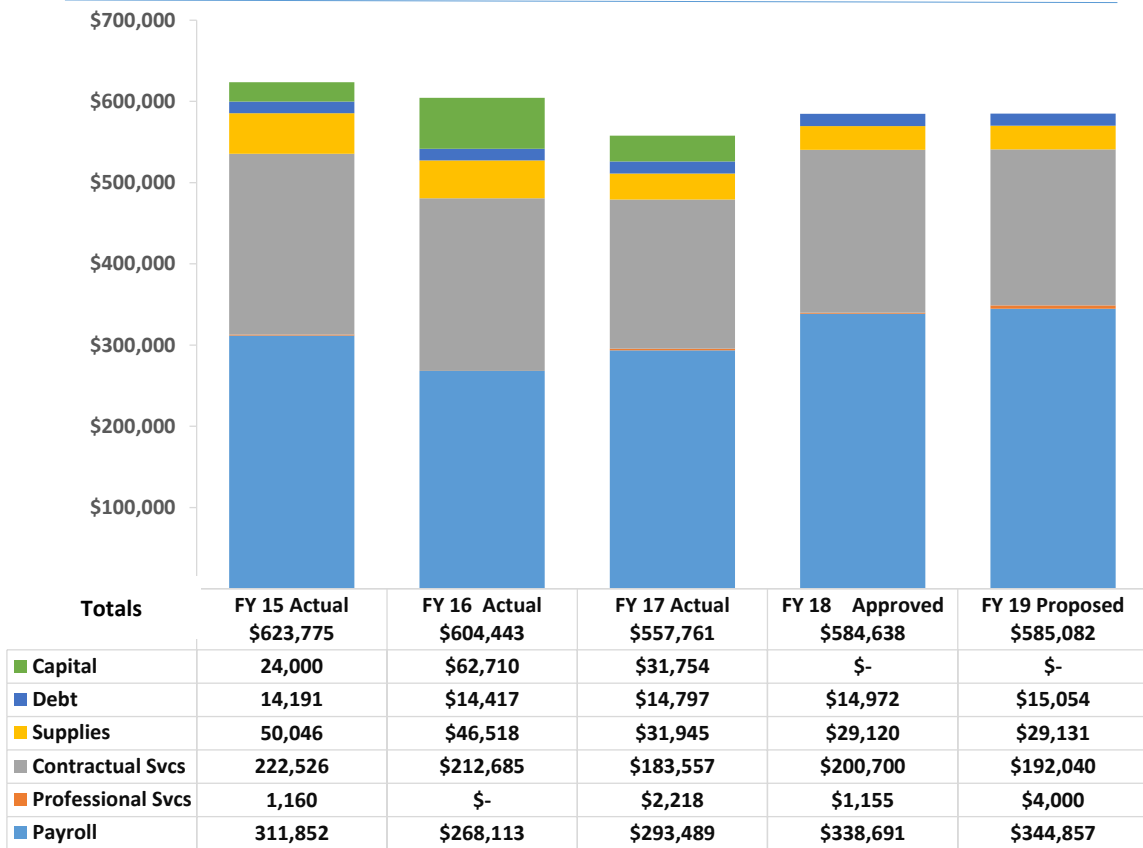
Staffing:	2017	1
	2018	1
	2019	1

Cost Changes	
Department cost has changed by	
-33%	
Increases	Decreases
Payroll \$1,237	MtIs/Sup \$2,902
	Interfund Transfer \$7,740
	Other Operating \$25,000

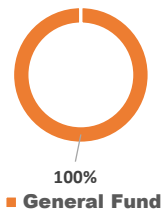
Budget Notes

Department Budget and Performance

Facilities



Funding



Staffing:	2017	7
	2018	7
	2019	7

Cost Changes	
Department cost has changed by	
0%	
Increases	Decreases
Payroll \$14,250 FICA/WC \$3,079	Health Ins \$13,719
Retirement \$2,556 Training \$2,000	Utilities \$8,000
Other Pro svcs \$845 Travel \$1,200, Supplies \$407	Rentl Unif \$860, R/M Equip \$1,000 Fuel \$396

Budget Notes

Engineering Department

Department Information

Juan Guerra, Director

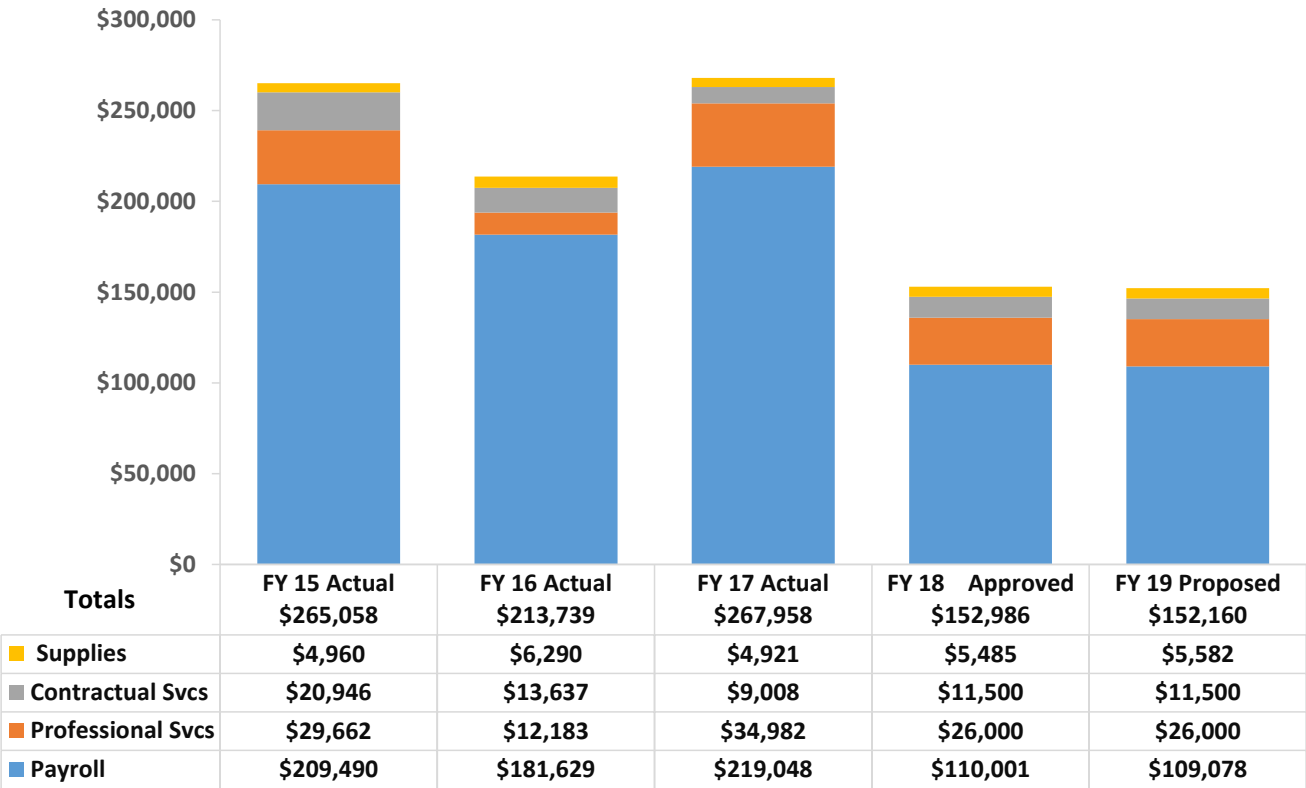
Engineering FTE's: 1 Budget: \$ 152,160

The Engineering division of the Public Works Department provides support to all City of Nogales departments and to the general public as needed. The department is responsible for the design and overview of infrastructure maintenance or construction projects. The department ensures projects are accomplished as specified in the contract documents by continuous on-site inspection.

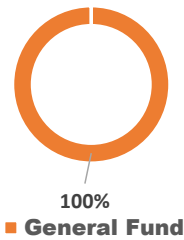
Department Highlights

- 1. Crawford Street Paving Project.**
- 2. Citywide Sign Replacement project.**
- 3. Participate in the Healthy Places for Healthy People study led by the Mariposa Community Health Center and the Nogales Community Development. Funding provided by U.S. EPA**

Department Budget and Performance Engineering



Funding



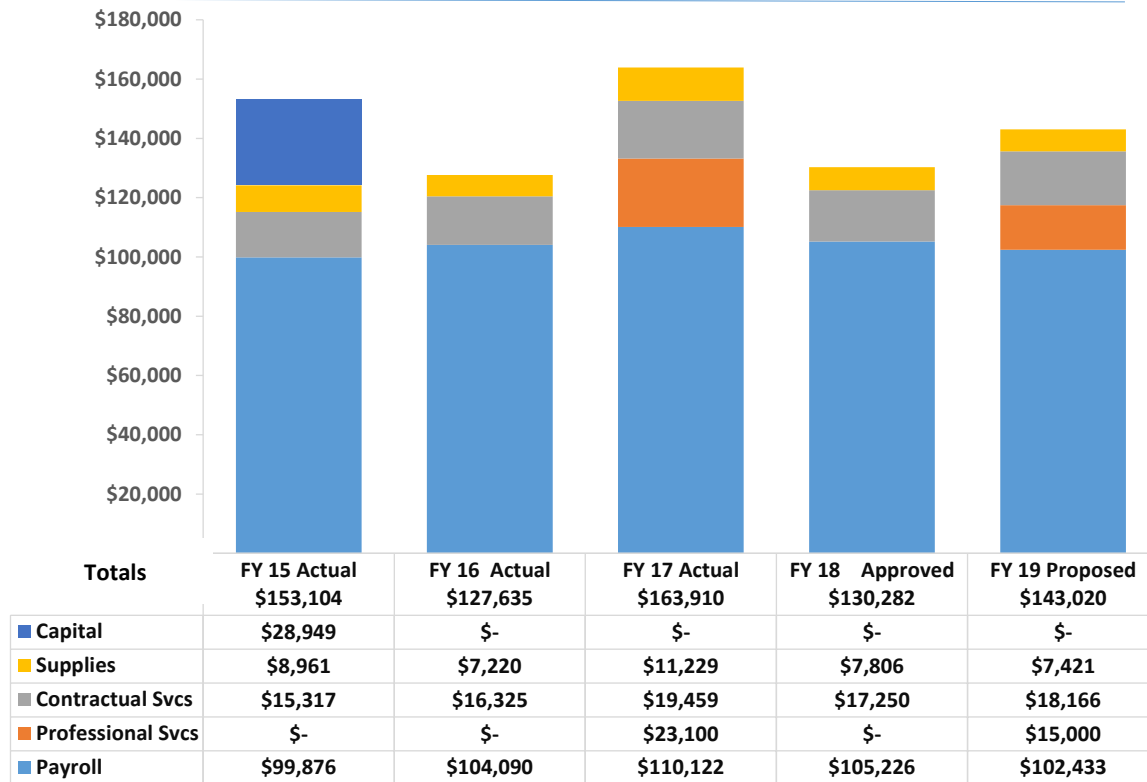
Staffing:	2017	3
	2018	1
	2019	1

Cost Changes	
Department cost has changed by	
-1%	
Increases	Decreases
Payroll \$1,241	Health Ins. \$2,939
Pension \$351	
FICA/Med \$387 Fuel \$97	

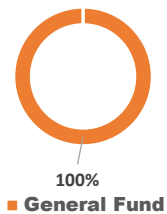
Budget Notes

Department Budget and Performance

Cemetery



Funding



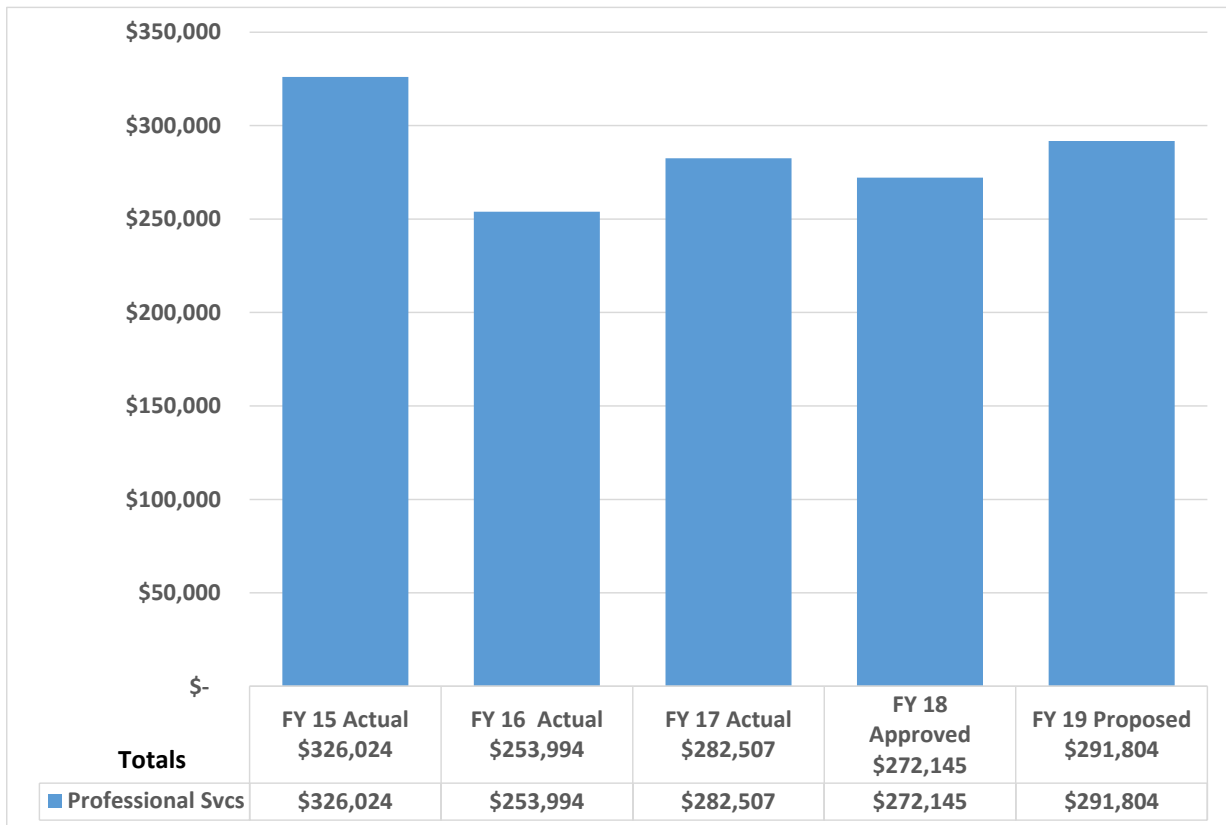
Staffing:	2017	2
	2018	2
	2019	2

Cost Changes	
Department cost has changed by	
10%	
Increases	Decreases
Payroll \$2,483	O/T \$1,218 Health
FICA/WC \$657	Ins \$5,056
Retirement \$341	Postage \$30
Cell ph \$196	Uniform \$200
Other Pro svc \$15,000	Fuel \$185
Rental Unif \$250	
R/M Equip \$500	

Budget Notes

Department Budget and Performance

Animal Control



Funding



100%
■ General Fund

Staffing:	2017	0
	2018	0
	2019	0

Cost Changes	
Department cost has changed by	
7%	
Increases	Decreases
Prof Svcs \$19,659	

Budget Notes

Recreation Department

Department Information
Marcel Bachelier, Director

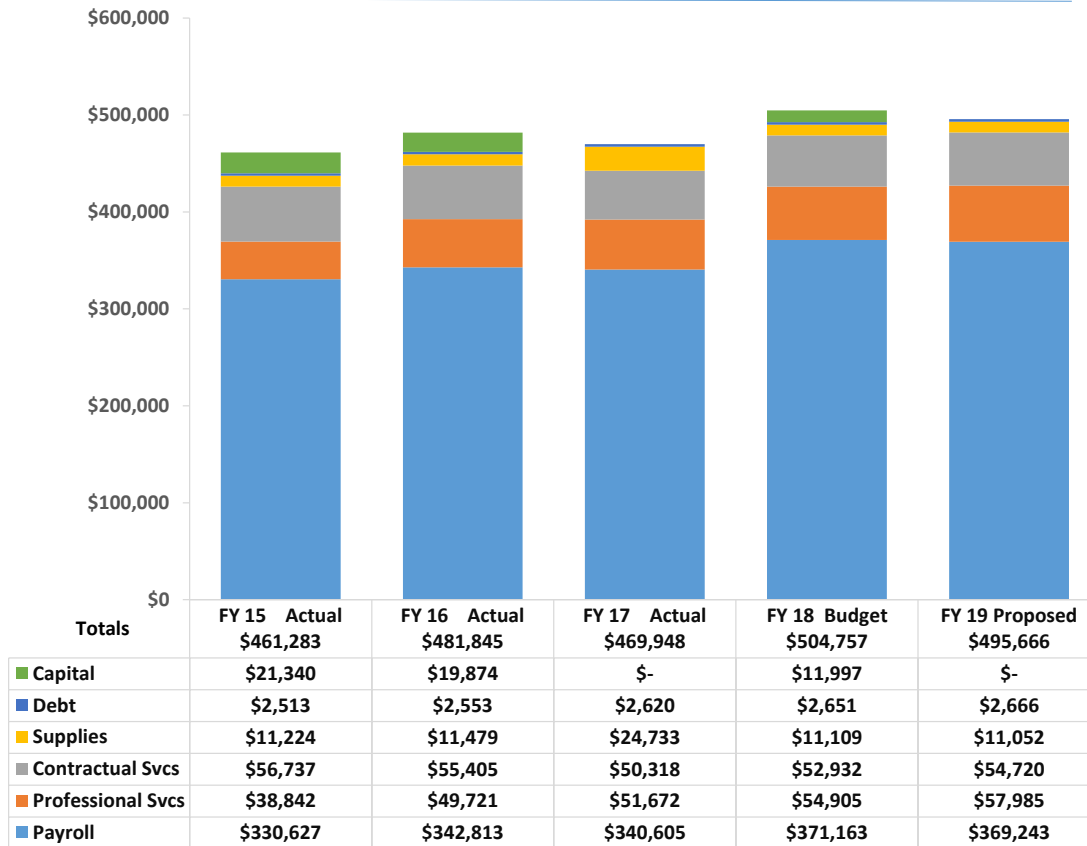
Recreation FTE's: 5 Budget: \$ 495,666

The recreation department serves to provide diverse recreation opportunities for the community.

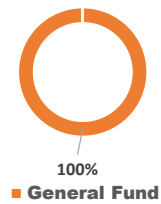
Department Highlights

1. Recruit a local individual to become a certified Red Cross lifeguard instructor.
2. Successful summer program, all programs reached full capacity and many high school students were employed to assist with the program.
3. Facility Use Agreement revised and is currently under review. Cities of similar size and locale were used to evaluate the City's own fee schedule and "use" priority.
4. An RFP for a Parks Master is being created with publication/distribution in the near future.

Department Budget and Performance Recreation



Funding



Staffing:	2017	5
	2018	5
	2019	5

Cost Changes	
Department cost has changed by	
-2%	
Increases	Decreases
Payroll \$3,216 Seasnl Empl \$3,900	Health Ins \$11,190
FICA/WC \$1,208 Retirement \$946	Phone \$238 Security/Alarm \$437
Special Events \$3,080 Membrshp \$200 Trvl \$750, R/L Eq \$1,600	R/M Vehicles \$85 Bldg Impr \$11,997

Budget Notes

Parks Department
Department Information
Marcel Bachelier, Director

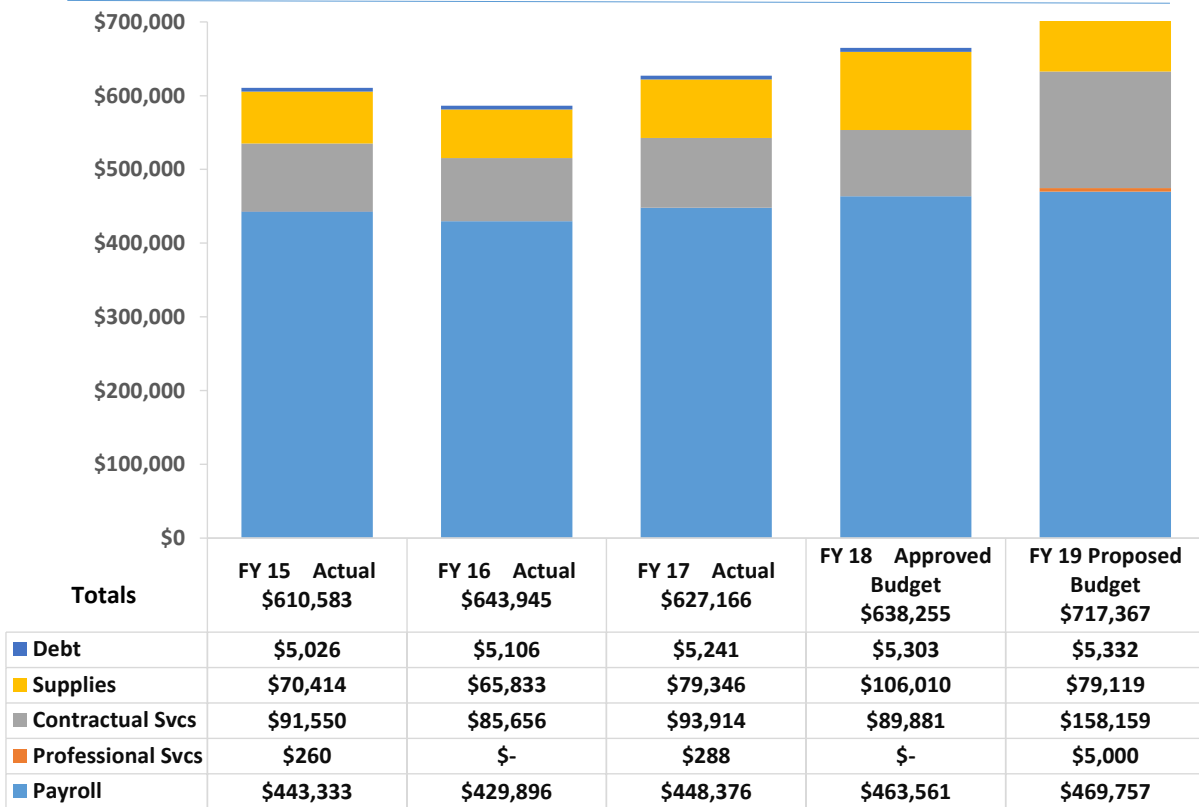
Parks FTE's: 10 Budget: \$ 717,367

The Parks department strives to the best of its ability to maintain safe parks and provide diverse recreation, natural areas, facilities, programs and services that preserve and enhance quality of life for the Nogales community.

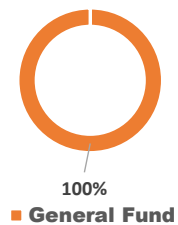
Department Highlights

- 1. Painted War Memorial Park inclusive of entire grandstand, the seating section, backstop and all lettering. The dugouts and concession stand were also painted.**
- 2. Painted the gazebo at Karam park and applied water sealer to the surrounding stone. Other upgrades included new benches, tables, trash receptacles, butterfly gardens, decorative fencing, entry archway, walkway and electrical upgrades.**
- 3. War Memorial Park was awarded "Baseball Field of the Year" by the AIA in 2017.**
- 4. A new shade structure was purchased and will be installed at Camp Little Park.**

Department Budget and Performance Parks



Funding

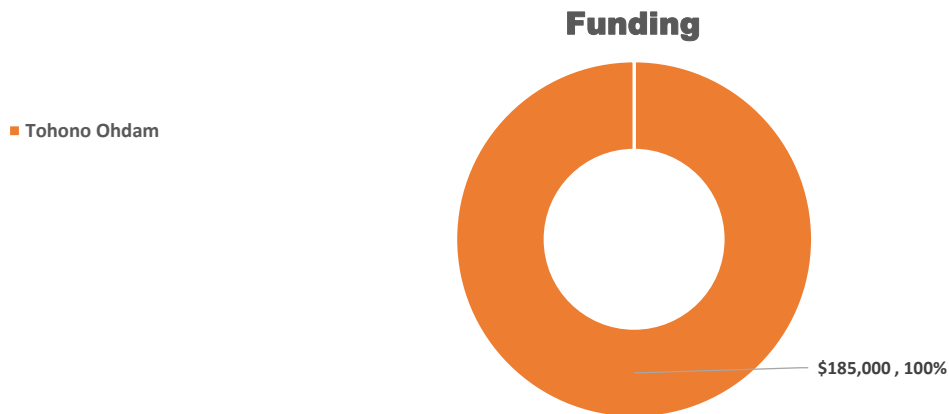
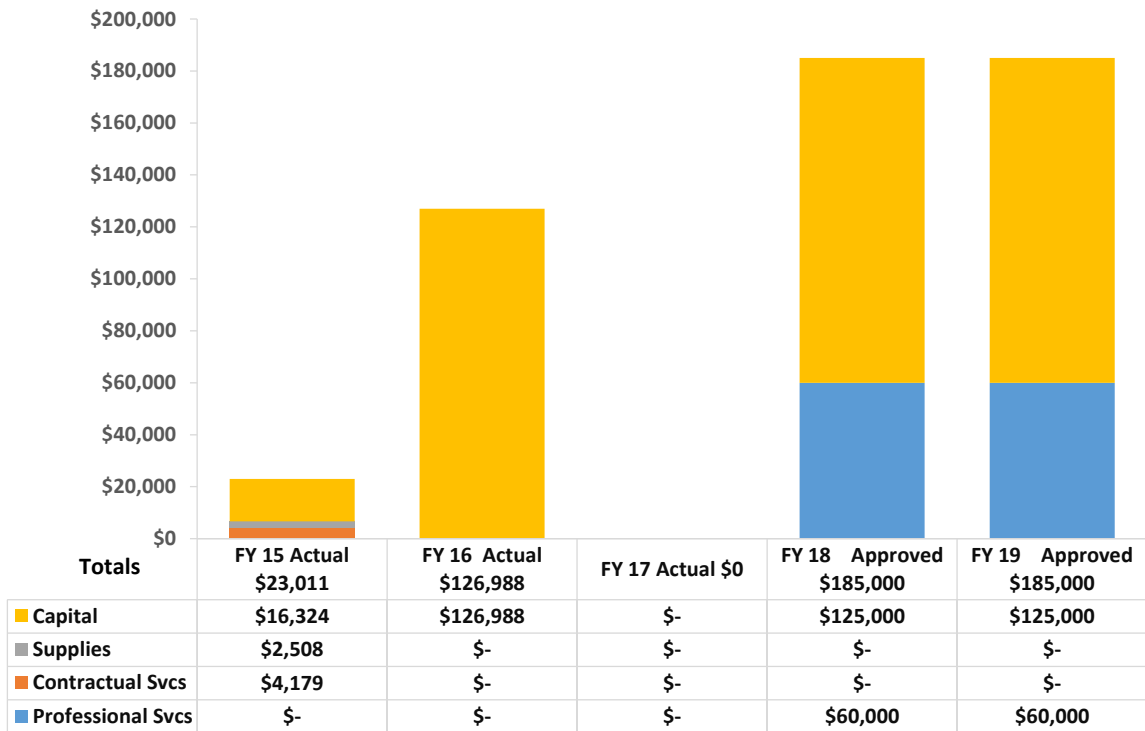


Staffing:	2017	10
	2018	10
	2019	10

Cost Changes	
Department cost has changed by	
8%	
Increases	Decreases
Payroll \$9,527 FICA/WC \$2,099	Health Ins \$7,666
Rtrmt \$2,236, Trvl \$250, Pro svc \$5K	Membrship \$125
Utilities \$23,269 R/M Bldg \$5,515 Other Cont \$39,369	Mtls/Supls \$391

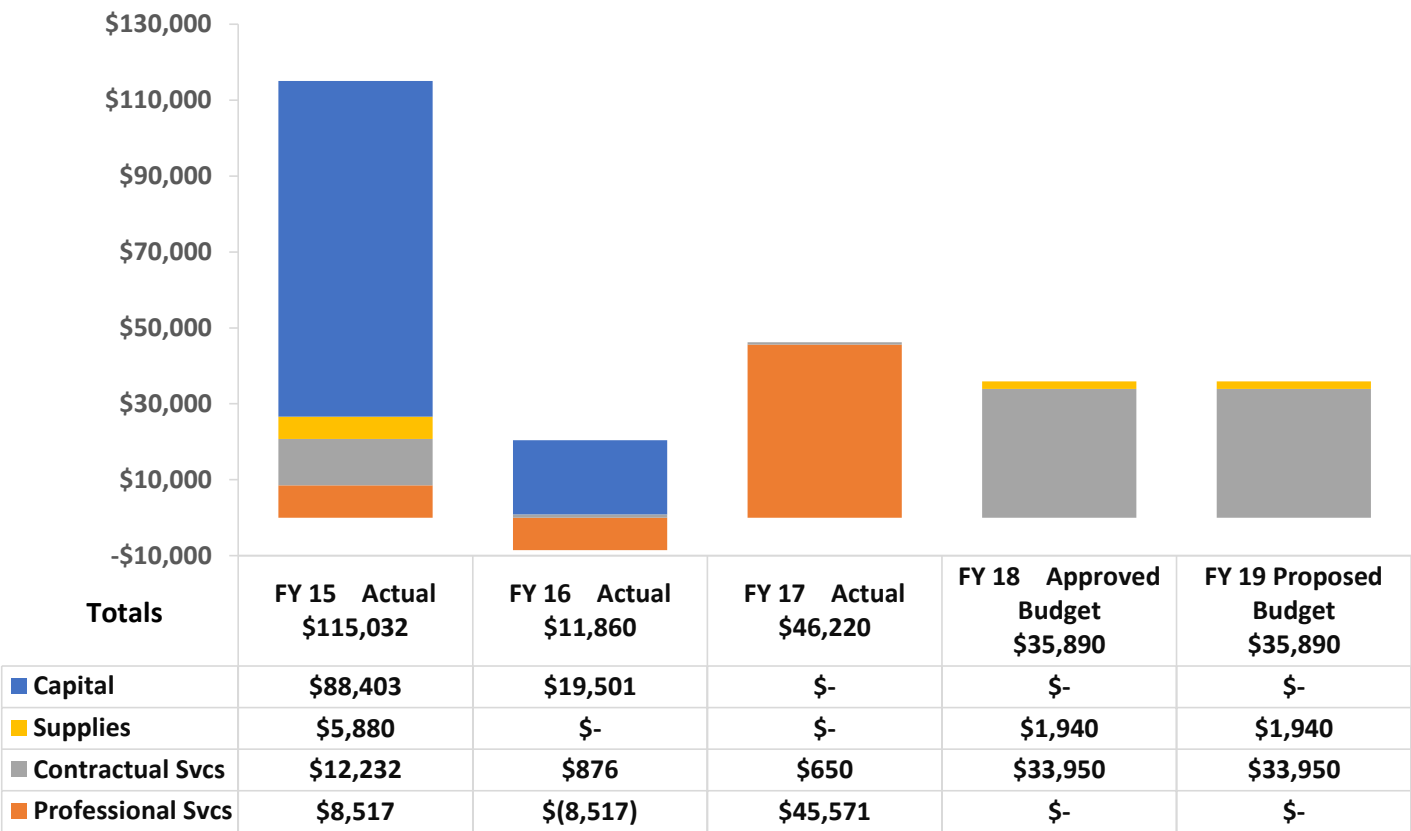
Budget Notes

Department Budget and Performance
Parks - Grants/Additional Funding

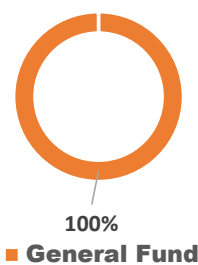


Budget Notes

Department Budget and Performance Golf Course



Funding



Staffing:	2017	0
	2018	0
	2019	0

Cost Changes	
Department cost has changed by	
0%	
Increases	Decreases

Budget Notes

HURF Program
Department Information
Juan Guerra, Director

HURF (Streets) FTE's: 13 Budget: \$ 2,457,346

The Streets department is responsible for effective management of City-owned infrastructure and public rights-of-way, specifically the maintenance of all public streets, roadways, landscape areas, and drainage ways to ensure the facilities fulfill the function for which they were designed. The Streets department plays a key role with the engineering department to ensure that recurring operation and maintenance costs are considered and accounted for when planning for capital projects.

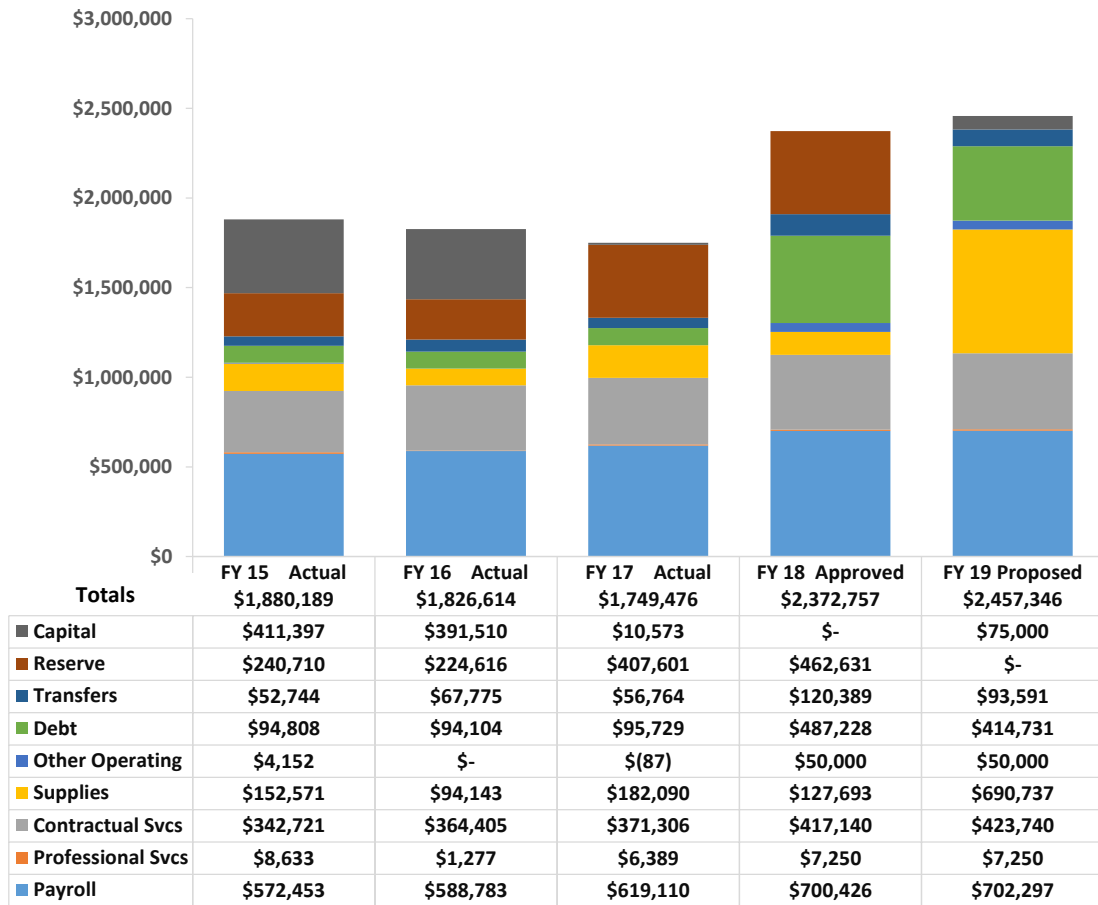
Department Highlights

Chip Seal/Fog Seal the following streets:

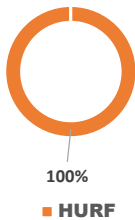
- Elm Street**
- Sonoita Avenue**
- Oak Street**
- Noon Street**
- Country Club Drive**
- Al Harrison Drive**
- Rancho Grande subdivision**
- Royal Road subdivision**

Department Summaries and Performance

HURF



Funding

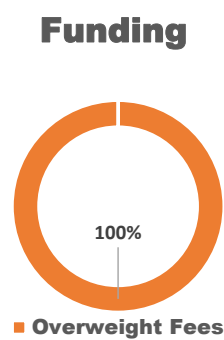
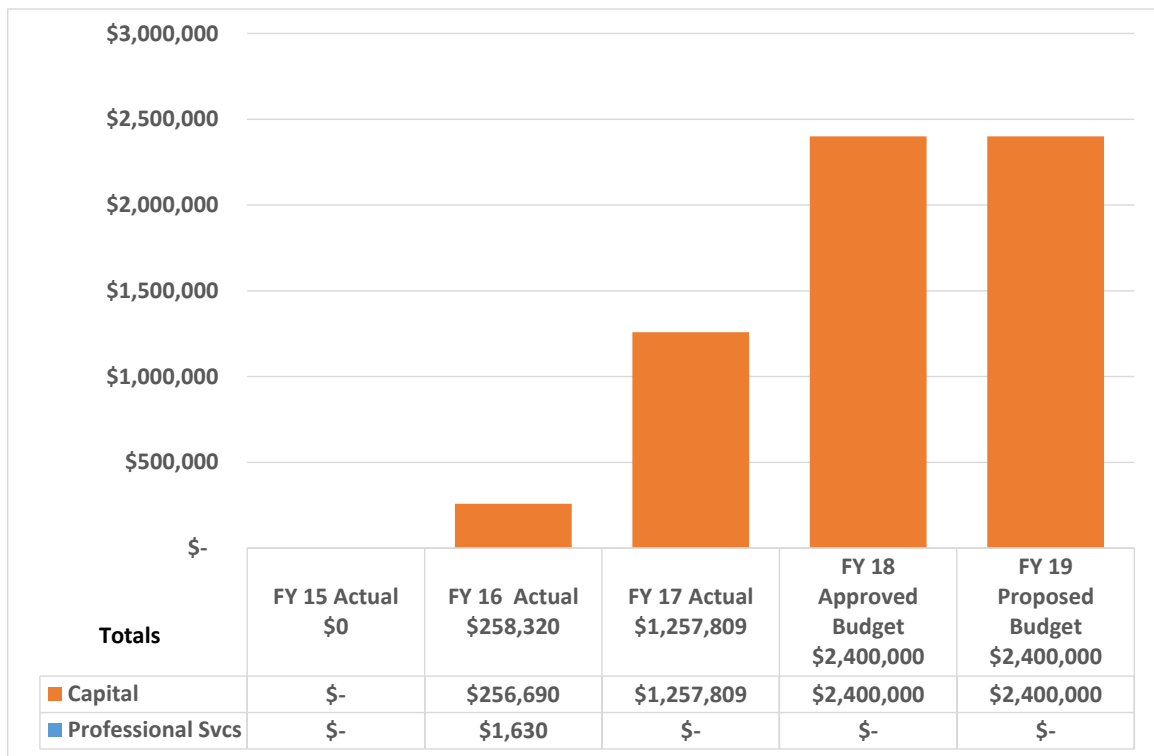


Staffing:	2017	13
	2018	13
	2019	13

Cost Changes	
Department cost has changed by	
4%	
Increases	Decreases
P/R \$4K, O/T \$520 Temp Emp \$20,000	Health Ins \$34,569 Uniforms \$2,400
FICA/WC \$10,179 Retirement \$1,763 R/L Equip \$9,000	Fuel \$18,098 Interfund Xfr \$26,798
Matls \$581,142 Capital \$75,000	Debt svc \$72,497 Reserve \$462,631

Budget Notes

Department Summaries and Performance Overweight Fees



Cost Changes	
Department cost has changed by	
0%	
Increases	Decreases

Budget Notes

Sewer Department
Department Information
Stephen Tenzca, Director

Sewer FTE's: 9 Budget: \$ 3,778,699

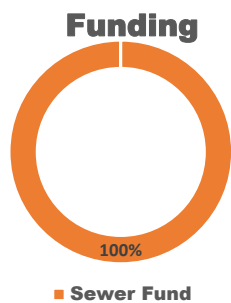
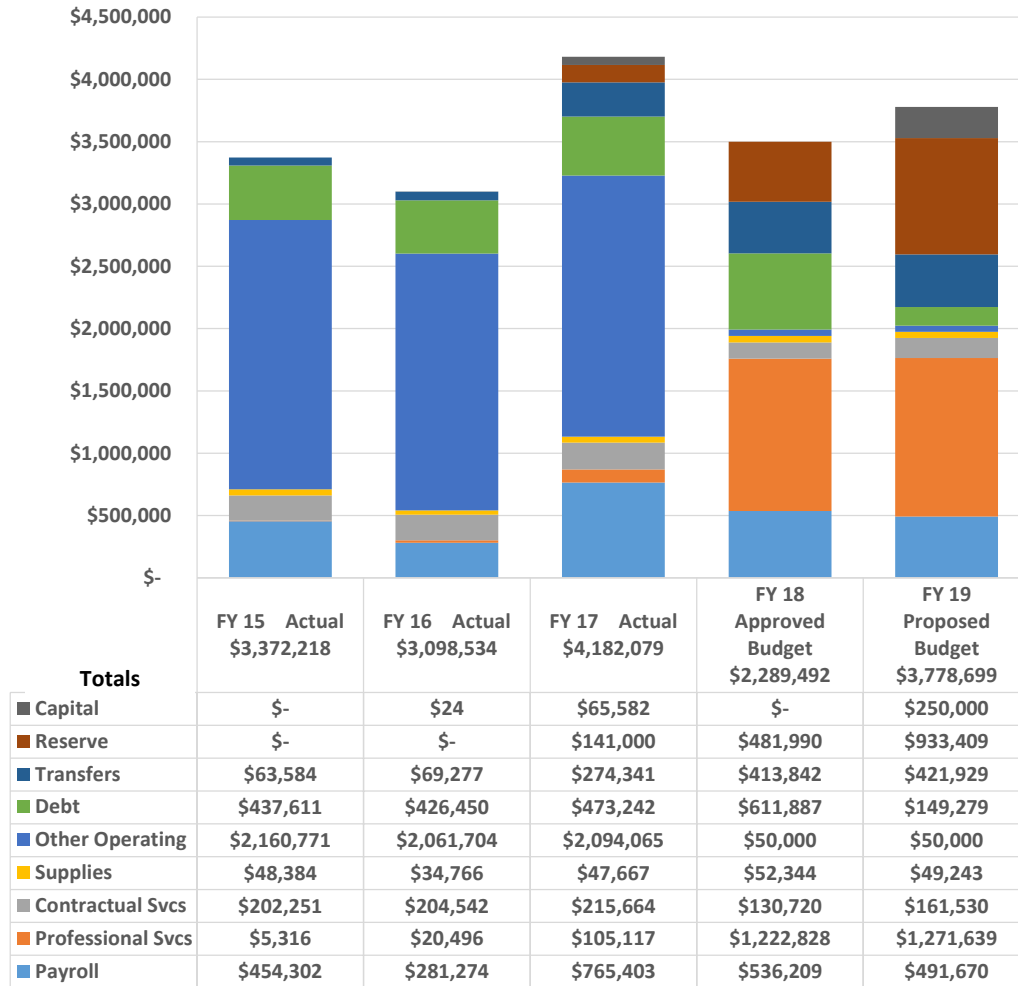
The sewer department's mission is to protect the public health and environment through responsible environmental stewardship and management, which includes source control, wastewater treatment, improved International Outfall Interceptor (IOI) monitoring. The City's program is committed to providing quality service, taking an aggressive approach to pre-treatment and pollution prevention to minimize toxic discharges to the sewage system.

Department Highlights

1. 800 linear feet of sewer main was replaced on Crawford street prior to paving. the street.
2. Wastewater pump was replaced at Meadow Hills.
3. 1300 linear feet of a new 8" sewer main was constructed to serve a new warehouse.

Department Summaries and Performance

Sewer



Cost Changes	
Department cost has changed by	
8%	
Increases	Decreases
P/R \$9,022 FICA/WC \$4,419	Health Ins \$58,929
Retirement \$949 Pro Svcs \$41,000	Fuel \$3,101
Contrac svc \$30,810 Intrfnd \$8,087 Rsrv \$451K, Cap \$250K	Debt Fin \$462,608

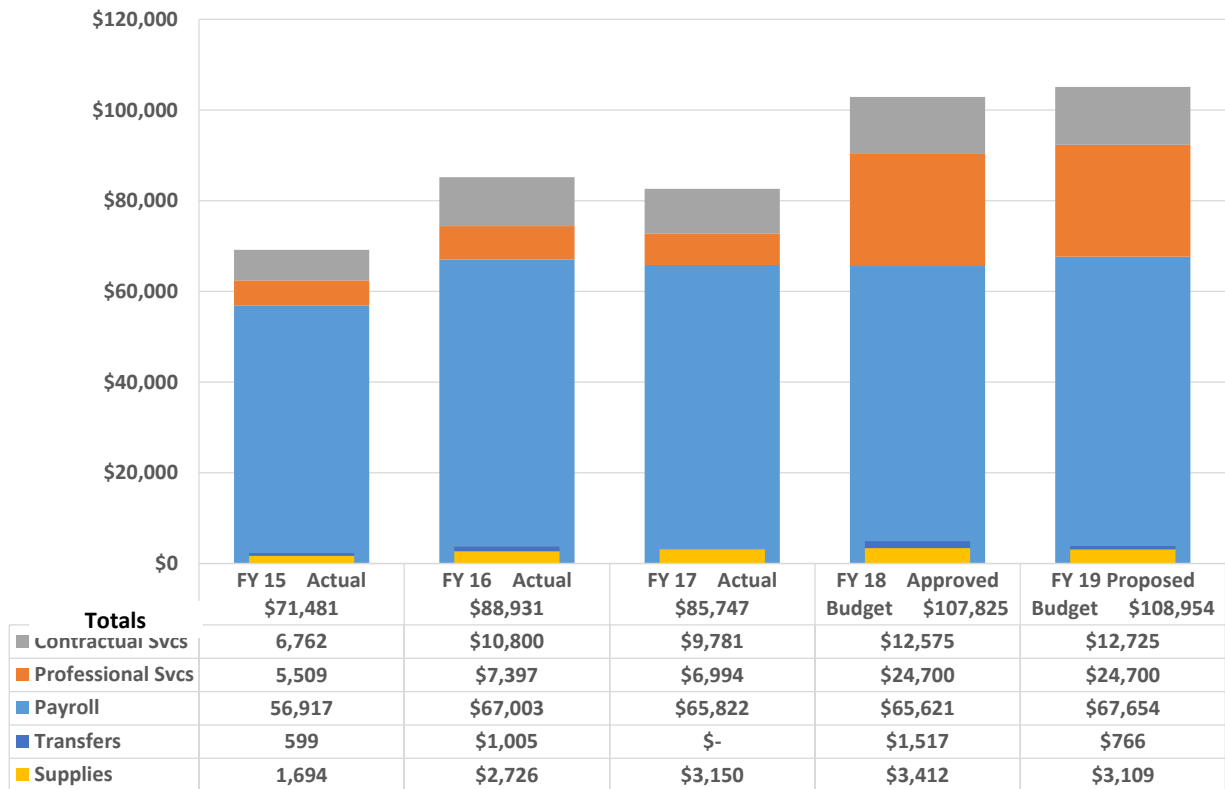
Staffing:	2017	9
	2018	9
	2019	9

Budget Notes

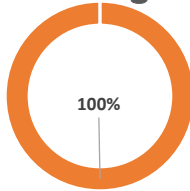
Department Summaries and Performance

Pre-Treatment

COSTS BY CATEGORY



Funding



■ Sewer Fund

Staffing:

2017	1
2018	1
2019	1

Cost Changes

Department cost has changed by

1%

Increases

P/R \$1,243
Health Ins \$917

Retirement \$277
Ph/Cell ph \$150

Decreases

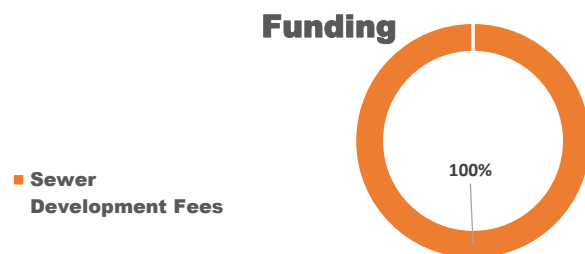
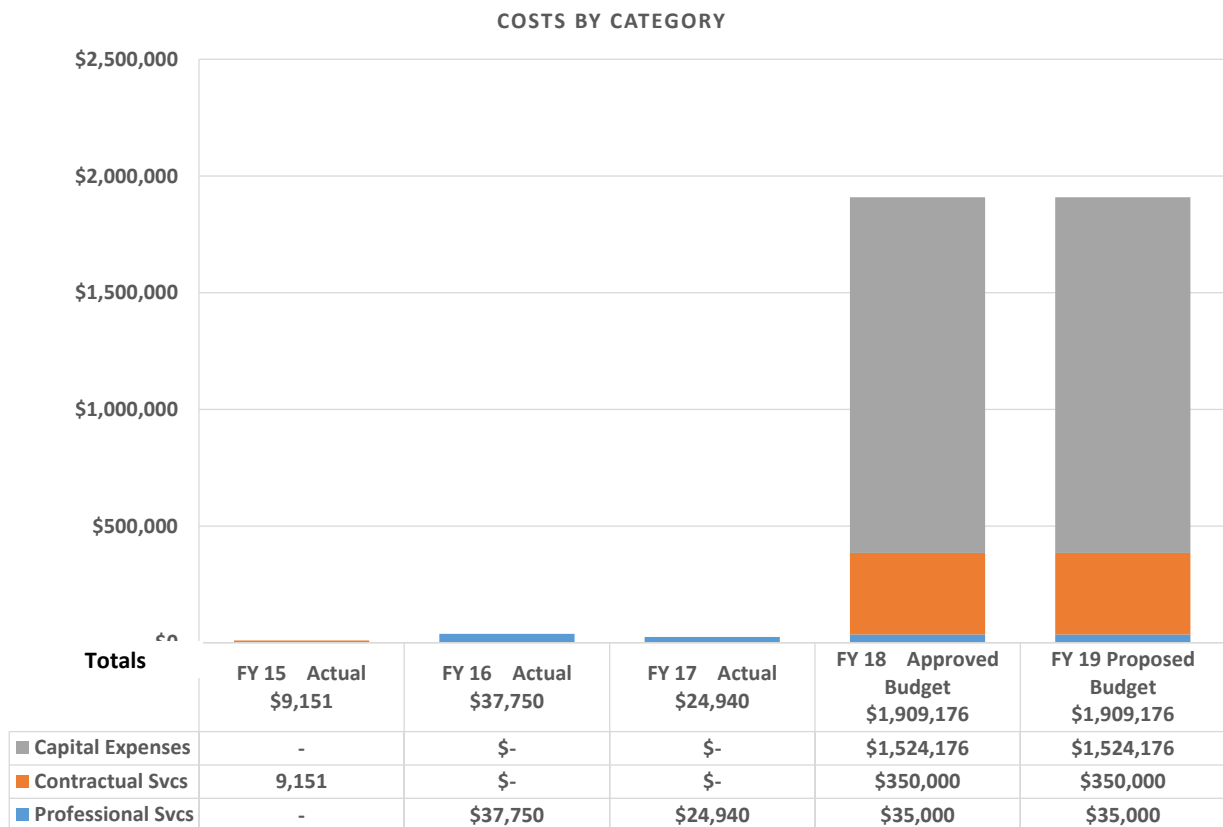
FICA/WC \$404
Fuel \$303

Interfund Xfr \$751

Budget Notes

Department Summaries and Performance

Sewer Development Fees



Budget Notes

Water Department
Department Information
Stephen Tenzca, Director

Water FTE's: 14 Budget: \$ 3,994,343

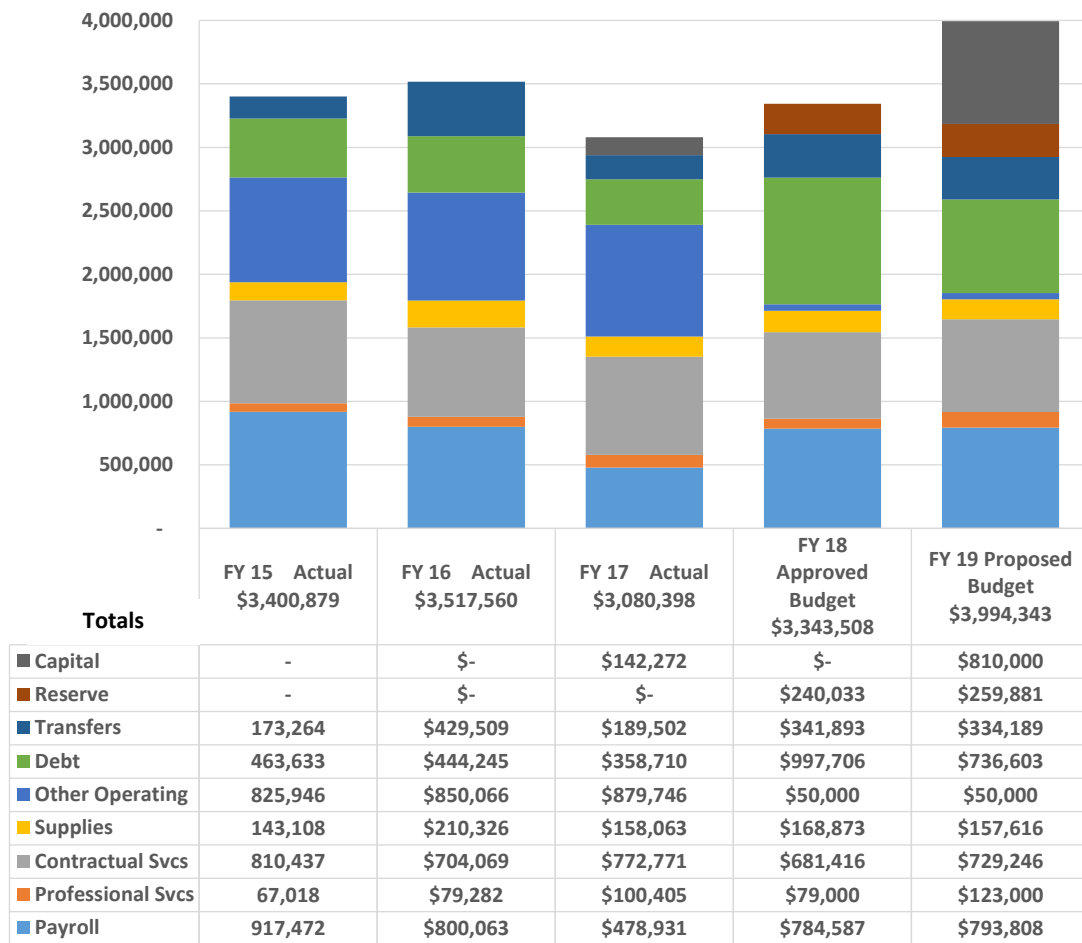
The Water department is committed to delivering excellent customer service, the highest quality water that meets or exceeds all federal and state requirements at a fair and reasonable rate. The department remains vigilant in meeting the challenges of protecting the water source and environment that is the heart of the City.

Department Highlights

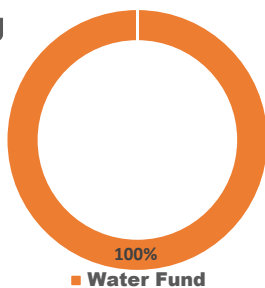
1. Replaced the arsenic treatment media in three city wells.
2. 80 plus year old water main on Crawford street was replaced prior to the street being paved.
3. Approximately 2000 linear feet of water main was replaced on McNab Drive.
4. Pumps were replaced in two of the city water supply wells.
5. Replaced 3,500 water meters with new remote reading system. A complete meter and services replacement will be done by December 2018. It is anticipated this project will reflect

Department Summaries and Performance

Water



Funding



Cost Changes	
Department cost has changed by	
19%	
Increases	Decreases
Payroll \$28,535	Health Ins \$30,514
FICA/WC \$6,389	Mtis/Sppls \$11,257
Retirement \$4,811	Interfund Xfr \$7,704
Pro Svcs \$44,000	
Contr Svcs \$47,830	
Capital \$810,000	Debt Fin \$261,103
Reserve \$19,848	

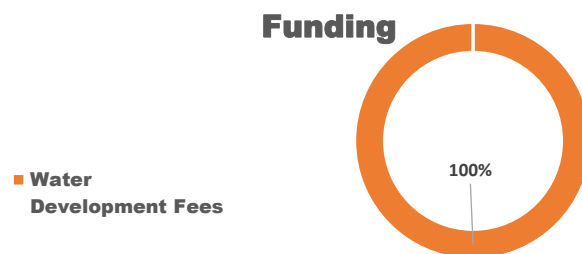
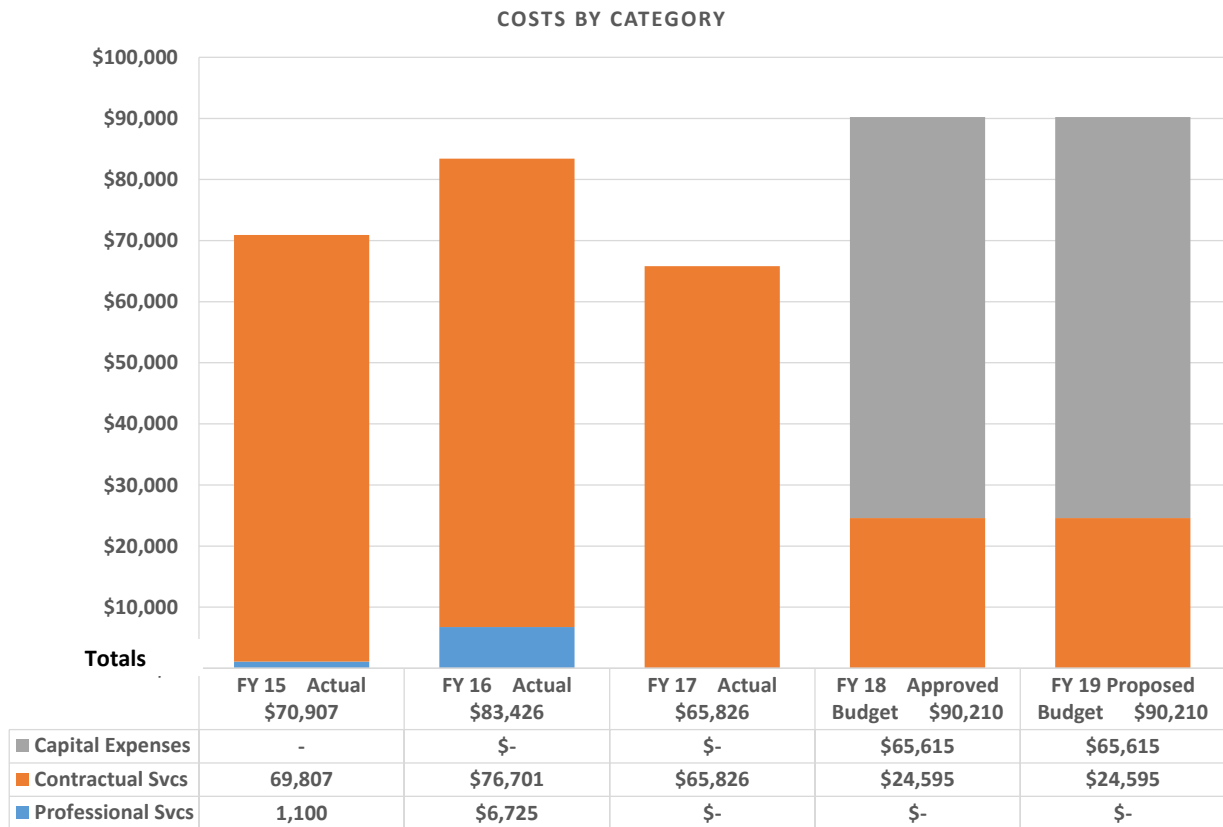
Staffing:

2017	13
2018	14
2019	14

Budget Notes

Department Summaries and Performance

Water Development Fees



Budget Notes

Sanitation Department

Department Information
Alejandro Barcenas, Director

Sewer FTE's: 23 Budget: \$ 3,178,115

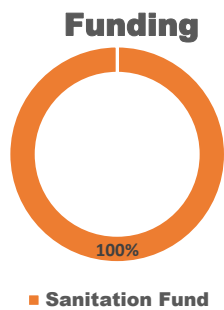
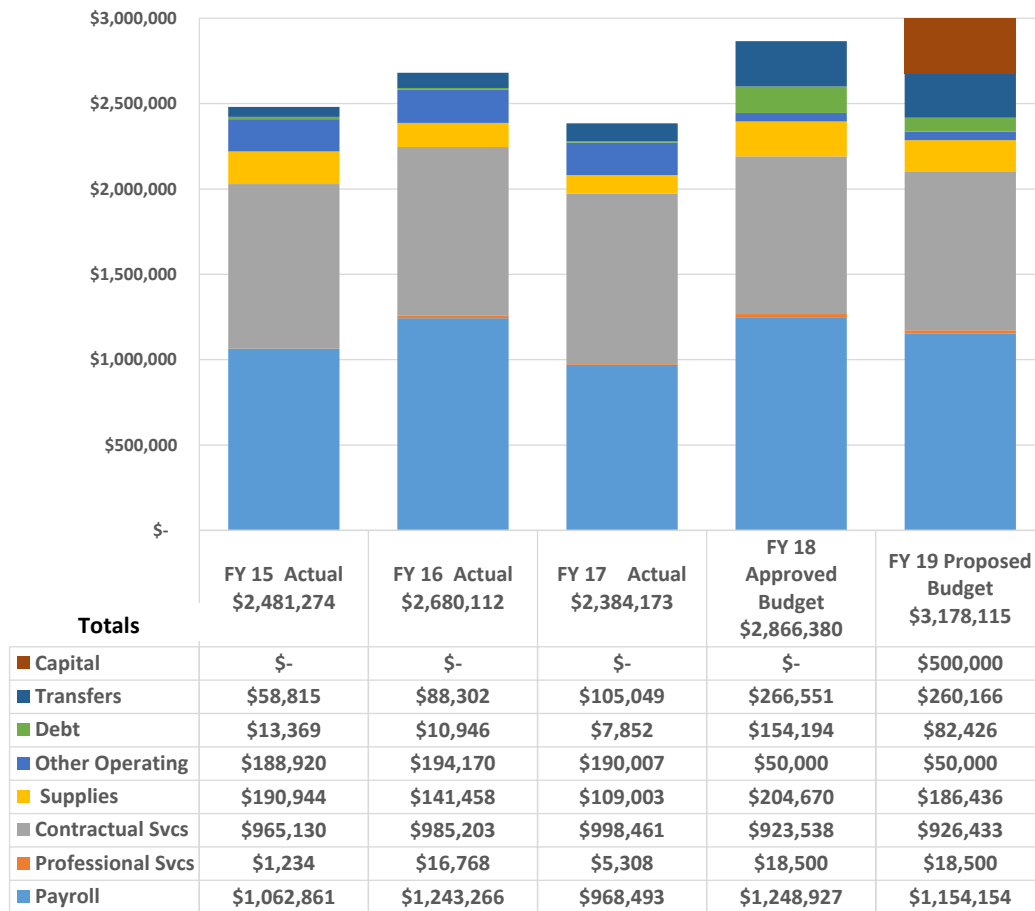
The City of Nogales provides residential and commercial refuse collection 5 day of the week. The mission of the department is to provide high quality solid waste collection and disposal services for the citizens of Nogales. The department is dedicated to carrying out this responsibility in a manner that demonstrates true leadership in enviromental management while continuing to provide the highest level of service.

Department Highlights

- 1. Purchased 10 dumpsters for commercial district, 150 recycling cans for residential use.**
- 2. Repaired/replaced approximately 12 dumpsters.**

Department Summaries and Performance

Sanitation



Cost Changes	
Department cost has changed by	
11%	
Increases	Decreases
P/R \$11,695, FICA/WC \$8,705	HLth Ins \$118,088 Ph/Pstge \$800
Retirement \$2,915 Other Cont \$16,990	R/L Bldg, Copier, Unif, \$9,245
Mtls/Sppls \$18,450 Capital \$500,000	R/M Eq \$4K, Fuel \$37K, Debt \$72K, Infrnd Xfr \$6,385

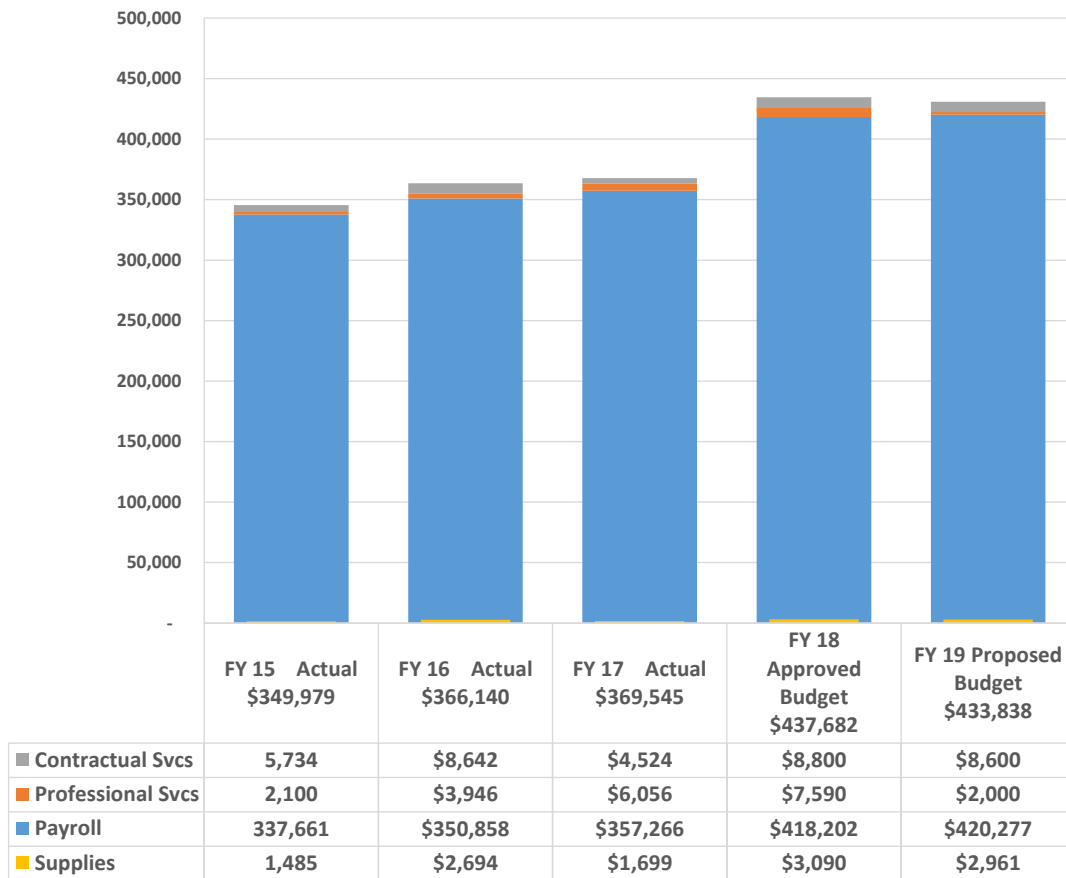
Staffing:

2017	13
2018	23
2019	23

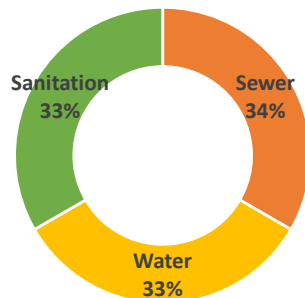
Budget Notes

Department Summaries and Performance

Public Utility Management (Internal Service)



Funding



Cost Changes

Department cost has changed by

-1%

Increases	Decreases
Payroll \$8,688	Health Ins \$10,871
FICA/WC \$1,546	Training \$1,000
Retirement \$2,711	Other Pro svcs \$4,590
	Postage \$200
	Matls/Sppls \$129

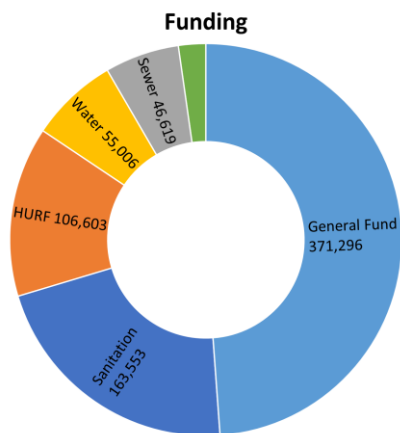
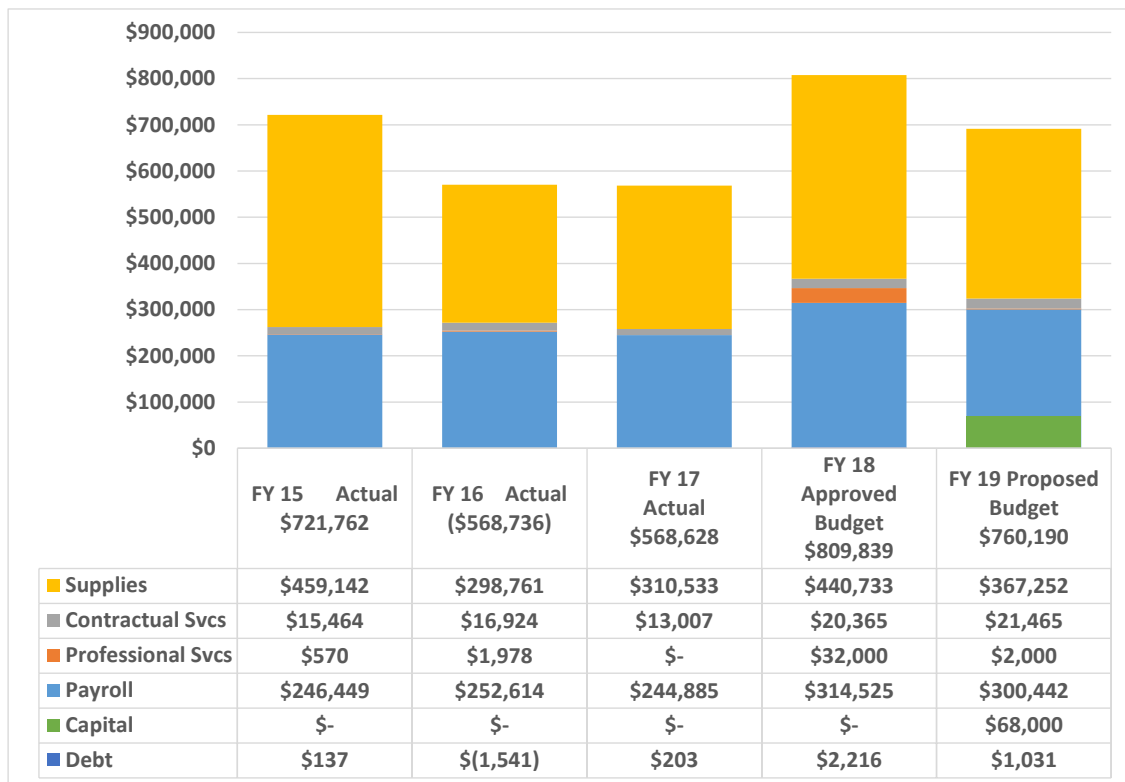
Staffing:

2017	4
2018	5
2019	5

Budget Notes

Department Summaries and Performance

Fleet (Internal Service)



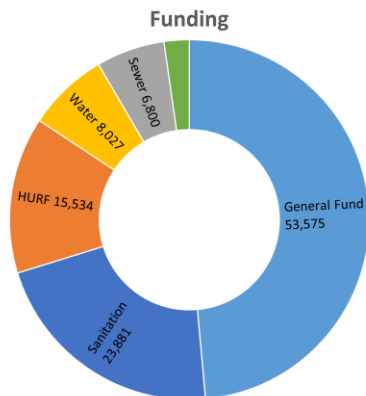
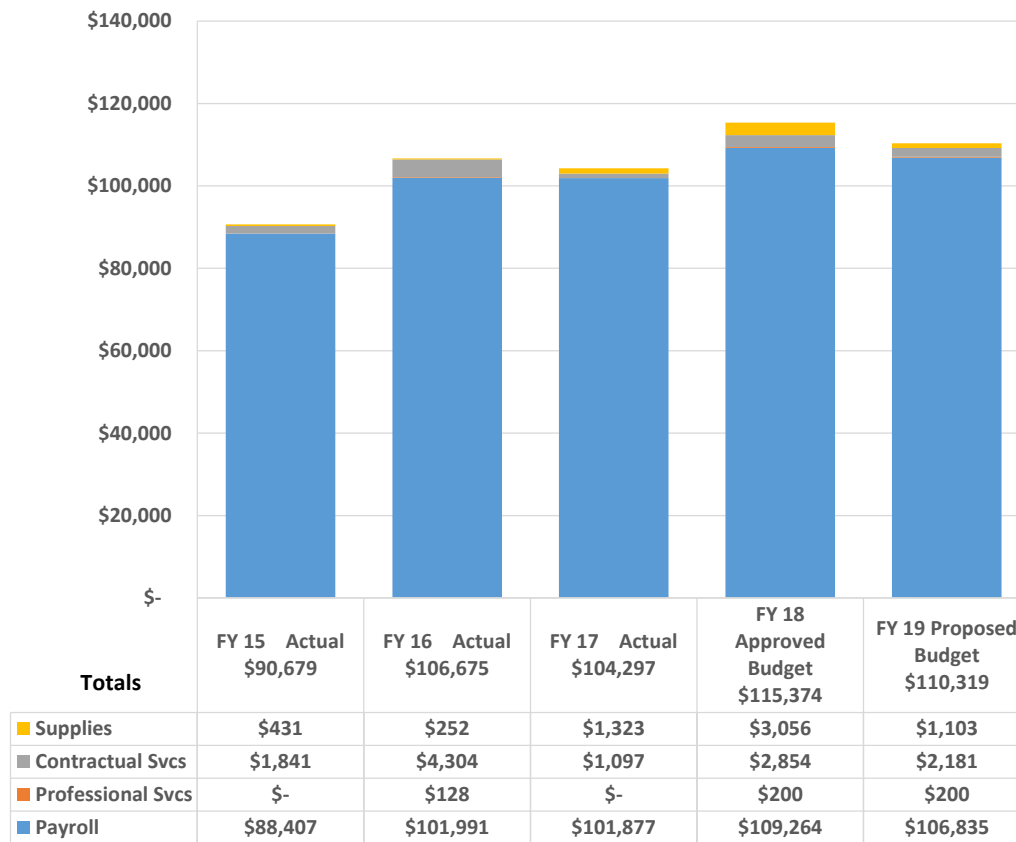
Cost Changes	
Department cost has changed by	
-6%	
Increases	Decreases
Payroll \$1,544	Health Ins \$17,683
FICA/WC \$1,238	Pro Svcs \$30,000
Retirement \$818	Mtls/Supls \$5,373
Travel \$500	
R/L Unif \$600	Fuel/Oil \$509 Fuel
Unif/Spc Clth \$150	Inv \$67,749 Debt Fin
Capital \$68,000	\$1,185

Staffing:	2017	5
	2018	5
	2019	5

Budget Notes

Department Summaries and Performance

Inventory/Warehouse (Internal Service)



Cost Changes	
Department cost has changed by	
-4%	
Increases	Decreases
Payroll \$1,862	Health Ins \$5,055
FICA/WC \$363	
Retirement \$401 R/L	Phone \$97 R/L
Copier \$224	Unif \$800
Unif/Spec Cloth \$200	Suppls \$2,153

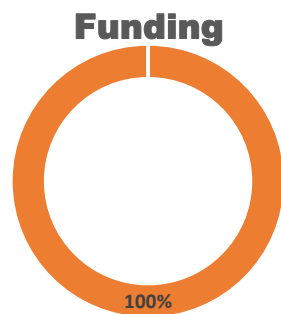
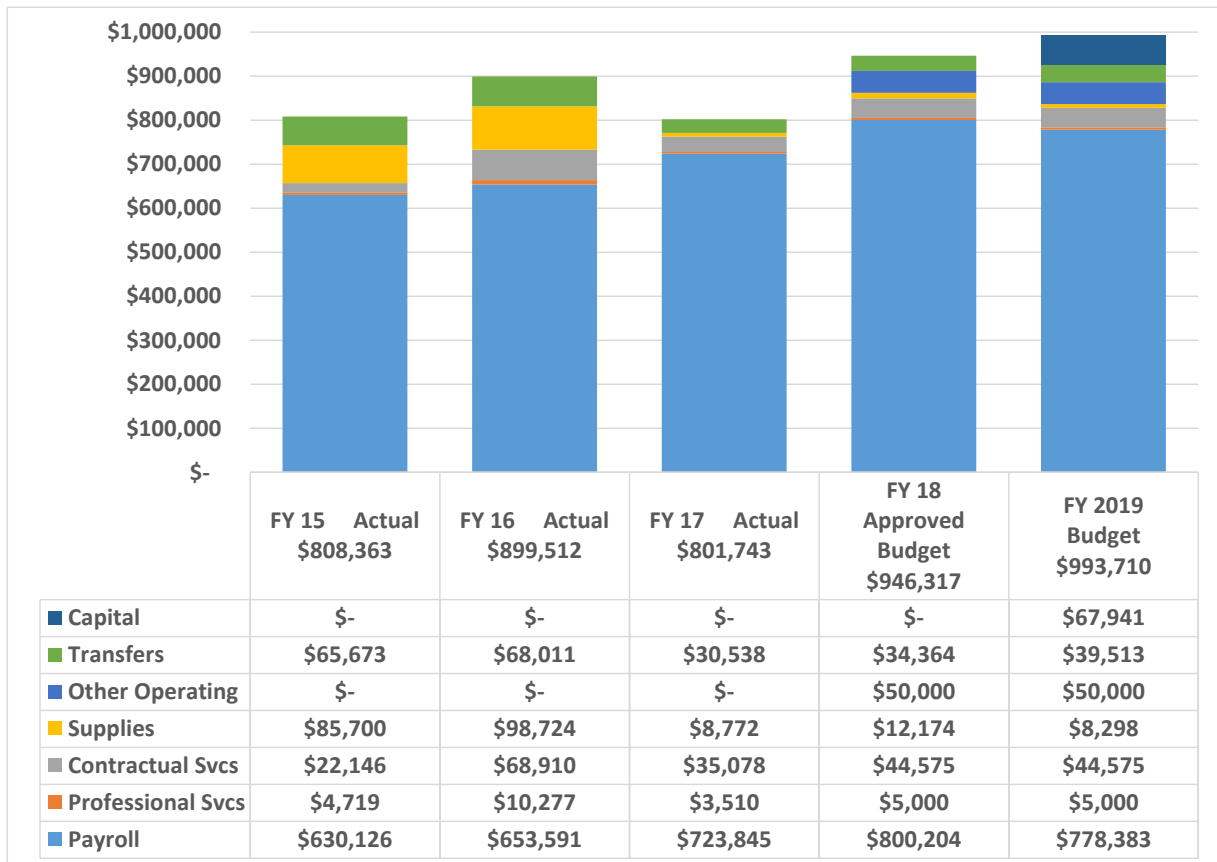
Staffing:

2017	2
2018	2
2019	2

Budget Notes

Department Summaries and Performance

Nogales Housing Authority



■ NHA Public Housing Fund

Cost Changes	
Department cost has changed by	
5%	
Increases	Decreases
Payroll \$16,896 FICA/WC \$3,805	Health Ins \$46,019
Retirement \$3,497	Fuel \$3,876
Intrfnd xfr \$5,149 Capital \$67,941	

Staffing:	2017	15
	2018	15
	2019	15

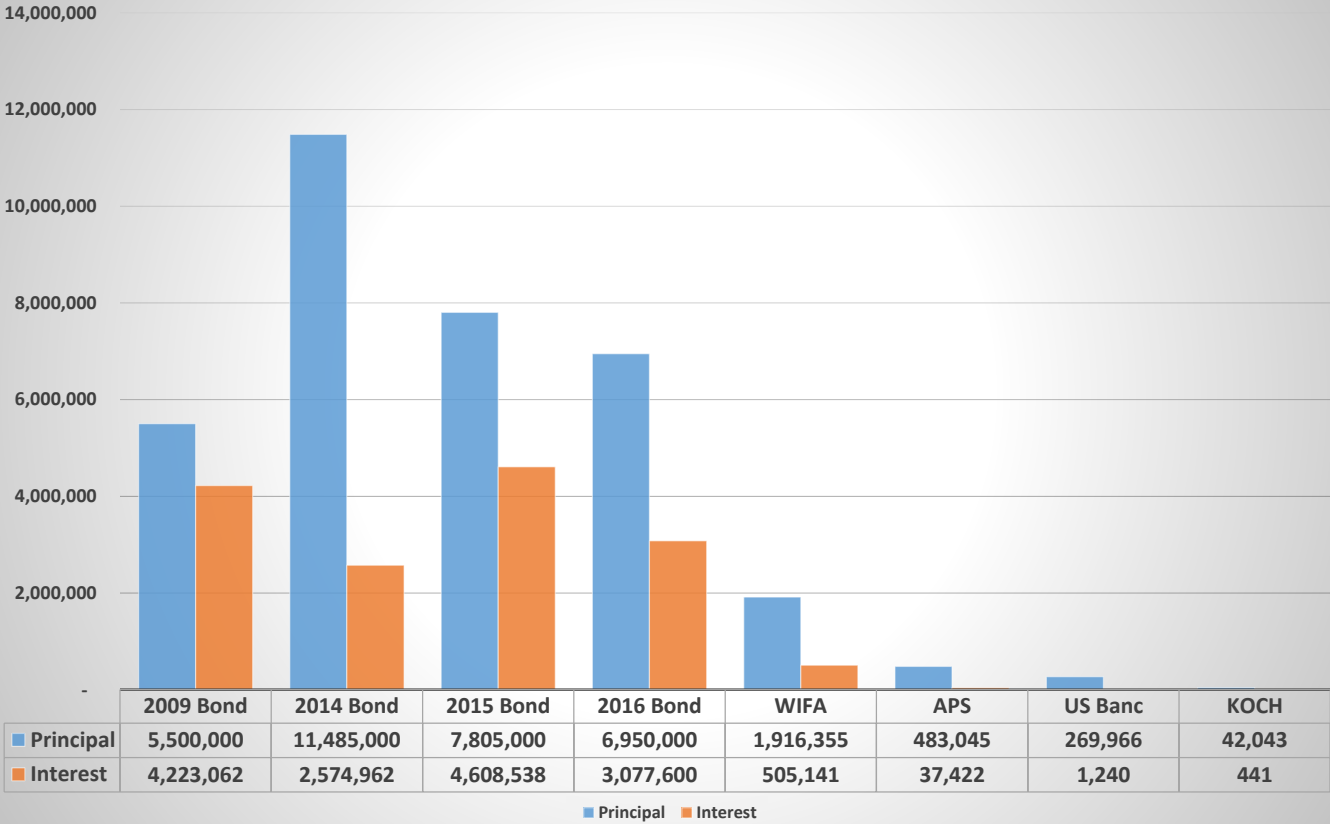
Budget Notes



CAPITAL EXPENSES
FY 18/19 Tentative Budget

FUND/DEPARTMENT	DESCRIPTION	AMOUNT	TOTAL
GENERAL FUND			
Non-Departmental	Chase Building Improvements	\$1,500,000	
Finance	Color Printer/Copier/Scanner	\$10,000	
Library	One 2018 Ford Escape	\$23,000	
Police	Five 2018 New Police Vehicles	\$233,865	
	Five Toughbooks Laptops	\$20,000	
Fire	One Brush Truck	\$120,000	
	One Light Rescue Truck	\$120,000	
Parks	Teyechea Park Playground	\$132,000	
	Ron Turley Net	\$20,000	
	Karam Park Improvements	\$18,350	
	Kino Park Improvements	\$130,000	\$2,327,215
HURF			
	One Traffic Arrow Board	\$15,000	
	Two Traffic Message Boards	\$60,000	\$75,000
SEWER			
	New Sewer Flow Meter to measure Rio Rico flows	\$50,000	
	New Lift Station at International Street	\$80,000	
	Two Sewer Flow Meters to assure adequate capacity in the sewer collection system	\$30,000	
	One Dump Truck	\$60,000	
	One Heavy Equipment Trailer	\$30,000	\$250,000
WATER			
	Interconnection from New Water Tank to Camino de la Paloma (West side of City)	\$60,000	
	Cleanup and Recoating Two Water Tanks (High School and North Tank)	\$500,000	
	Replace Ten Water Valves	\$100,000	
	Replace Tow Booster Pumps at High School Water Tank	\$150,000	\$810,000
SANITATION			
	One New Sanitation Trucks	\$500,000	\$500,000
FLEET			
	Two Car Lifts	\$50,000	
	One Forklift	\$18,000	\$68,000
TOTAL CAPITAL EXPENSES			\$4,030,215

City of Nogales Debt



2018-2019 BUDGET BY LINE ITEM	FUNDS											
DESCRIPTION	GENERAL	OVERWEIGHT FEES	HURF	SEWER	WATER	SANITATION	FLEET	INVENTORY	UTILITIES	HOUSING	GRANTS	Grand Total
CAPITAL EXPENSES												
BUILDING IMPROVEMENTS	1,800,350			160,000							140,000	2,100,350
CARRYFORWARD OVERWEIGHT FEES		1,700,000										1,700,000
MAJOR EQUIPMENT - VEHICLES	496,865			90,000		500,000					55,000	1,141,865
OTHER CAPITAL EQUIPMENT / EXP	72,200	700,000	75,000	1,524,176	875,615		68,000			67,761	9,200,871	12,583,623
LIBRARY / BOOKS-TAPES-VIDEOS	33,000										5,654	38,654
CONTINGENCY RESERVE												
CARRYFORWARD CONTINGENCY RESERVE	2,941,793			933,409	259,881							2,941,793
CONTRACTUAL SRV												1,193,290
ADVERTISING / PRINTING	18,800			500	1,500	1,500	100		200			22,600
BUILDING INSURANCE	49,150		10,200	7,350	6,790	6,060	850			4,250		84,650
CATALOG/AUTOMTN EQUIP MAINT.	30,000											30,000
COMMUNICATIONS / CELL PHONES	81,564		3,960	3,455	5,550	2,800	950		2,300	4,000	700	105,279
COMMUNICATIONS / TELEPHONE	69,997			1,890	1,400	400	1,000	400		1,000		76,087
DISPOSAL / REFUSE REMOVAL							1,500					1,500
GEN LAND USE PLAN UPDATE	96,000											96,000
GENERAL INSURANCE	199,550		41,500	29,860	27,676	24,250	3,500	911	3,000	17,300		347,547
INSURANCE DEDUCTIBLE	50,000											50,000
MEMBERSHIP/DUES/PERMITS/LICENS	45,964		500	4,000	16,000	500					2,300	69,264
OTHER CONTRACTUAL SERVICES	661,510		30,000	365,000	39,595	804,383					156,675	2,057,163
PEST CONTROL REMOVAL	4,285											4,285
POSTAGE / MAILING / SHIPPING /	57,695		100	200	500	100	100	50	100	100		58,945
RENTAL / LEASE - COPIER	40,450		500	1,500	2,670	1,500	340	500				47,460
RENTAL/LEASE - BUILDINGS/LAND/	38,050											38,050
RENTAL/LEASE - EQUIPMENT	40,615		20,000	2,000	2,000							64,615
RENTAL/LEASE - UNIFORMS/OTHER	1,790		2,100	2,155	2,480	3,240	2,420	200				14,385
REPAIR/MAINT ARSENIC TREATMNT					100,000							100,000
REPAIR/MAINTENANCE - BUILDINGS	66,840										30,000	96,840
REPAIR/MAINTENANCE - EQUIPMENT	311,650		6,580	6,500	7,580	4,000	7,175			1,800		345,285
REPAIR/MAINTENANCE - INFRASTRU					10,000							10,000
REPAIR/MAINTENANCE - SEWER COL				5,000								5,000
REPAIR/MAINTENANCE - VEHICLES	167,300		45,000	21,000	20,000	70,000	1,000			6,000	10,000	340,300
SECURITY / ALARM SYSTEM	3,000											3,000
TRAVEL - MILEAGE/PER-DIEM/HOTE	101,111		1,000	2,500	1,500	500	1,000	120	3,000	5,000	31,220	146,951
UTILITIES - ELECTRICITY WATER	345,031		250,000	12,500	320,400		500					928,431
VEHICLE INSURANCE	59,700		12,300	8,845	8,200	7,200	1,030			5,125		102,400
REPAIR/MAINTENANCE-WELLS PU				50,000	180,000							230,000
DEBT FINANCING COST												
AGENCY TRUSTEE & ESCROW FEES	2,000			1,650	1,500							5,150
APS LEASE - INTEREST	3,835		4,890	1,265	8,892							18,882
APS LEASE - PRINCIPLE	28,001		35,721	9,241	64,960							137,923
BANK FEES					26,286							26,286
BOND INTEREST	173,490		131,058	97,202	203,319	1,433						606,502
BOND PRINCIPLE	63,151		189,062	14,535	287,686	2,451						556,885
LEASE OR PURCHASE INTEREST	5,895		1,000	117	206	360	5					7,583
LEASE OR PURCHASE PRINCIPAL	215,734		53,000	25,269	44,734	78,182	1,026					417,945
WIFA LOAN - INTEREST					13,336							13,336
WIFA LOAN - PRINCIPAL					85,684							85,684
INTERFUND TRANSFERS												
ADMINISTRATIVE ALLOCATION - GF				244,000	157,000							401,000
PUBLIC UTILITY ADMIN ALLOCATIONS				144,613	144,613	144,612				25,942	12,300	472,080
OPERATING TRANSFER	-								(433,838)			(433,838)
OPERATING TRANSFER - FLEET	231,137		93,591	34,082	32,576	115,554				13,571		520,511
MATERIAL & SUPPLIES												
AMBULANCE MEDICATION SUPPLIES	6,000											6,000
COMPUTERS/TECHNOLOGY											9,000	9,000
EMPLOYEE RECOGNITION AWARDS	8,000											8,000
FUEL INVENTORY - UNLEADED							350,000					350,000
GENERAL MATERIALS	115,818		651,142	21,000	113,850	6,000	3,000			2,122	136,230	1,049,162
GENERAL SUPPLIES	170,609		8,813	10,000	10,000	105,000	6,035	603	2,511		45,115	358,686
MILEAGE REIMBURSABLE	(45,000)											(45,000)
OIL INVENTORY							6,000					6,000
WEAPONS & AMMUNITION	30,000											30,000
FUELS OILS & FLUIDS-GAS/HEA	190,020		28,982	19,702	30,766	72,886	1,467			6,176	75,000	424,999
UNIFORMS SPECIAL CLOTHING	108,613		1,800	1,650	3,000	2,550	750	500	450		13,000	132,313
COMPUTERS/TECHNOLOGY	30,000											30,000
OTHER OP COSTS												
RECOVERED INSURANCE EXPENSES	50,000		50,000	50,000	50,000	50,000				50,000		300,000
PAYROLL												
ALS CERTIFICATION PAY	3,600											3,600
AUTOMOBILE ALLOWANCE	4,800											4,800
FICA / MED TAX	602,613		33,297	27,780	38,990	54,194	16,316	4,784	23,591	41,761	63,602	906,928
FLSA	200,000											200,000
GROUP HEALTH INSURANCE	1,876,093		145,619	103,842	159,331	262,065	39,010	30,733	48,109	113,737	89	2,778,628
GROUP LIFE INSURANCE	35,844		2,262	1,740	2,436	4,002	870	348	870	2,436		50,808
HAZMAT TECH PAY	34,500											34,500
HOLIDAY PAY	80,000											80,000
HOUSEKEEPING ALLOWANCE	21,838											21,838
REGULAR EMPLOYEES	8,874,490		410,249	346,338	453,669	702,816	212,156	62,530	308,159	497,898	34,089	11,902,394
SEASONAL EMPLOYEES	83,000											83,000
SHIFT DIFFERENTIAL	30,660											30,660
SWIFT WATER RESCUE PAY	8,400											8,400
TECHNICAL RESCUE PAY	44,400											44,400
TEMPORARY EMPLOYEES			20,000							20,000		40,000
TUITION REIMBURSEMENT	20,000											20,000
UNIFORM ALLOWANCE	178,110											178,110
WORKERS COMP INSURANCE	258,103		36,871	20,805	23,241	42,439	5,803	1,062	4,082	13,147	58	405,611
PENSION / RET	3,455,775		48,999	42,019	60,141	83,038	25,167	7,378	35,241	61,558	89	4,151,973
OVERTIME	559,574		5,000	16,800	56,000	5,600	1,120		225	28,000	895,872	1,568,191
PROFESSIONAL SERV												

2018-2019 BUDGET BY LINE ITEM		FUNDS										
DESCRIPTION	GENERAL	OVERWEIGHT FEES	HURF	SEWER	WATER	SANITATION	FLEET	INVENTORY	UTILITIES	HOUSING	GRANTS	Grand Total
ACCOUNTING AUDIT FINANCIAL	83,000											83,000
CONSULTING IT	2,000											2,000
INTER-GOVL AGENCY - ANIMAL CON	291,804											291,804
INTER-GOVL AGENCY - NIWWTP				950,000								950,000
JUDGE PRO-TEM SERVICES	2,500											2,500
JURY FEE	1,000											1,000
K-9 VETERINARY SERVICES	2,000											2,000
LABORATORY TESTING					60,000							60,000
LEGAL	118,000											118,000
MEDICAL / MEDICAL LABORATORY	24,000		250	1,000	500	1,500						27,250
O & M NADBK RESERVE-RESTRICTED				163,505								163,505
OTHER PROFESSIONAL SERVICES	524,219		6,000	90,000	60,000	15,000					97,657	792,876
PROGRAMMING SOFTWARE	2,700											2,700
R & R NADBK RESERVE-RESTRICTED				104,634								104,634
SPECIAL EVENTS	42,000											42,000
SPORTS OFFICIALS	18,000											18,000
TRAINING	53,575		1,000	4,000	2,500	2,000	2,000	200	2,000	5,000	5,000	77,275
TRANSLATOR FEE	2,000											2,000
LABORATORY TESTING				18,200								18,200
Grand Total	26,810,161	2,400,000	2,457,346	5,796,829	4,084,553	3,178,115	760,190	110,319	-	993,710	11,352,063	57,943,286

2018-2019 Street Improvement Program

In House Chip Seal

STREET NAME	STREET SECTION	STREET LENGTH (Ft)	STREET WIDTH (Ft)	STREET AREA (S.F.)	STREET AREA (S.Y.)	ESTIMATED COST*
Calle Trinidad	from Calle Sonora to end of street	1958	30	58740	6526.67	\$ 14,685.00
Escuela View	from Parkway Dr. to Calle Linda.	725	30	21750	2416.67	\$ 5,437.50
Pajarito St.	from Potrero Ave. to Highland Dr.	2200	35	77000	8555.56	\$ 19,250.00
Highland Dr.	from Pajarito Dr. to Plum St.	1500	24	36000	4000.00	\$ 9,000.00
West St.	from Quarry St. to Pajarito St.	1000	24	24000	2666.67	\$ 6,000.00
Beck St.	from Morley Ave. to Calle Alta	1385	20	27700	3077.78	\$ 6,925.00
La Castellana Dr.	from Morley Ave. to Calle Zapata	2330	30	69900	7766.67	\$ 17,475.00
Western Ave.	from Grand Ave. to I-19	8075	36	290700	32,300.00	\$ 72,675.00

Total: 19173

\$ 151,447.50

Fog Seal Program

Rancho Grande Cir.	from Ridgeline to end of street
Rancho Grande Dr.	from SR 82 to Skyline
Skyline Dr.	from Ridgeline Dr. to end of street
Skyline Place	from Skyline Dr. to end of street
Rancho Alegre	from Rancho Grande Dr. to end of street
Rancho Royal Place	from Rancho Grande Dr. to end of street
Ridgeline Dr.	from Skyline Dr. to end of street
Rancho Alegre	from Rancho Grande Dr. to end of street
Calle Esplendor	from Rancho Grande to Rancho Alegre

Bid Approved \$ 14,516.51

STREET NAME	STREET SECTION	STREET LENGTH (Ft)	STREET WIDTH (Ft)	STREET AREA (S.F.)	STREET AREA (S.Y.)	ESTIMATED COST*
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Fog Seal Program

Royal Rd.	from SR 82 to David Dr.
Live Oak Dr.	from Royal Rd. to end of street
Mahen Place	from Mahen Rd. to end of street
Duncan Dr.	from Royal Rd. to Live Oak
Ventana Court	from Live Oak St. to end of street

Bid Approved \$ 30,774.20

Calle Trinidad	from Calle Sonora to end of street	1958	30	58740	6526.67	\$ 5,874.00
Escuela View	from Parkway Dr. to Calle Linda.	725	30	21750	2416.67	\$ 2,175.00
Pajarito St.	from Potrero Ave. to Highland Dr.	2200	35	77000	8555.56	\$ 7,700.00
Highland Dr.	from Pajarito Dr. to Plum St.	1500	24	36000	4000.00	\$ 3,600.00
West St.	from Quarry St. to Pajarito St.	1000	24	24000	2666.67	\$ 2,400.00
Beck St.	from Morley Ave. to Calle Alta	1385	20	27700	3077.78	\$ 2,770.00
La Castellana Dr.	from Morley Ave. to Calle Zapata	2330	30	69900	7766.67	\$ 6,990.00

Estimated cost \$ 31,509.00

Paving of Challenger School Soccer Field Parking Lot	420	32	13400	1488.0	\$ 42,801.00
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Total \$ 271,048.21